

STUDENTS AND PERSONAL ELECTRONIC DEVICES

Policy 7316

The Board of Education recognizes that students may have personal electronic devices that can perform different functions. Such devices include “internet-enabled devices” defined as: any smartphone, tablet, smartwatch or other device capable of connecting to the internet and enabling the user to access content on the internet, including social media applications, but do not include any such device supplied by the district for educational purposes. These devices can create significant distraction in the school environment, reduce student engagement, and contribute to mental health challenges. Additionally, in an emergency, the use of personal electronic devices can distract students from following the directions of staff or emergency responders, contribute to the spread of misinformation, create congestion in the emergency response system, and interfere with the district’s emergency response protocols.

Communication with Caretakers

To minimize distractions during the school day, caretakers may contact their children by calling the school office or using the student’s district-provided email address. Students may contact their caretakers using the same methods above. The district will notify caretakers in writing of the communication protocol at the beginning of each school year and upon enrollment.

Device Access and Storage

The district is not responsible for stolen, lost or damaged personal electronic devices brought to school, and it is the responsibility of the student to keep their device safe. If there are any concerns about device safety or security, it is strongly recommended that the device be left at home. Students are encouraged to keep their lockers and personal property secure, not share their combination or modify their lockers in such a way that compromises the security of the device.

As required by Education Law §2803, this policy prohibits student use of internet-enabled devices during the school day (including all classes, homeroom periods, lunch, recess, study halls, and passing time) on school grounds (any building, structure, athletic playing field, playground, or land contained within the boundary of a school or district or BOCES facility), unless subject to an exception (e.g., IEP/Section 504 or as permitted below).

1. At the elementary school level, students are discouraged from bringing devices to school. Any device that is brought to school must be silenced and kept in the classroom teacher's storage container, the school office, or another secure location as identified by administration.
2. At the middle school level, student devices must be silenced and stored in the student's locker or another secure location as identified by administration.
3. At the high school level, student devices must be silenced and stored in the student's locker or another secure location as identified by administration.

Students are discouraged from bringing other personal electronic devices to school. If students do bring such devices to school, they must be stored for the entire school day in lockers, and they must be silenced and not used during the school day unless permission is granted by school administration. Students may have non-internet enabled personal entertainment or wellness devices (e.g., MP3 players, fitness trackers, or similar items) provided they do not interfere with instruction.

Exceptions for Specific Purposes

Students with IEPs or 504 Plans may be permitted to use their personal cell phones as assistive devices only when school-provided technology does not sufficiently meet their accommodation needs. All such use must comply with 7315, Student Acceptable Use Policy and be coordinated with teachers and support staff. Additionally, the district permits the use of internet-enabled devices in the event of an emergency as determined by district administration, and under the following circumstances:

1. Where necessary to manage a student's healthcare (e.g., diabetes, asthma, medication, etc.);
2. For translation services
3. For students who have ongoing caregiving responsibilities for a family member (on a case-by-case basis, upon review and determination by a school psychologist, school social worker, school counselor or administrator).

Caretakers may request an exception for their child to use internet-enabled devices during the school day as listed above. Requests must be made to the Building Principal, and for healthcare exceptions, must include documentation from an appropriate healthcare professional.

Students may also be permitted to use their internet-enabled devices during the school day on school grounds for specific educational purposes, if the following criteria are met:

1. With administrative approval, a teacher has authorized the use of specific devices for a particular activity, after which the device must be stowed per this policy; AND
2. The student uses the device to access the Internet or authorized applications through the district's network, under the terms of policy 7315, Student Acceptable Use Policy.

Under any of these exceptions, devices may only be used for the purposes outlined in the exception, and the device must be silenced and stored in lockers or a secure location when not in use, to the extent compatible with the reason for the exception.

Enforcement, Consequences and Reporting

Enforcement of this policy is chiefly the responsibility of building administrative staff; however, all designated employees are expected to assist in enforcement. The district will provide regular reminders of this policy, especially at the beginning of the school year and following scheduled breaks

For students out of compliance with this policy, school administrators or designated staff members will follow the consequences as outlined in the Code of Conduct, based upon the severity of the infraction and recidivism. Examples of consequences may include: storage of the device in the building office, contact of caretaker or loss of other privileges.

Administrators will also discuss the goals of this policy with students and their caretakers, the benefits of a distraction-free environment, the reasons the student had difficulty complying with this policy, and how the district can help the student contribute to a distraction-free environment.

The district may not impose suspension from school if the sole grounds for the suspension is that the student accessed an internet-enabled device as prohibited by this policy. However, the district may utilize consequences under the district's Code of Conduct, including detention, in-school suspension, and exclusion from extracurricular activities.

In case of detention or other extra-scholastic consequence periods, this policy will remain in effect, and personal electronic internet enabled devices usage is still restricted.

Some uses of personal electronic devices may constitute a violation of the school district Code of Conduct or other district policies, and in some instances, the law. The district will cooperate with law enforcement officials as appropriate.

Beginning September 1, 2026 and annually thereafter, the district will publish an annual report on its website detailing the enforcement of this policy over the past year, including non-identifiable demographic information of students who have faced disciplinary action for non-compliance with this policy, and an analysis of any demographic disparities in enforcement of this policy. If a statistically significant disparate enforcement impact is identified, the report will include a plan to mitigate such disparate enforcement.

Electronic Devices and Testing

To ensure the integrity of testing in accordance with state guidelines, students may not bring cell phones or other electronic devices into classrooms or other exam locations during state

assessments. Teachers may grant specific permission for electronic device usage during tests other than state assessments, using the above exemption process.

Test proctors, monitors and school officials have the right to collect cell phones and other prohibited electronic devices prior to the start of the test and to hold them for the duration of the test taking time. Admission to the test will be prohibited to any student who has a cell phone or other electronic device in their possession and does not relinquish it.

Students having Individualized Education Plans, Section 504 Plans, or documentation from medical practitioners specifically requiring use of electronic devices may do so as specified.

Policy Distribution and Translation

As required by law, the district will post this policy in a clearly visible and accessible location on its website. Upon request by a student or caretaker, the district will translate this policy into any of the twelve most common non-English languages spoken by limited-English proficient individuals in the state, as identified by the most recent American community survey published by the U.S. Census bureau.

The district will also include this information, or a plain language summary, in student/family handbooks.

Cross-ref: 7315, Student Acceptable Use Policy

8271, Internet Safety / Internet Content Filtering

Code of Conduct

Ref: Education Law §2803

Price v. New York City Board of Education, 51 A.D.3d 277, lv. to appeal denied, 11 N.Y.3d 702 (2008) (District may ban possession of cell phones on school property)

NYSED, *Prohibition of Cell Phones and Electronic Devices in New York State Assessments*,

www.nysed.gov/educator-integrity/prohibition-cell-phones-and-electronic-devices-new-york-state-assessments

Adoption date: