

MARCH 3, 2020 : GENERAL WARRANT A16

DUANESBURG CENTRAL SCHOOL DISTRICT
CLAIMS AUDITOR CHECKLIST

	YES	NO	COMMENTS
1. Were authorized signatures noted for the Receiving Copy of Packing Slip and the Purchase copy?	✓		
2. Did amount on check equal the Invoice amount? (Mathematical Accuracy)	✓		
3. Was Invoice price within approximately 15 % of Purchase Order amount?	✓		
4. Checked for duplicate payments? (previously paid invoice from vendors have been checked to be sure payment is not a duplication).	✓		
5. Were Conference Request forms properly Approved by the Superintendent, properly Documented and summarized?		N/A	
6. Were Receipts evident for travel, hotel, and meals? Vouchers for travel must contain purpose of travel, dates and points of travel, and approved rate.		N/A	
7. Were vouchers properly itemized? Vouchers for personal service, such as chaperones, referees; etc. must contain purpose, date of service, length of service, and approved rate.	✓		
8. Were late charges deducted from claims?	✓		
9. Did the invoice date precede the Purchase Order date?		✓	
10. Was there evidence of violation of bid law?	✓	✓	
11. Are all checks properly accounted for?	✓		
12. Were all purchase discounts taken?	✓		
13. Was there evidence of Sales Tax paid?		✓	

14. Did Petty Cash Report have receipts
Attached there to?

N/A

15. Check Register was found accurate?

✓

16. Did Requisition accompany a blanket
Invoice for non-contractual Items?

✓

Additional comments:

No COMMENTS

I hereby certify that the schedule of claims, GF Warrant No. A16

Capital Warrant No. Dated 03/03/2020 has been audited.

Stephanie Long
Stephanie Long

Claims Auditor Date 03/03/2020



Signature _____

Print Name _____ Substitute Claims Auditor Date _____

Duanesburg Central School District

Check Warrant Report For A - 16: March 3 2020 Payments For Dates 2/12/2020 - 3/3/2020



Check # Account	Check Date	Vendor ID	Vendor Name	Explanation	Invoice Number	PO Number	Check Amount	Liquidated
37524	02/27/2020	677	Town Of Duanesburg	1744 Alexander Rd	65.76-1-2		145.11	
A 1620.422-00-00							145.11	
37525	03/02/2020	519	Postmaster Delanson	postage	March Newsletter 2020	200076	348.27	348.27
A 1010.451-50-00							348.27	
37526	03/03/2020	2994	Accessibility Solutions, Inc.	HS lift mtnc	33527	200097	301.50	301.50
A 1620.400-10-00				MS lift mtnc	33528	200097	200.25	200.25
37527	03/03/2020	1849	ACP Direct		0232589	200529	110.70	119.75
A 2110.450-30-01							110.70	
37528	03/03/2020	934	Advanced Therapy P.L.L.C.	Feb 2020 services	9414	200092	8,550.00	8,550.00
A 2250.400-00-00							8,550.00	
37529	03/03/2020	22	**CONTINUED** Amazon				0.00	
37530	03/03/2020	22	Amazon				0.00	
A 1620.450-10-00					55893337468	200515	967.34	975.00
A 2110.450-10-00					896464349548	200487	22.98	17.90
A 2110.450-10-00					733884365669	200506	146.50	146.50
A 2110.450-10-00					456846634494	200484	146.50	146.50
A 2110.450-10-00					663667497469	200513	139.39	145.00
A 2110.450-10-00					843849465375	200027	117.62	117.62
A 2110.450-10-00					438767454783	200492	24.98	25.00
A 2110.450-10-00					549493637455	200498	119.95	119.95
A 2110.450-10-00					733948457574	200509	19.90	19.90
A 2110.450-30-01					458985997963	200499	29.72	30.00
A 2110.450-30-01					574436449475	200525	19.96	19.96
A 2110.450-30-01					453348569349	200488	65.66	89.39
A 2110.480-10-00					448897799675	200497	282.25	282.25

Duanesburg Central School District

Check Warrant Report For A - 16: March 3 2020 Payments For Dates 2/12/2020 - 3/3/2020



Check # Account	Check Date	Vendor ID	Vendor Name	Explanation	Invoice Number	PO Number	Check Amount	Liquidated
A 2250.450-30-00					985586945833	200495	28.78	28.78
A 2810.450-00-00					473589963399	200294	39.99	39.99
A 2110.450-30-01					436635763868	200525	41.98	56.98
A 2110.450-30-01					454884864554	200509	100.00	100.00
A 2110.450-30-01					456846634494	200484	146.50	146.50
A 2250.450-30-00					438867455849	200495	20.94	886.22
A 2110.450-10-00					454884864554	200509	67.31	0.00
A 2110.450-10-00					545767945695	200509	18.98	18.98
Check Total:							2,567.23	
37531	03/03/2020	4173	Andrea Amorosi					
A 2855.402-10-00				2/10/2020 Boys BB tickets			50.00	
Check Total:							50.00	
37532	03/03/2020	3862	Amorosi, Toni					
A 2855.400-10-00				1/22 clock - 2 games			50.00	
A 2855.400-10-00				1/28 clock - 2 games			50.00	
A 2855.400-10-00				2/3 clock - 2 games			50.00	
A 2855.400-10-00				2/4 clock - 1 game			25.00	
A 2855.400-10-00				2/11 clock - 1 game			25.00	
Check Total:							200.00	
37533	03/03/2020	7306	Anthem AEP					
A 9060.800-00-00				March 2020	92252	200468	254.04	254.04
Check Total:							254.04	
37534	03/03/2020	6391	Apple Inc.					
A 2250.450-30-00					AB35734479	200526	150.00	150.00
A 2250.450-30-00					AB36158492	200526	949.00	949.00
Check Total:							1,099.00	
37535	03/03/2020	933	Benetech, Inc					
TA 20.2				Dental review 2019	27901		500.00	
TA 20.2				12/31 - 1/30 claims	78852		841.42	
A 1310.400-20-00				Feb 2020	27831	200072	125.00	125.00

Duanesburg Central School District



Check Warrant Report For A - 16: March 3 2020 Payments For Dates 2/12/2020 - 3/3/2020

Check # Account	Check Date	Vendor ID	Vendor Name	Explanation	Invoice Number	PO Number	Check Amount	Liquidated
A 9060.804-00-00				Flex fee Feb 2020	27776	200071	46.80	46.80
37536	03/03/2020	1149	Berne-Knox-Westerlo CSD				1,513.22	
A 2815.400-10-00				Health & Welfare Svcs	1765		815.84	
37537	03/03/2020	7325	Kevin Billington				815.84	
A 2855.402-10-00				2/11/2020 Girls Mod BB			71.50	
37538	03/03/2020	995	Bimbo Foods, Inc./Freihofer				71.50	
C 2860.410-00					66405044622	200242	31.86	31.86
C 2860.410-00					66405044621	200242	26.46	26.46
C 2860.410-00					66405044795	200242	35.70	35.70
C 2860.410-00					66405044794	200242	53.70	53.70
37539	03/03/2020	2845	Blohm, Chris				147.72	
A 2855.402-10-00				2/10/2020 Boys V BB			104.00	
37540	03/03/2020	7333	Daniel H. Boggs				104.00	
A 2110.400-30-00				reimbursement fingerprinting			101.75	
37541	03/03/2020	100	**CONTINUED** Capital Region BOCES				101.75	
37542	03/03/2020	100	Capital Region BOCES				0.00	
A 1010.490-50-00					C0584-20	200181	400.00	400.00
A 1310.490-20-00					C0584-20	200181	1,800.65	1,800.65
A 1345.490-00-00					C0584-20	200181	403.32	403.32
A 1430.490-00-00					C0584-20	200181	4,441.71	4,084.28
A 1480.490-00-00					C0584-20	200181	6,438.82	6,438.82
A 1680.490-00-00					C0584-20	200181	4,217.79	4,217.79
A 2060.490-00-00					C0584-20	200181	742.16	742.16
A 2070.490-00-00					C0584-20	200181	27,932.81	27,932.81

Duanesburg Central School District

Check Warrant Report For A - 16: March 3 2020 Payments For Dates 2/12/2020 - 3/3/2020



Check # Account	Check Date	Vendor ID	Vendor Name	Explanation	Invoice Number	PO Number	Check Amount	Liquidated
A 2110.490-00-00					C0584-20	200181	12,217.76	12,217.76
A 2250.490-00-00					C0584-20	200181	40,898.80	40,898.80
A 2280.490-00-00					C0584-20	200181	28,195.70	28,195.70
A 2610.490-00-00					C0584-20	200181	2,784.30	2,784.30
A 2630.490-00-00					C0584-20	200181	14,860.17	14,860.17
A 2810.490-00-00					C0584-20	200181	119.58	119.58
A 2820.490-00-00					C0584-20	200181	5,500.00	5,500.00
A 1620.490-00-00					C0584-20	200181	1,832.78	1,832.78
37543	03/03/2020	115	CDPHP			Check Total:	152,786.35	
A 9060.800-00-00				March 2020	200430000762	200062	3,802.48	3,802.48
A 9060.800-00-00				March 2020	200430015088	200062	1,061.70	1,061.70
37544	03/03/2020	4077	Crossroads Center For Children			Check Total:	4,864.18	
A 2250.470-00-00				January 2020	2020-2-0070	200086	3,629.30	3,629.30
37545	03/03/2020	153	Crown Company Inc, R H			Check Total:	3,629.30	
A 5510.450-40-00					070458	200136	98.02	98.02
37546	03/03/2020	2998	Delta Dental of New York			Check Total:	98.02	
TA 20.1				2/2 - 2/19 2020	BE003818669C		3,112.80	
37547	03/03/2020	2998	Delta Dental of New York			Check Total:	3,112.80	
TA 20.1				Feb 2020	BE003818669A		713.88	
37548	03/03/2020	3900	DePaula Chevrolet Inc.			Check Total:	713.88	
A 5510.450-40-00					794185	200139	89.06	89.06
37549	03/03/2020	7324	Stephen Dixon			Check Total:	89.06	
A 2855.402-10-00				2 games	2/8/2020 Boys Mod BB		136.00	
37550	03/03/2020	1660	Emcor Services			Check Total:	136.00	
A 1620.400-10-00				service work	1610002910	200109	428.47	428.47

Duanesburg Central School District

Check Warrant Report For A - 16: March 3 2020 Payments For Dates 2/12/2020 - 3/3/2020



Check # Account	Check Date	Vendor ID	Vendor Name	Explanation	Invoice Number	PO Number	Check Amount	Liquidated
37551	03/03/2020	204	EMPIRE BLUECROSS	March 2020	000498864E	200060	162,399.77	162,399.77
A 9060.800-00-00							Check Total:	428.47
37552	03/03/2020	3127	EMTech				162,399.77	
A 1621.400-00-00							Check Total:	362.20
37553	03/03/2020	3265	Ferrell Gas	service call	5115	200519	362.20	362.20
A 5510.455-40-00							Check Total:	777.54
A 5510.455-40-00							Check Total:	380.75
A 5510.450-40-00							Check Total:	243.59
A 5510.450-40-00							Check Total:	0.00
37554	03/03/2020	7104	Brad Fichthorn		2/12/2020 Girls JV BB		78.50	
A 2855.402-10-00							Check Total:	78.50
37555	03/03/2020	251	Gillette Creamery			200243	216.00	216.00
C 2860.410-00							Check Total:	123.00
C 2860.410-00							Check Total:	339.00
37556	03/03/2020	252	Ginsberg's			200244	533.60	533.60
C 2860.410-00							Check Total:	725.21
C 2860.410-00							Check Total:	1,258.81
37557	03/03/2020	3581	Global Equipment Company			200543	457.90	457.90
A 2815.450-30-00							Check Total:	457.90
37558	03/03/2020	3261	Global Montello Group Corp.			200142	4,754.11	4,754.11
A 5510.451-40-00							Check Total:	4,754.11
37559	03/03/2020	259	Grainger			200112	18.18	18.18
A 1620.450-10-00							Check Total:	217.35
A 1620.450-10-00							Check Total:	106.32
A 1620.450-10-00							Check Total:	106.32

Duanesburg Central School District

Check Warrant Report For A - 16: March 3 2020 Payments For Dates 2/12/2020 - 3/3/2020



Check # Account	Check Date	Vendor ID	Vendor Name	Explanation	Invoice Number	PO Number	Check Amount	Liquidated
A 1620.450-10-00					9432256700	200112	96.51	96.51
A 1620.450-10-00					9439505703	200112	25.66	25.66
A 1620.450-10-00					9448635079	200112	40.21	40.21
Check Total:							504.23	
37560	03/03/2020	7334	Nathan Gutmann	2 games	2/8/2020 Boys Mod BB		136.00	
A 2855.402-10-00								
37561	03/03/2020	271	David Halvey		2/4/2020 Girls V BB		104.00	
A 2855.402-10-00								
37562	03/03/2020	3797	Hannaford				104.00	
A 5510.450-40-00				for online payment	Driver online Query		200.00	
37563	03/03/2020	283	Hill & Markes Inc				200.00	
A 1620.450-10-00					2262292-01	200114	20.74	20.74
A 1620.450-10-00					2270872-00	200114	181.20	181.20
A 1620.450-10-00					2272633-00	200114	549.29	549.29
A 1620.450-10-00					2272634-00	200114	549.29	549.29
A 1620.450-10-00					2277768-00	200114	183.46	183.46
Check Total:							1,483.98	
37564	03/03/2020	4176	John's Sports Supply				1,062.00	1,062.00
A 2855.451-00-00				Adidas warm up jackets	2/6/2020	200475	1,062.00	
37565	03/03/2020	7127	George Kazanjian				1,062.00	
A 2855.402-10-00					2/12/2020 Boys Mod BB		71.50	
37566	03/03/2020	1322	Lori Kuhl				71.50	
A 2855.400-10-00				Tickets	2/22/2020 Girls V BB		25.00	
37567	03/03/2020	7331	LaSalle School				25.00	

Duanesburg Central School District



Check Warrant Report For A - 16: March 3 2020 Payments For Dates 2/12/2020 - 3/3/2020

Check # Account	Check Date	Vendor ID	Vendor Name	Explanation	Invoice Number	PO Number	Check Amount	Liquidated
A 2250.470-00-00				Jan 2020 tuition	D0011063	200527	2,758.35	2,758.35
Check Total:							2,758.35	
37568	03/03/2020	6651	Paul N. Ligon		2/4/2020 Girls V BB		104.00	
A 2855.402-10-00					2/11/2020 Girls V BB		104.00	
Check Total:							208.00	
37569	03/03/2020	7339	Michael Losito		1/22/2020 clock		25.00	
A 2855.400-10-00					2/22/2020 game Clock		25.00	
A 2855.400-10-00					2/10/2020 clock		25.00	
A 2855.400-10-00					2/12/2020 clock		25.00	
A 2855.400-10-00					2/14/2020 clock		25.00	
A 2855.400-10-00					2/17/2020 clock		25.00	
Check Total:							150.00	
37570	03/03/2020	370	MAG Group Business Operations, Inc		10085	200068	3,677.08	3,677.08
A 1310.400-20-00							3,677.08	
Check Total:							3,677.08	
37571	03/03/2020	2752	magna5		5249189	200217	1,027.34	1,027.34
A 1620.400-10-00							1,027.34	
Check Total:							1,027.34	
37572	03/03/2020	1567	Main-Care Energy		2443844	200148	449.13	449.13
A 5530.430-40-00					2463341	200148	492.40	492.40
Check Total:							941.53	
37573	03/03/2020	1345	Joseph McCarthy		2/14/2020 Girls V BB		104.00	
A 2855.402-10-00					2/22/2020 Girls V BB		107.00	
Check Total:							211.00	
37574	03/03/2020	1671	Michael Mentis		2/12/2020 Boys Mod B		71.50	
A 2855.402-10-00							71.50	

Duanesburg Central School District

Check Warrant Report For A - 16: March 3 2020 Payments For Dates 2/12/2020 - 3/3/2020



Check # Account	Check Date	Vendor ID	Vendor Name	Explanation	Invoice Number	PO Number	Check Amount	Liquidated
37575	03/03/2020	6921	Andrew Montour				71.50	
A 2855.402-10-00								
37576	03/03/2020	415	Joe Moseley		2/10/2020 Boys JV BB		78.50	
A 2855.402-10-00								
37577	03/03/2020	406	MVP Health Care, Inc.	March 2020	000013141712	200061	5,314.74	5,314.74
A 9060.800-00-00								
37578	03/03/2020	7336	Nelco		6899269 RI	200514	616.00	616.00
A 1310.400-20-00								
37579	03/03/2020	119	New York Bus Sales LLC		1058042	200151	11.08	11.08
A 5510.450-40-00								
					1058043	200151	9.82	9.82
A 5510.450-40-00								
					1058044	200151	525.99	525.99
A 5510.450-40-00								
					1058045	200151	659.26	659.26
A 5510.450-40-00								
37580	03/03/2020	2302	Partners In Safety		668047	200154	2,025.00	2,025.00
A 5510.400-40-00								
37581	03/03/2020	492	Paul E Schlicht Construction Co.				2,025.00	
A 5510.400-40-00								
37582	03/03/2020	6557	Pearson Education Inc.		4026059580	200521	558.80	558.80
A 2110.450-10-00								
					4026058657	200521	0.00	0.00
A 2110.450-10-00								
37583	03/03/2020	510	Pitney Bowes Inc		1015057818	200080	405.01	405.01
A 1310.400-20-00								
Check Total:							1,206.15	
Check Total:							2,025.00	
Check Total:							300.00	
Check Total:							300.00	
Check Total:							558.80	
Check Total:							405.01	

Duanesburg Central School District



Check Warrant Report For A - 16: March 3 2020 Payments For Dates 2/12/2020 - 3/3/2020

Check # Account	Check Date	Vendor ID	Vendor Name	Explanation	Invoice Number	PO Number	Check Amount	Liquidated
37584	03/03/2020	528	Price Chopper Oper. Co., Inc.					
A 2110.450-10-00					02054292	200006	83.62	83.62
A 2110.450-10-00					02054528	200006	300.16	300.16
A 2110.450-10-00					02054745	200006	126.85	126.85
					Check Total:		510.63	
37585	03/03/2020	1386	Randall Implement Co., Inc.					
A 5510.450-40-00					FUL--1041603	200161	130.56	130.56
					Check Total:		130.56	
37586	03/03/2020	3003	Recorder Shop					
A 2110.450-30-01				recorders	20-14	200512	246.00	242.70
					Check Total:		246.00	
37587	03/03/2020	4103	Matt Ryan					
A 2855.402-10-00					2/12/2020 Boys JV BB		78.50	
					Check Total:		78.50	
37588	03/03/2020	589	Schenectady Truck & Auto Suppl					
A 5510.450-40-00					403278	200163	243.80	243.80
A 5510.450-40-00					403199	200163	59.12	59.12
A 5510.450-40-00					401037	200163	7.61	7.61
A 5510.450-40-00					400450	200163	89.99	89.99
A 5510.450-40-00					400787	200163	23.16	23.16
A 5510.450-40-00					402824	200163	5.14	5.14
A 5510.450-40-00					402884	200163	5.96	5.96
A 5510.450-40-00					402126	200163	11.99	11.99
A 5510.450-40-00					401321	200163	22.78	22.78
					Check Total:		469.55	
37589	03/03/2020	1451	School Health Corporation					
A 1621.450-10-00					3718379-00	200508	365.26	341.36
					Check Total:		365.26	
37590	03/03/2020	611	Security Supply Corporation					
A 1620.450-10-00					051984 01	200123	332.54	332.54
					Check Total:		332.54	
37591	03/03/2020	7043	Sprague Operating Resources, LLC					
A 5510.454-40-00					20339339	200166	628.11	628.11

Duanesburg Central School District

Check Warrant Report For A - 16: March 3 2020 Payments For Dates 2/12/2020 - 3/3/2020



Check # Account	Check Date	Vendor ID	Vendor Name	Explanation	Invoice Number	PO Number	Check Amount	Liquidated
37592	03/03/2020	639	Staples Contract & Commercial					
A 1310.450-20-00							Check Total:	628.11
				chair - IT	3439104533	200530	169.99	169.99
37593	03/03/2020	2354	Strong's Towing & Recovery					
A 5510.400-40-00							Check Total:	169.99
					2/21/2020 towing		125.00	
37594	03/03/2020	3857	Sun Life & Health Insurance Co					
A 9070.800-00-00							Check Total:	125.00
					March 2020 / 823410	200063	166.76	166.76
37595	03/03/2020	4013	Sycaway Creamery Inc.					
C 2860.410-00							Check Total:	166.76
					970326A	200246	107.86	107.86
					970327A	200246	231.07	231.07
					970847A	200246	38.33	38.33
					970849A	200246	84.27	84.27
					972528A	200246	161.52	161.52
					971785A	200246	246.40	246.40
					971784A	200246	162.59	162.59
					972529A	200246	307.69	307.69
C 2860.410-00							Check Total:	1,339.73
37596	03/03/2020	1877	Time Warner of Albany NY					
A 5530.400-40-00							Check Total:	45.41
					598487001020720	200170	45.41	45.41
37597	03/03/2020	2256	Topical Review Book Co.					
A 2110.450-10-00							Check Total:	45.41
				review books math	59918	200535	371.25	391.25
37598	03/03/2020	1203	Lawrence Turski					
A 2855.402-10-00							Check Total:	371.25
					2/17/2020 Boys V BB		104.00	
37599	03/03/2020	1921	UniFirst Corporation					
A 1620.450-10-00							Check Total:	104.00
					052 3831141	200127	79.11	79.11
A 5510.450-40-00							Check Total:	10.89
					052 3831170	200127	10.89	10.89

Duanesburg Central School District

Check Warrant Report For A - 16: March 3 2020 Payments For Dates 2/12/2020 - 3/3/2020



Check # Account	Check Date	Vendor ID	Vendor Name	Explanation	Invoice Number	PO Number	Check Amount	Liquidated
A 1620.450-10-00					052 3831142	200127	70.84	70.84
					Check Total:		160.84	
37600	03/03/2020	691	United Parcel Service		00009T0T58060	200079	43.01	43.01
A 2110.400-10-00					Check Total:		43.01	
37601	03/03/2020	3668	Valentine, Kenneth		2/10/2020 Boys JV BB		78.50	
A 2855.402-10-00					Check Total:		78.50	
37602	03/03/2020	4101	Rich Vander Veen		2/2/2020 Boys JV BB		78.50	
A 2855.402-10-00					Check Total:		78.50	
37603	03/03/2020	700	Verizon Wireless		9848074283	200070	55.42	55.42
A 2110.400-10-00					9848074283	200070	89.07	89.07
A 5510.400-40-00					9848074283	200070	76.33	0.00
A 1310.400-20-00					Check Total:		220.82	
37604	03/03/2020	1977	W.B. Mason Company, Inc		208100816	200248	83.36	83.36
C 2860.450-00					Check Total:		83.36	
37605	03/03/2020	628	WH Tool Distribution, Inc.		02202065166	200164	102.00	102.00
A 5510.450-40-00					Check Total:		102.00	
37606	03/03/2020	2024	Whispering Pines Pre-school		February 2020 tuition	200365	2,200.00	2,200.00
FPK 2510.400-30-00					Check Total:		2,200.00	
37607	03/03/2020	731	Wolberg Electric		2167412	200128	6.40	6.40
A 1621.450-10-00					2167413	200128	114.77	114.77
A 1621.450-10-00					2168443	200128	902.72	902.72
A 1621.450-10-00					Check Total:		1,023.89	

Duanesburg Central School District




Check Warrant Report For A - 16: March 3 2020 Payments For Dates 2/12/2020 - 3/3/2020

Check #	Check Date	Vendor ID	Vendor Name	Explanation	Invoice Number	PO Number	Check Amount	Liquidated
37608	03/03/2020	4364	James M. Wood		2/11/2020 Girls V BB		104.00	
A 2855.402-10-00								
					2/22/2020 Girls V BB		107.00	
							Check Total: 211.00	
37609	03/03/2020	1712	Dale Wotherspoon		2/14/2020 Girls V BB		104.00	
A 2855.402-10-00								
							Check Total: 104.00	
37610	03/03/2020	7322	XYZPrinting		BL103507	200505	145.26	145.26
A 2110.450-10-00					BL103442	200505	10.00	4.74
							Check Total: 155.26	
							Warrant Total: 386,346.04	
							Vendor Portion: 386,346.04	

Number of Transactions: 87

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 87 in number, in the total amount of \$ 386,346.04. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

03/03/2020 Date

 Stephanie J. Long
 Claims Auditor



MANAGEMENT ADVISORY GROUP BUSINESS OPERATIONS, INC.

Educational and Administrative Consultants

"Doing it Better for Less"

CHAIRMAN OF THE BOARD OF EDUCATION AGREEMENT FOR ACCOUNTING/TREASURER SERVICES

DR. TIMOTHY P. CLAY

Duanesburg Central School District

PHONE (518) 943-0708

FAX (518) 943-5632

PRESIDENT & CEO

February 28, 2020

AIMEE SKIFF

Management Advisory Group Business Operations (MAGBO), a corporation under the laws of New York, specializing in School District Business Office Operations, State Aid Reimbursement and Educational Consulting, proposes to provide accounting services to the Duanesburg Central School District.

1. **Scope of Services** - MAGBO will assist district staff in providing the following services and performing the following operations for the School District.
 - A. Act as District Treasurer;
 - B. Input cash receipts;
 - C. Prepare bank reconciliations – all funds;
 - D. Post all journal entries;
 - E. Draft treasurer's reports;
 - F. Maintain complete and up to date ledgers for all funds;
 - G. Prepare tuition billings;
 - H. Prepare billings to local organizations;
 - I. Track all district receivables;
 - J. Prepare cash flow and fund balance projections;
 - K. Process budget transfers;
 - L. Maintain Debt Service spreadsheet and assist with preparing wire payments as necessary;
 - M. Audit all payroll changes made and keep record of all changes;
 - N. Review attendance balances for all employees annually and document any discrepancies;
 - O. Assist with preparation of 1099's annually;
 - P. Maintain self-funded Dental Plan Financial spreadsheet;
 - Q. Assist with payroll as needed;
 - R. Print payroll checks bi-weekly;
 - S. Prepare and maintain Federal Payroll Certifications;
 - T. Complete quarterly payroll tax reports (941, NYS-45);
 - U. Complete Medicaid Cost Report Annually;
 - V. Act as the Random Moment Time Study Coordinator for Medicaid compliance;
 - W. Monitor State and Federal Grants and file FS-25's and FS-10F's;
 - X. Process and verify all STAC forms
 - i. School year Public
 - ii. School year private
 - iii. Summer handicapped;
 - Y. Close books and assist in preparation for external audit;
 - Z. File the annual ST-3 and State Aid Forms and Assist Business Manager with projects as needed.

2. Responsibilities of the District - The District will provide the following information.

- A. Username and password for accounting software;
- B. Work area when onsite;
- C. Cash receipts and bank statements; and
- D. Other information as needed.

3. Terms

- A. This Agreement will be in effect from July 1, 2020 – June 30, 2021.
- B. MAGBO will be due \$45,000 annually, billed in monthly installments of \$3,750; terms are Net 30.
- C. Either party may terminate this Agreement with 60 days written notice.

4. Acceptance

Duanesburg Central School District

Alma Jeff

Management Advisory Group Business Operations

Date

2/28/20

Date

Duanesburg Central School District

Appropriation Status Detail Report By Function From 7/1/2019 To 2/29/2020



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
<u>A 1010.400-50-00</u>	BOE Contr Expense	8,700.00	0.00	8,700.00	7,815.00	0.00	885.00
<u>A 1010.450-50-00</u>	BOE Supplies	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
<u>A 1010.451-50-00</u>	BOE Postage	14,200.00	0.00	14,200.00	720.73	12,139.97	1,339.30
<u>A 1010.490-50-00</u>	BOE BOCES Services	4,500.00	0.00	4,500.00	2,400.00	2,000.00	100.00
1010	BOARD OF EDUCATION	28,400.00	0.00	28,400.00	10,935.73	14,139.97	3,324.30
<u>A 1040.400-50-00</u>	Clerk Cont Expense	500.00	0.00	500.00	0.00	0.00	500.00
<u>A 1040.450-50-00</u>	Clerk Supplies	250.00	0.00	250.00	0.00	0.00	250.00
1040	DISTRICT CLERK	750.00	0.00	750.00	0.00	0.00	750.00
<u>A 1060.400-50-00</u>	Dist Mtg Cont Expense	400.00	0.00	400.00	0.00	0.00	400.00
<u>A 1060.450-50-00</u>	Dist Mtg Supplies	100.00	0.00	100.00	0.00	0.00	100.00
1060	DISTRICT MEETING	500.00	0.00	500.00	0.00	0.00	500.00
10		29,650.00	0.00	29,650.00	10,935.73	14,139.97	4,574.30
<u>A 1240.150-20-00</u>	CSA Instructional Salary	141,000.00	-76,384.17	64,615.83	64,615.83	0.00	0.00
<u>A 1240.160-20-00</u>	CSA Non-Instructional Salary	42,225.00	0.00	42,225.00	28,125.83	13,661.17	438.00
<u>A 1240.400-20-00</u>	CSA Cont Expense	6,000.00	111,384.17	117,384.17	41,512.53	69,593.17	6,278.47
<u>A 1240.450-20-00</u>	CSA Supplies	400.00	0.00	400.00	242.90	0.00	157.10
1240	CHIEF SCHOOL ADMINISTRATOR	189,625.00	35,000.00	224,625.00	134,497.09	83,254.34	6,873.57
12		189,625.00	35,000.00	224,625.00	134,497.09	83,254.34	6,873.57
<u>A 1310.150-20-00</u>	Bus Adm Instructional Salary	99,000.00	0.00	99,000.00	57,945.48	28,144.92	12,909.60
<u>A 1310.160-20-00</u>	Bus Adm Non-Inst Salary	100,774.00	5,000.00	105,774.00	72,217.63	28,349.74	5,206.63
<u>A 1310.400-20-00</u>	Bus Adm Cont Expense	66,368.00	0.00	66,368.00	31,284.59	22,503.19	12,580.22
<u>A 1310.450-20-00</u>	Bus Adm Supplies	3,500.00	0.00	3,500.00	959.47	175.00	2,365.53
<u>A 1310.490-20-00</u>	Bus Adm BOCES Services	8,000.00	18,000.00	26,000.00	19,116.94	6,883.06	0.00
1310	BUSINESS ADMINISTRATION	277,642.00	23,000.00	300,642.00	181,524.11	86,055.91	33,061.98
<u>A 1320.400-20-00</u>	Audit Cont Expense	25,000.00	0.00	25,000.00	8,700.00	5,300.00	11,000.00
1320	AUDITING	25,000.00	0.00	25,000.00	8,700.00	5,300.00	11,000.00
<u>A 1330.450-20-00</u>	Tax Collector Supplies	200.00	0.00	200.00	0.00	0.00	200.00
1330	TAX COLLECTOR	200.00	0.00	200.00	0.00	0.00	200.00
<u>A 1345.490-00-00</u>	Purchasing BOCES	4,635.00	0.00	4,635.00	2,323.36	2,016.64	295.00
1345	PURCHASING	4,635.00	0.00	4,635.00	2,323.36	2,016.64	295.00
<u>A 1380.400-20-00</u>	Fiscal Agent Fees	7,400.00	0.00	7,400.00	3,078.75	3,921.25	400.00
1380	FISCAL AGENT FEE	7,400.00	0.00	7,400.00	3,078.75	3,921.25	400.00
13		314,877.00	23,000.00	337,877.00	195,626.22	97,293.80	44,956.98

Duanesburg Central School District

Appropriation Status Detail Report By Function From 7/1/2019 To 2/29/2020



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
<u>A.1420.400-00-00</u>	Legal Contractual Expense	50,000.00	0.00	50,000.00	10,105.00	23,395.00	16,500.00
1420	LEGAL	50,000.00	0.00	50,000.00	10,105.00	23,395.00	16,500.00
<u>A.1430.400-00-00</u>	Personnel Cont Expense	1,000.00	0.00	1,000.00	921.50	78.50	0.00
<u>A.1430.490-00-00</u>	Personnel BOCES	25,500.00	12,697.00	38,197.00	12,967.72	4,084.28	21,145.00
1430	PERSONNEL	26,500.00	12,697.00	39,197.00	13,889.22	4,162.78	21,145.00
<u>A.1460.400-00-00</u>	Records Management - Contractual	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
<u>A.1460.450-00-00</u>	Records Management - Materials & Suppl	100.00	0.00	100.00	0.00	0.00	100.00
1460	RECORDS MANAGEMENT OFFICER	1,100.00	0.00	1,100.00	0.00	0.00	1,100.00
<u>A.1480.400-00-00</u>	Public Info Cont Expense	1,500.00	0.00	1,500.00	850.20	649.80	0.00
<u>A.1480.450-00-00</u>	Public Info Supplies	100.00	0.00	100.00	0.00	0.00	100.00
<u>A.1480.490-00-00</u>	Public Info BOCES	87,300.00	0.00	87,300.00	50,372.09	35,818.91	1,109.00
1480	PUBLIC INFORMATION & SERVICES	88,900.00	0.00	88,900.00	51,222.29	36,468.71	1,209.00
14		166,500.00	12,697.00	179,197.00	75,216.51	64,026.49	39,954.00
<u>A.1620.160-00-00</u>	Operations Non-Instr Salary	166,434.00	0.00	166,434.00	102,215.69	48,656.80	15,561.51
<u>A.1620.161-00-00</u>	Operations Overtime	2,500.00	0.00	2,500.00	0.00	0.00	2,500.00
<u>A.1620.200-10-00</u>	Operations Equipment	97,500.00	6,400.58	103,900.58	54,741.30	0.00	49,159.28
<u>A.1620.400-10-00</u>	Operations Cont Expense	90,000.00	35,542.25	125,542.25	86,108.23	36,673.23	2,760.79
<u>A.1620.420-10-00</u>	Phone District	7,200.00	0.00	7,200.00	7,107.39	0.00	92.61
<u>A.1620.421-10-00</u>	Water Rent	8,504.00	0.00	8,504.00	5,544.00	1,956.00	1,004.00
<u>A.1620.422-00-00</u>	Sewer	70,000.00	0.00	70,000.00	60,145.11	0.00	9,854.89
<u>A.1620.430-10-00</u>	Fuel Oil	68,000.00	0.00	68,000.00	40,484.42	27,515.58	0.00
<u>A.1620.430-30-00</u>	Fuel Oil ES	61,000.00	0.00	61,000.00	30,914.79	30,085.21	0.00
<u>A.1620.431-10-00</u>	Electric	76,200.00	0.00	76,200.00	37,731.00	17,269.00	21,200.00
<u>A.1620.431-30-00</u>	Electric ES	49,800.00	0.00	49,800.00	23,896.32	21,103.68	4,800.00
<u>A.1620.432-10-00</u>	Propane	500.00	0.00	500.00	0.00	0.00	500.00
<u>A.1620.450-10-00</u>	Operations Supplies	120,000.00	19,789.10	139,789.10	79,640.28	50,329.18	9,819.64
<u>A.1620.490-00-00</u>	BOCES Services	43,561.00	0.00	43,561.00	13,186.08	18,491.36	11,883.56
1620	OPERATION OF PLANT	861,199.00	61,731.93	922,930.93	541,714.61	252,080.04	129,136.28
<u>A.1621.160-00-00</u>	Maint Non-Instr Salaries	292,126.00	0.00	292,126.00	198,286.93	74,032.16	19,806.91
<u>A.1621.161-00-00</u>	Maint Overtime	13,000.00	0.00	13,000.00	4,950.68	0.00	8,049.32
<u>A.1621.200-00-00</u>	Maint Equipment	2,500.00	0.00	2,500.00	0.00	0.00	2,500.00
<u>A.1621.400-00-00</u>	Maint Cont Expense	35,535.00	9,913.37	45,448.37	14,260.74	3,922.64	27,264.99
<u>A.1621.450-10-00</u>	Maint Supplies	30,000.00	0.00	30,000.00	14,299.62	6,994.34	8,706.04

Duanesburg Central School District

Appropriation Status Detail Report By Function From 7/1/2019 To 2/29/2020



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
<u>1621</u>	MAINTENANCE OF PLANT	373,161.00	9,913.37	383,074.37	231,797.97	84,949.14	66,327.26
<u>A 1680.490-00-00</u>	Data Processing BOCES	38,000.00	0.00	38,000.00	17,935.43	15,018.05	5,046.52
<u>1680</u>	CENTRAL DATA PROCESSING	38,000.00	0.00	38,000.00	17,935.43	15,018.05	5,046.52
<u>16</u>	Unallocated Insurance	1,272,360.00	71,645.30	1,344,005.30	791,448.01	352,047.23	200,510.06
<u>A 1910.400-00-00</u>		58,222.00	0.00	58,222.00	55,906.00	642.00	1,674.00
<u>1910</u>	UNALLOCATED INSURANCE	58,222.00	0.00	58,222.00	55,906.00	642.00	1,674.00
<u>A 1930.400-00-00</u>	Judgements And Claims	250.00	0.00	250.00	0.00	0.00	250.00
<u>1930</u>	JUDGMENTS & CLAIMS	250.00	0.00	250.00	0.00	0.00	250.00
<u>A 1964.400-00-00</u>	Refund On Real Property Taxes	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
<u>1964</u>	REFUND ON REAL PROPERTY TAXES	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
<u>A 1981.490-00-00</u>	Administrative Charge BOCES	97,836.00	0.00	97,836.00	82,937.00	0.00	14,899.00
<u>1981</u>	BOCES ADMINISTRATIVE COSTS	97,836.00	0.00	97,836.00	82,937.00	0.00	14,899.00
<u>19</u>		157,308.00	0.00	157,308.00	138,843.00	642.00	17,823.00
<u>1</u>		2,130,320.00	142,342.30	2,272,662.30	1,346,566.56	611,403.83	314,691.91
<u>A 2010.150-10-00</u>	Curr Devel Instr Salaries	4,500.00	-2,125.00	2,375.00	2,375.00	0.00	0.00
<u>A 2010.150-30-00</u>	Curr Devel Instr Salaries ES	4,500.00	2,250.00	6,750.00	6,750.00	0.00	0.00
<u>2010</u>	CURRICULUM DEVEL & SUPERVISION	9,000.00	125.00	9,125.00	9,125.00	0.00	0.00
<u>A 2020.150-10-00</u>	Admin Instr Salaries	146,500.00	0.00	146,500.00	97,195.70	49,209.30	95.00
<u>A 2020.150-30-00</u>	Admin Instr Salaries ES	120,500.00	0.00	120,500.00	79,128.00	39,933.60	1,438.40
<u>A 2020.160-10-00</u>	Admin Non-Instr Salaries	75,000.00	0.00	75,000.00	47,528.30	27,147.57	324.13
<u>A 2020.160-30-00</u>	Admin Non-Instr Salaries ES	50,000.00	12,500.00	62,500.00	40,561.77	19,514.07	2,424.16
<u>A 2020.161-10-00</u>	Admin Non-Instr Salaries Subs	1,250.00	0.00	1,250.00	355.20	0.00	894.80
<u>A 2020.161-30-00</u>	Admin Non-Instr Salaries Subs ES	1,250.00	0.00	1,250.00	0.00	0.00	1,250.00
<u>A 2020.400-10-00</u>	Admin Contr Expense	2,500.00	0.00	2,500.00	1,161.84	10.00	1,328.16
<u>A 2020.400-30-00</u>	Admin Contr Expense ES	2,500.00	0.00	2,500.00	600.00	60.00	1,840.00
<u>A 2020.450-10-00</u>	Admin Supplies	1,500.00	0.00	1,500.00	0.00	0.00	1,500.00
<u>A 2020.450-30-00</u>	Admin Supplies ES	1,500.00	0.00	1,500.00	0.00	0.00	1,500.00
<u>2020</u>	SUPERVISION-REGULAR SCHOOL	402,500.00	12,500.00	415,000.00	266,530.81	135,874.54	12,594.65
<u>A 2060.490-00-00</u>	Reg Plan BOCES	13,575.00	0.00	13,575.00	5,195.18	3,710.82	4,669.00
<u>2060</u>	RESEARCH, PLANNING & EVALUAT	13,575.00	0.00	13,575.00	5,195.18	3,710.82	4,669.00
<u>A 2070.490-00-00</u>	Inserv Training BOCES	72,000.00	0.00	72,000.00	36,553.19	35,446.81	0.00
<u>2070</u>	INSERVICE TRAINING-INSTRUCTION	72,000.00	0.00	72,000.00	36,553.19	35,446.81	0.00
<u>20</u>		497,075.00	12,625.00	509,700.00	317,404.18	175,032.17	17,263.65

Duanesburg Central School District

Appropriation Status Detail Report By Function From 7/1/2019 To 2/29/2020



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
<u>A 2110.110-30-00</u>	Teacher Salaries Kindergarten	167,703.00	0.00	167,703.00	61,224.63	54,026.37	52,452.00
<u>A 2110.120-30-00</u>	Teacher Salaries 1-6	1,394,806.00	0.00	1,394,806.00	715,518.12	606,402.33	72,885.55
<u>A 2110.130-10-00</u>	Teacher Salaries 7-12	1,871,530.00	-46,825.00	1,824,705.00	913,020.75	856,880.33	54,803.92
<u>A 2110.132-10-00</u>	Teacher Assistant Salaries	25,151.00	0.00	25,151.00	11,019.09	10,782.71	3,349.20
<u>A 2110.140-10-00</u>	Teacher Salaries Subs	72,000.00	0.00	72,000.00	15,796.35	55,240.35	963.30
<u>A 2110.140-30-00</u>	Teacher Salaries Subs ES	72,000.00	0.00	72,000.00	11,420.98	60,070.02	509.00
<u>A 2110.151-00-00</u>	Teacher Salaries Tutoring	8,500.00	0.00	8,500.00	2,765.00	0.00	5,735.00
<u>A 2110.160-10-00</u>	Non-Instnr Salaries	0.00	0.00	0.00	0.00	0.00	0.00
<u>A 2110.160-30-00</u>	Non-Instnr Salaries ES	78,226.00	-12,500.00	65,726.00	26,167.30	15,443.02	24,115.68
<u>A 2110.161-10-00</u>	Sub Aide Non-Instnr Sal	2,000.00	0.00	2,000.00	0.00	0.00	2,000.00
<u>A 2110.161-30-00</u>	Sub Aide Non-Instnr Sal ES	2,000.00	0.00	2,000.00	0.00	0.00	2,000.00
<u>A 2110.200-10-00</u>	Equipment HS	6,000.00	4,798.00	10,798.00	4,949.00	3,550.00	2,299.00
<u>A 2110.200-30-00</u>	Equipment ES	4,000.00	0.00	4,000.00	0.00	0.00	4,000.00
<u>A 2110.400-10-00</u>	Contractual Expense	100,000.00	0.00	100,000.00	16,181.80	44,265.26	39,552.94
<u>A 2110.400-30-00</u>	Contractual Expense ES	19,000.00	0.00	19,000.00	3,310.44	314.37	15,375.19
<u>A 2110.401-10-00</u>	Teacher Conferences	4,500.00	500.00	5,000.00	800.00	35.00	4,165.00
<u>A 2110.401-30-00</u>	Teacher Conferences ES	4,500.00	0.00	4,500.00	0.00	0.00	4,500.00
<u>A 2110.450-10-00</u>	General Supplies	75,300.00	39,733.48	115,033.48	62,031.81	32,269.94	20,731.73
<u>A 2110.450-30-01</u>	General Supplies ES	36,300.00	0.00	36,300.00	14,639.82	1,382.46	20,277.72
<u>A 2110.470-00-00</u>	Tuition - Regular Education	25,000.00	0.00	25,000.00	0.00	0.00	25,000.00
<u>A 2110.480-10-00</u>	Textbooks	30,000.00	934.45	30,934.45	11,047.61	4,237.67	15,649.17
<u>A 2110.480-30-00</u>	Textbooks ES	30,000.00	0.00	30,000.00	27,394.98	431.45	2,173.57
<u>A 2110.490-00-00</u>	Regular Education BOCES	246,106.00	-15,000.00	231,106.00	66,834.53	64,878.87	99,392.60
2110	TEACHING-REGULAR SCHOOL	4,274,622.00	-28,359.07	4,246,262.93	1,964,122.21	1,810,210.15	471,930.57
21		4,274,622.00	-28,359.07	4,246,262.93	1,964,122.21	1,810,210.15	471,930.57
<u>A 2250.150-10-00</u>	Special Education Instr Salary	270,000.00	-48,500.00	221,500.00	112,110.30	95,512.66	13,877.04
<u>A 2250.150-30-00</u>	PHC Instr Salary ES	320,000.00	48,500.00	368,500.00	188,293.40	179,717.57	489.03
<u>A 2250.160-10-00</u>	Special Education Non-Instnr Salary	100,000.00	0.00	100,000.00	43,006.87	31,644.38	25,348.75
<u>A 2250.160-30-00</u>	PHC Non-Instnr Salary ES	174,000.00	0.00	174,000.00	72,847.78	50,391.28	50,760.94
<u>A 2250.400-00-00</u>	Special Education Cont Expense	144,542.00	0.00	144,542.00	51,075.45	59,915.00	33,551.55
<u>A 2250.450-30-00</u>	Special Education Supplies	3,000.00	0.00	3,000.00	543.83	2,014.00	442.17
<u>A 2250.470-00-00</u>	Special Education Tuition	685,000.00	0.00	685,000.00	126,355.00	339,466.80	219,178.20
<u>A 2250.490-00-00</u>	PHC BOCES	635,410.00	0.00	635,410.00	219,175.86	416,234.14	0.00

Duanesburg Central School District



Appropriation Status Detail Report By Function From 7/1/2019 To 2/29/2020

Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
2250	PROGRAMS-STUDENTS W/ DISABIL	2,331,952.00	0.00	2,331,952.00	813,408.49	1,174,895.83	343,647.68
<u>A 2280.490-00-00</u>	Occ Ed BOCES	318,302.00	-15,697.00	302,605.00	140,978.50	140,978.50	20,648.00
2280	OCCUPATIONAL EDUCATION	318,302.00	-15,697.00	302,605.00	140,978.50	140,978.50	20,648.00
22	Library Instr Salaries	2,650,254.00	-15,697.00	2,634,557.00	954,386.99	1,315,874.33	364,295.68
<u>A 2610.150-10-00</u>	Library Instr Salaries	51,000.00	0.00	51,000.00	24,973.78	25,953.22	73.00
<u>A 2610.150-30-00</u>	Library Instr Salaries ES	68,800.00	0.00	68,800.00	40,607.71	28,089.29	103.00
<u>A 2610.160-30-00</u>	Library Non-Instr Salaries ES	0.00	0.00	0.00	0.00	0.00	0.00
<u>A 2610.450-10-00</u>	Library Supplies	2,500.00	0.00	2,500.00	462.14	162.86	1,875.00
<u>A 2610.450-30-00</u>	Library Supplies ES	2,500.00	0.00	2,500.00	1,491.05	1,008.95	0.00
<u>A 2610.460-10-00</u>	Library/Loan Program	10,000.00	0.00	10,000.00	8,325.86	349.14	1,325.00
<u>A 2610.460-30-00</u>	Library/Loan Program ES	10,000.00	0.00	10,000.00	7,565.58	760.56	1,673.86
<u>A 2610.490-00-00</u>	Library Services BOCES	28,391.00	0.00	28,391.00	15,239.81	9,788.19	3,363.00
2610	SCHOOL LIBRARY & AUDIOVISUAL	173,191.00	0.00	173,191.00	98,665.93	66,112.21	8,412.86
<u>A 2630.160-00-00</u>	Tech Support Non Instr Sal	59,000.00	0.00	59,000.00	39,113.20	19,547.80	339.00
<u>A 2630.220-00-00</u>	Computer Hardware	52,000.00	0.00	52,000.00	43,063.72	0.00	8,936.28
<u>A 2630.400-00-00</u>	Computer Cont Expense	15,000.00	22,617.75	37,617.75	21,432.75	14,473.60	1,711.40
<u>A 2630.450-00-00</u>	Computer Supplies	14,000.00	12,497.37	26,497.37	25,985.57	43.80	468.00
<u>A 2630.460-00-00</u>	Computer Software	28,000.00	0.00	28,000.00	14,408.73	160.00	13,431.27
<u>A 2630.490-00-00</u>	Computer Aided Instr BOCES	190,958.00	0.00	190,958.00	124,950.68	47,384.59	18,622.73
2630	COMPUTER ASSISTED INSTRUCTION	358,958.00	35,115.12	394,073.12	268,954.65	81,609.79	43,508.68
26	Guidance Instr Salaries	532,149.00	35,115.12	567,264.12	367,620.58	147,722.00	51,921.54
<u>A 2810.150-10-00</u>	Guidance Instr Salaries	105,000.00	2,800.00	107,800.00	63,074.95	44,702.17	22.88
<u>A 2810.160-10-00</u>	Guidance Non-Instr Salaries	26,100.00	0.00	26,100.00	16,752.05	8,136.66	1,211.29
<u>A 2810.450-00-00</u>	Guidance Supplies	2,500.00	0.00	2,500.00	923.06	1,463.49	113.45
<u>A 2810.490-00-00</u>	Guidance BOCES	3,355.00	0.00	3,355.00	2,642.20	712.80	0.00
2810	GUIDANCE-REGULAR SCHOOL	136,955.00	2,800.00	139,755.00	83,392.26	55,015.12	1,347.62
<u>A 2815.160-10-00</u>	Health Non-Instr Salaries	45,000.00	2,300.00	47,300.00	30,151.24	16,927.07	221.69
<u>A 2815.160-30-00</u>	Health Non-Instr Salaries ES	73,000.00	-100.00	72,900.00	36,378.93	36,520.90	0.17
<u>A 2815.400-10-00</u>	Health Cont Expense	12,500.00	474.72	12,974.72	636.71	10,574.72	1,763.29
<u>A 2815.400-30-00</u>	Health Cont Expense ES	12,500.00	0.00	12,500.00	784.04	10,100.00	1,615.96
<u>A 2815.450-10-00</u>	Health Supplies	2,000.00	226.57	2,226.57	1,662.38	13.62	550.57
<u>A 2815.450-30-00</u>	Health Supplies ES	1,500.00	0.00	1,500.00	409.59	468.65	621.76
2815	HEALTH SERVICES-REGULAR SCHOOL	146,500.00	2,901.29	149,401.29	70,022.89	74,604.96	4,773.44

Duanesburg Central School District

Appropriation Status Detail Report By Function From 7/1/2019 To 2/29/2020



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
<u>A 2820.150-00-00</u>	Psych Instr Salaries	57,000.00	1,700.00	58,700.00	30,033.16	28,654.64	12.20
<u>A 2820.400-00-00</u>	Psych Cont Expense	500.00	0.00	500.00	0.00	0.00	500.00
<u>A 2820.450-00-00</u>	Psych Supplies/Testing Materials	600.00	0.00	600.00	0.00	0.00	600.00
<u>A 2820.490-00-00</u>	Psych. BOCES	36,000.00	0.00	36,000.00	11,000.00	23,420.00	1,580.00
2820	PSYCHOLOGICAL SRVC-REG SCHOOL	94,100.00	1,700.00	95,800.00	41,033.16	52,074.64	2,692.20
<u>A 2825.150-00-00</u>	Social Work Instr Salaries	136,982.00	0.00	136,982.00	72,461.26	64,212.74	308.00
<u>A 2825.450-00-00</u>	Social Work Materials & Supplies	500.00	0.00	500.00	500.00	0.00	0.00
2825	SOCIAL WORK SRVC-REG SCHOOL	137,482.00	0.00	137,482.00	72,961.26	64,212.74	308.00
<u>A 2850.150-00-00</u>	Co-Curr Instr Salaries	70,213.00	0.00	70,213.00	18,306.00	42,018.00	9,889.00
<u>A 2850.160-00-00</u>	Co-Curr Non-Instr Salaries	500.00	0.00	500.00	0.00	0.00	500.00
<u>A 2850.450-00-00</u>	Co-Curr Supplies	500.00	0.00	500.00	0.00	0.00	500.00
2850	CO-CURRICULAR ACTIV-REG SCHL	71,213.00	0.00	71,213.00	18,306.00	42,018.00	10,889.00
<u>A 2855.150-10-00</u>	Athletics Instr Salaries	79,475.00	0.00	79,475.00	50,903.00	10,784.00	17,788.00
<u>A 2855.160-10-00</u>	Athletics Non-Instr Salaries	33,257.00	0.00	33,257.00	23,595.00	3,742.00	5,920.00
<u>A 2855.200-10-00</u>	Athletics Equipment	35,000.00	25,670.07	60,670.07	25,670.07	0.00	35,000.00
<u>A 2855.400-10-00</u>	Athletics Cont Expense	40,000.00	0.00	40,000.00	24,288.96	1,677.92	14,033.12
<u>A 2855.401-10-00</u>	Athletics Officials - Football	3,000.00	0.00	3,000.00	2,189.00	0.00	811.00
<u>A 2855.402-10-00</u>	Athletics Officials	33,000.00	0.00	33,000.00	19,615.08	0.00	13,384.92
<u>A 2855.450-10-00</u>	Athletics Supplies	35,000.00	9,924.59	44,924.59	22,895.48	6,724.57	15,304.54
<u>A 2855.451-00-00</u>	Athletics Uniforms	15,000.00	7,911.15	22,911.15	15,706.78	5,187.53	2,016.84
<u>A 2855.451-10-00</u>	Athletics Supplies - Football	12,000.00	1,433.28	13,433.28	12,342.33	22.05	1,068.90
2855	INTERSCHOL ATHLETICS-REG SCHL	285,732.00	44,939.09	330,671.09	197,205.70	28,138.07	105,327.32
28		871,982.00	52,340.38	924,322.38	482,921.27	316,063.53	125,337.58
2		8,826,082.00	56,024.43	8,882,106.43	4,086,455.23	3,764,902.18	1,030,749.02
<u>A 5510.150-40-00</u>	Trans. Director Salaries	14,000.00	0.00	14,000.00	8,689.10	4,220.50	1,090.40
<u>A 5510.160-40-00</u>	Trans Non-Instr Salaries	566,000.00	0.00	566,000.00	342,313.89	192,546.34	31,139.77
<u>A 5510.161-40-00</u>	Trans Non-Instr Salaries - Subs	40,748.00	0.00	40,748.00	13,154.84	27,250.54	342.62
<u>A 5510.162-40-00</u>	Trans Field/Sports Trips	48,000.00	0.00	48,000.00	24,135.52	17,777.99	6,086.49
<u>A 5510.163-40-00</u>	Trans Supervisor Salaries	70,000.00	0.00	70,000.00	40,801.68	20,069.32	9,129.00
<u>A 5510.200-40-00</u>	Trans Equipment	6,000.00	0.00	6,000.00	0.00	0.00	6,000.00
<u>A 5510.400-40-00</u>	Trans Cont Expense	75,000.00	0.00	75,000.00	31,152.73	13,167.27	30,680.00
<u>A 5510.450-40-00</u>	Trans Supplies	78,000.00	0.00	78,000.00	37,932.58	37,987.32	2,080.10
<u>A 5510.451-40-00</u>	Trans Gasoline	44,557.00	0.00	44,557.00	17,946.25	16,515.35	10,095.40

Duanesburg Central School District

Appropriation Status Detail Report By Function From 7/1/2019 To 2/29/2020



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
<u>A 5510.452-40-00</u>	Trans Tires	9,000.00	0.00	9,000.00	0.00	0.00	9,000.00
<u>A 5510.453-40-00</u>	Trans Oil & Antifreeze	5,000.00	0.00	5,000.00	0.00	1,500.00	3,500.00
<u>A 5510.454-40-00</u>	Trans Diesel Fuel	30,000.00	0.00	30,000.00	3,052.91	16,947.09	10,000.00
<u>A 5510.455-40-00</u>	Trans Propane	37,000.00	0.00	37,000.00	13,414.09	21,585.91	2,000.00
5510	DISTRICT TRANSPORTATION	1,023,305.00	0.00	1,023,305.00	532,593.59	369,567.63	121,143.78
<u>A 5530.400-40-00</u>	Bus Garage Cont Expense	40,000.00	19,398.00	59,398.00	20,484.36	917.00	37,996.64
<u>A 5530.422-40-00</u>	Bus Garage Sewer	8,600.00	0.00	8,600.00	7,514.13	0.00	1,085.87
<u>A 5530.430-40-00</u>	Bus Garage Fuel Oil	11,000.00	0.00	11,000.00	3,557.23	7,442.77	0.00
<u>A 5530.431-40-00</u>	Bus Garage Electric	7,875.00	0.00	7,875.00	3,437.72	3,062.28	1,375.00
<u>A 5530.450-40-00</u>	Bus Garage Supplies	3,500.00	1,695.00	5,195.00	1,788.75	0.00	3,406.25
5530	GARAGE BUILDING	70,975.00	21,093.00	92,068.00	36,782.19	11,422.05	43,863.76
55		1,094,280.00	21,093.00	1,115,373.00	569,375.78	380,989.68	165,007.54
5		1,094,280.00	21,093.00	1,115,373.00	569,375.78	380,989.68	165,007.54
<u>A 9010.800-00-00</u>	Employees Retirement System	250,000.00	0.00	250,000.00	172,079.43	77,884.57	36.00
9010		250,000.00	0.00	250,000.00	172,079.43	77,884.57	36.00
<u>A 9020.800-00-00</u>	NYS Teacher Retirement System	525,000.00	0.00	525,000.00	241,860.79	197,457.05	85,682.16
9020		525,000.00	0.00	525,000.00	241,860.79	197,457.05	85,682.16
<u>A 9030.800-00-00</u>	Social Security	525,000.00	0.00	525,000.00	288,045.60	215,860.22	21,094.18
9030		525,000.00	0.00	525,000.00	288,045.60	215,860.22	21,094.18
<u>A 9040.800-00-00</u>	Workers Compensation	525,000.00	0.00	525,000.00	288,045.60	215,860.22	21,094.18
9040		525,000.00	0.00	525,000.00	288,045.60	215,860.22	21,094.18
<u>A 9050.800-00-00</u>	Unemployment Insurance	65,000.00	0.00	65,000.00	37,534.00	0.00	27,466.00
9050		65,000.00	0.00	65,000.00	37,534.00	0.00	27,466.00
<u>A 9060.150-00-00</u>	Health Insurance Buy Back	20,000.00	0.00	20,000.00	0.00	0.00	20,000.00
9060		20,000.00	0.00	20,000.00	0.00	0.00	20,000.00
<u>A 9060.800-00-00</u>	Health Insurance	1,935,250.00	0.00	1,935,250.00	1,273,622.29	661,627.71	0.00
<u>A 9060.801-00-00</u>	Dental Insurance	42,000.00	0.00	42,000.00	0.00	42,000.00	0.00
<u>A 9060.804-00-00</u>	Flexible Benefits Plan	1,000.00	0.00	1,000.00	349.20	250.80	400.00
9060		2,020,250.00	0.00	2,020,250.00	1,293,471.49	722,878.51	3,900.00
<u>A 9070.800-00-00</u>	Disability Insurance-Administration	5,000.00	0.00	5,000.00	1,731.28	1,052.72	2,216.00
9070		5,000.00	0.00	5,000.00	1,731.28	1,052.72	2,216.00
90	UNION WELFARE BENEFITS	3,410,250.00	0.00	3,410,250.00	2,034,722.59	1,215,133.07	160,394.34
<u>A 9711.600-00-00</u>	Bond Principal - Construction	1,005,000.00	0.00	1,005,000.00	380,000.00	625,000.00	0.00
<u>A 9711.700-00-00</u>	Bond Interest - Construction	663,988.00	0.00	663,988.00	358,587.50	305,400.50	0.00

Duanesburg Central School District

Appropriation Status Detail Report By Function From 7/1/2019 To 2/29/2020



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
9711		1,668,988.00	0.00	1,668,988.00	738,587.50	930,400.50	0.00
<u>A 9722.600-00-00</u>	Bond Principal - Bus Purchase	170,000.00	0.00	170,000.00	0.00	168,515.00	1,485.00
<u>A 9722.700-00-00</u>	Bond Interest - Bus Purchase	15,080.00	0.00	15,080.00	0.00	14,248.35	831.65
9722		185,080.00	0.00	185,080.00	0.00	182,763.35	2,316.65
97		1,854,068.00	0.00	1,854,068.00	738,587.50	1,113,163.85	2,316.65
<u>A 9901.930-00-00</u>	Transfer To Lunch Fund	25,000.00	0.00	25,000.00	0.00	25,000.00	0.00
<u>A 9901.950-00-00</u>	Transfer To Special Aid Fund	25,000.00	0.00	25,000.00	0.00	25,000.00	0.00
9901	INTERFUND TRANSFERS	50,000.00	0.00	50,000.00	0.00	50,000.00	0.00
99		50,000.00	0.00	50,000.00	0.00	50,000.00	0.00
9		5,314,318.00	0.00	5,314,318.00	2,773,310.09	2,378,296.92	162,710.99
	Fund ATotals:	17,365,000.00	219,459.73	17,584,459.73	8,775,707.66	7,135,592.61	1,673,159.46
	Grand Totals:	17,365,000.00	219,459.73	17,584,459.73	8,775,707.66	7,135,592.61	1,673,159.46

Duanesburg Central School District

Appropriation Status Detail Report By Function From 7/1/2019 To 6/30/2020



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
<u>C.2860.160-01</u>	Café Non Instr Salaries Subs	500.00	0.00	500.00	637.03	0.00	-137.03
<u>C.2860.160-02</u>	Café Non Instr Salaries Brkfst	7,000.00	0.00	7,000.00	2,921.79	0.00	4,078.21
<u>C.2860.160-10</u>	Café Non Instr Salaries HS	72,000.00	0.00	72,000.00	42,889.32	19,253.87	9,856.81
<u>C.2860.160-30</u>	Café Non Instr Salaries ES	45,000.00	0.00	45,000.00	26,887.04	13,662.14	4,450.82
<u>C.2860.200-00</u>	Café Equipment	2,000.00	0.00	2,000.00	0.00	0.00	2,000.00
<u>C.2860.400-00</u>	Café Cont Expense	1,000.00	0.00	1,000.00	885.00	0.00	115.00
<u>C.2860.410-00</u>	Café Food Purchases	70,000.00	0.00	70,000.00	40,031.96	29,664.50	303.54
<u>C.2860.410-01</u>	Café Surplus Foods	18,000.00	0.00	18,000.00	0.00	0.00	18,000.00
<u>C.2860.450-00</u>	Café Supplies	3,000.00	0.00	3,000.00	2,093.14	906.86	0.00
2860		218,500.00	0.00	218,500.00	116,345.28	63,487.37	38,667.35
28		218,500.00	0.00	218,500.00	116,345.28	63,487.37	38,667.35
2		218,500.00	0.00	218,500.00	116,345.28	63,487.37	38,667.35
<u>C.9010.800-00</u>	Café Employee Retirement	18,000.00	0.00	18,000.00	8,975.59	4,881.72	4,142.69
9010		18,000.00	0.00	18,000.00	8,975.59	4,881.72	4,142.69
<u>C.9030.800-00</u>	Café Social Security	9,500.00	0.00	9,500.00	5,286.43	2,354.03	1,859.54
9030		9,500.00	0.00	9,500.00	5,286.43	2,354.03	1,859.54
<u>C.9040.800-00</u>	Café Worker's Comp	4,000.00	0.00	4,000.00	3,502.37	0.00	497.63
9040		4,000.00	0.00	4,000.00	3,502.37	0.00	497.63
<u>C.9060.800-00</u>	Café Health Insurance	25,000.00	0.00	25,000.00	15,032.96	0.00	9,967.04
9060		25,000.00	0.00	25,000.00	15,032.96	0.00	9,967.04
90		56,500.00	0.00	56,500.00	32,797.35	7,235.75	16,466.90
9		56,500.00	0.00	56,500.00	32,797.35	7,235.75	16,466.90
	Fund CTotals:	275,000.00	0.00	275,000.00	149,142.63	70,723.12	55,134.25
	Grand Totals:	275,000.00	0.00	275,000.00	149,142.63	70,723.12	55,134.25

Duanesburg Central School District

Appropriation Status Detail Report By Function From 7/1/2019 To 2/29/2020



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
<u>FA 2110.150</u>	Instructional Salaries	108,906.00	0.00	108,906.00	56,874.57	52,031.43	0.00
<u>FA 2110.400</u>	Purchased Services	634.00	0.00	634.00	0.00	0.00	634.00
2110	TITLE I	*	0.00	109,540.00	56,874.57	52,031.43	634.00
	Fund FATotals:	109,540.00	0.00	109,540.00	56,874.57	52,031.43	634.00
<u>FB 2110.150</u>	Instructional Salaries	24,951.00	0.00	24,951.00	12,335.40	12,615.60	0.00
2110	TITLE II A	*	0.00	24,951.00	12,335.40	12,615.60	0.00
	Fund FBTotals:	24,951.00	0.00	24,951.00	12,335.40	12,615.60	0.00
<u>FD 2815.150</u>	Instructional Salaries	0.00	0.00	0.00	0.00	0.00	0.00
<u>FD 2815.400</u>	Purchased Services	10,000.00	0.00	10,000.00	2,500.00	0.00	7,500.00
<u>FD 2815.400-20</u>	Purchased Services 19-20	10,000.00	0.00	10,000.00	0.00	0.00	10,000.00
2815	TITLE IV SSAE	*	0.00	20,000.00	2,500.00	0.00	17,500.00
	Fund FDTotals:	20,000.00	0.00	20,000.00	2,500.00	0.00	17,500.00
<u>FE 2250.150</u>	Instructional Salaries	162,733.00	0.00	162,733.00	90,850.95	71,881.99	0.06
<u>FE 2250.400</u>	Purchased Services	18,477.00	0.00	18,477.00	6,396.00	12,081.00	0.00
2250	SECTION 611	*	0.00	181,210.00	97,246.95	83,962.99	0.06
	Fund FETotals:	181,210.00	0.00	181,210.00	97,246.95	83,962.99	0.06
<u>FG 2250.160</u>	Non Instructional Salary	3,581.00	0.00	3,581.00	1,744.73	1,836.27	0.00
<u>FG 2250.400</u>	Purchased Services	3,136.00	0.00	3,136.00	0.00	3,136.00	0.00
2250	SECTION 619	*	0.00	6,717.00	1,744.73	4,972.27	0.00
	Fund FGTotals:	6,717.00	0.00	6,717.00	1,744.73	4,972.27	0.00
<u>FI 2253.150</u>	Instructional Salaries	4,000.00	0.00	4,000.00	3,750.00	0.00	250.00
<u>FI 2253.160</u>	Non-Instructional Salaries	1,600.00	0.00	1,600.00	1,443.99	0.00	156.01
<u>FI 2253.471</u>	Tuition	40,000.00	-9,056.00	30,944.00	30,944.00	0.00	0.00
<u>FI 2253.490</u>	BOCES Services	20,000.00	9,572.52	29,572.52	29,572.52	0.00	0.00
<u>FI 2253.800</u>	Employee Benefits	2,000.00	0.00	2,000.00	1,817.90	0.00	182.10
2253	SUMMER HANDICAPPED 4408	*	516.52	68,116.52	67,528.41	0.00	588.11
<u>FI 5510.160</u>	Bus Drivers Salary	20,000.00	-516.52	19,483.48	18,645.42	0.00	838.06
<u>FI 5510.450</u>	Diesel Fuel - Summer Handicapped	10,500.00	0.00	10,500.00	10,038.40	0.00	461.60

Duanesburg Central School District

Appropriation Status Detail Report By Function From 7/1/2019 To 2/29/2020



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
<u>EL5510.800</u>	Driver Fringe Benefits	5,000.00	0.00	5,000.00	4,223.18	0.00	776.82
5510	SUMMER 4408 TRANSPORTATION	* 35,500.00	-516.52	34,983.48	32,907.00	0.00	2,076.48
	Fund FITotals:	103,100.00	0.00	103,100.00	100,435.41	0.00	2,664.59
<u>FPK 1988.400-30-00</u>	Indirect Cost	3,994.00	0.00	3,994.00	0.00	0.00	3,994.00
1988		* 3,994.00	0.00	3,994.00	0.00	0.00	3,994.00
<u>FPK 2510.150-30-00</u>	Instructional Salaries	53,384.00	0.00	53,384.00	24,004.34	29,379.66	0.00
<u>FPK 2510.160-30-00</u>	Non- Instructional Salaries	12,090.00	0.00	12,090.00	9,087.50	3,002.50	0.00
<u>FPK 2510.400-30-00</u>	Purchased Services	44,000.00	0.00	44,000.00	13,750.00	30,250.00	0.00
<u>FPK 2510.800-30-00</u>	Employee Benefits	33,172.00	0.00	33,172.00	4,143.66	5,112.72	23,915.62
2510		* 142,646.00	0.00	142,646.00	50,985.50	67,744.88	23,915.62
	Fund FPKTotals:	146,640.00	0.00	146,640.00	50,985.50	67,744.88	27,909.62
	Grand Totals:	592,158.00	0.00	592,158.00	322,122.56	221,327.17	48,708.27

Duanesburg Central School District

Appropriation Status Detail Report By Function From 7/1/2019 To 2/29/2020



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
<u>HB 5510.210</u>	Bus Purchases	281,000.00	0.00	281,000.00	279,973.59	394.00	632.41
5510	BUS PURCHASES	*	0.00	281,000.00	279,973.59	394.00	632.41
	Fund HB Totals:	281,000.00	0.00	281,000.00	279,973.59	394.00	632.41
<u>HK 2110.240-1000</u>	Contractual Expense - HS	0.00	50,000.00	50,000.00	33,341.54	11,158.46	5,500.00
2110	*	0.00	50,000.00	50,000.00	33,341.54	11,158.46	5,500.00
	Fund HK Totals:	0.00	50,000.00	50,000.00	33,341.54	11,158.46	5,500.00
<u>HM 2110.200</u>	Equipment/Materials and Supplies	200,801.20	85,341.76	286,142.96	117,312.60	8,036.56	160,793.80
<u>HM 2110.240</u>	Contractual and Other	76,628.10	0.00	76,628.10	0.00	0.00	76,628.10
2110	*	277,429.30	85,341.76	362,771.06	117,312.60	8,036.56	237,421.90
	Fund HMTotals:	277,429.30	85,341.76	362,771.06	117,312.60	8,036.56	237,421.90
	Grand Totals:	558,429.30	135,341.76	693,771.06	430,627.73	19,589.02	243,554.31

Duanesburg Central School District
 Extra Curricular Account Activity for the Month ended 02/29/2020

ACCOUNT	DESCRIPTION	BEGINNING BALANCE	RECEIPTS	DISBURSEMENTS	BALANCE
EC3002	Yearbook	\$ 3,702.97			\$ 3,702.97
EC3015	HS School Store	\$ 1,057.20			\$ 1,057.20
EC3014	FBLA	\$ 801.09			\$ 801.09
EC3016	Drama Club	\$ 4,895.53			\$ 4,895.53
EC3024	HS Student Council	\$ 11,013.64			\$ 11,013.64
EC3001	Sales Tax	\$ 107.59			\$ 107.59
EC3117	Class of 2020	\$ 7,500.20			\$ 7,500.20
EC3118	Class of 2021	\$ 5,944.00			\$ 5,944.00
EC2022	Class of 2022	\$ 2,936.95			\$ 2,936.95
EC2023	Class of 2023	\$ 1,485.73			\$ 1,485.73
EC2024	Class of 2024	\$ 2,335.89		\$ -	\$ 2,335.89
EC2025	Class of 2025	\$ 156.72		\$ -	\$ 156.72
		\$ 41,937.51	\$ -	\$ -	\$ 41,937.51

Grand Total \$ 41,937.51

Reconciliation with Bank Statements:

ECA Checking	\$ 42,160.06
Less: Other Debits	
Add: Deposits in transit	\$ 105.00
Add: other Credits	
Less: Outstanding Checks	\$ (327.55)
	\$ 41,937.51

Unreconciled Difference \$ (0.00)

I certify that the above balances are in agreement with the bank statements, as reconciled:



 ECA Treasurer, Duanesburg Central School District

Duanesburg Central School District
Revenue Status Report From 7/1/2019 To 2/29/2020



Account	Description	Budget	Adjustments	Revised Budget	Revenue Earned	Unearned Revenue
<u>HB 5720</u>	Statutory Installment Bond	281,000.00	0.00	281,000.00	0.00	281,000.00
	HB Totals:	281,000.00	0.00	281,000.00	0.00	281,000.00
<u>HM 329Z</u>	Smart Schools Bond	277,429.30	0.00	277,429.30	5,969.84	271,459.46
	HM Totals:	277,429.30	0.00	277,429.30	5,969.84	271,459.46
	Grand Totals:	558,429.30	0.00	558,429.30	5,969.84	552,459.46

Duanesburg Central School District

Revenue Status Report From 7/1/2019 To 2/29/2020



Account	Description	Budget	Adjustments	Revised Budget	Revenue Earned	Unearned Revenue
<u>FA 4126</u>	Title I 0021-XX-2730	109,540.00	0.00	109,540.00	21,908.00	87,632.00
	FA Totals:	109,540.00	0.00	109,540.00	21,908.00	87,632.00
<u>FB 4289</u>	Title IIA 0147-XX-2730	24,951.00	0.00	24,951.00	4,990.00	19,961.00
	FB Totals:	24,951.00	0.00	24,951.00	4,990.00	19,961.00
<u>FD 4129</u>	Title IV 0180-XX-2730	10,000.00	0.00	10,000.00	2,000.00	8,000.00
<u>FD 4129.1</u>	Title IV Prior Year	10,000.00	0.00	10,000.00	2,500.00	7,500.00
	FD Totals:	20,000.00	0.00	20,000.00	4,500.00	15,500.00
<u>FE 4256</u>	Sec 611 0032-XX-0826	181,210.00	0.00	181,210.00	36,242.00	144,968.00
	FE Totals:	181,210.00	0.00	181,210.00	36,242.00	144,968.00
<u>FG 4256</u>	Sec 619 0033-XX-0826	6,717.00	0.00	6,717.00	1,343.00	5,374.00
	FG Totals:	6,717.00	0.00	6,717.00	1,343.00	5,374.00
<u>FI 3289</u>	State Aid - Summer 4408	83,780.00	0.00	83,780.00	0.00	83,780.00
<u>FI 5031</u>	Interfund Transfer	19,320.00	0.00	19,320.00	0.00	19,320.00
	FI Totals:	103,100.00	0.00	103,100.00	0.00	103,100.00
<u>FPK 3289</u>	Expanded Pre-K	146,640.00	0.00	146,640.00	73,320.00	73,320.00
	FPK Totals:	146,640.00	0.00	146,640.00	73,320.00	73,320.00
	Grand Totals:	592,158.00	0.00	592,158.00	142,303.00	449,855.00

Duanesburg Central School District
Revenue Status Report From 7/1/2019 To 2/29/2020



Account	Description	Budget	Adjustments	Revised Budget	Revenue Earned	Unearned Revenue
<u>C.1440</u>	Sale Of Meals	88,000.00	0.00	88,000.00	43,551.05	44,448.95
<u>C.1445</u>	Other Food Sales	38,000.00	0.00	38,000.00	16,429.61	21,570.39
<u>C.2770</u>	Miscellaneous	3,000.00	0.00	3,000.00	822.14	2,177.86
<u>C.3190</u>	State Aid	5,000.00	0.00	5,000.00	2,303.00	2,697.00
<u>C.4190</u>	Federal Aid	98,000.00	0.00	98,000.00	43,461.00	54,539.00
<u>C.4190..1</u>	Surplus Foods	18,000.00	0.00	18,000.00	0.00	18,000.00
<u>C.5031</u>	Interfund Transfer From General	25,000.00	0.00	25,000.00	0.00	25,000.00
	C Totals:	275,000.00	0.00	275,000.00	106,566.80	168,433.20
	Grand Totals:	275,000.00	0.00	275,000.00	106,566.80	168,433.20

Duanesburg Central School District
Revenue Status Report From 7/1/2019 To 2/29/2020



Account	Description	Budget	Adjustments	Revised Budget	Revenue Earned	Unearned Revenue
A_1001	Real Property Taxes	7,181,268.65	0.00	7,181,268.65	7,181,268.65	0.00
A_1085	Star Reimbursement	890,832.35	0.00	890,832.35	890,832.35	0.00
A_1090	Interest & Penalties On Taxes	8,500.00	0.00	8,500.00	4,947.86	3,552.14
A_1410	Admissions	0.00	0.00	0.00	3,926.60	-3,926.60
A_2389	Services For Other Governments	0.00	0.00	0.00	13,700.29	-13,700.29
A_2401	Interest And Earnings	10,000.00	0.00	10,000.00	8,604.45	1,395.55
A_2413	Rental Of Real Property - Boces	1,000.00	0.00	1,000.00	0.00	1,000.00
A_2655	Sale Of Excess Material	0.00	0.00	0.00	4,846.60	-4,846.60
A_2665	Sale Of Equipment	0.00	0.00	0.00	7,600.00	-7,600.00
A_2690	Other Compensation For Loss	0.00	0.00	0.00	222.12	-222.12
A_2700	Medicare Part D	0.00	0.00	0.00	32,010.46	-32,010.46
A_2701	Boces-Refund Prior Years Expense	25,000.00	0.00	25,000.00	0.00	25,000.00
A_2703	Other-Refund Prior Years Expense	45,000.00	0.00	45,000.00	18,828.55	26,171.45
A_2705	Gifts & Donations	0.00	0.00	0.00	1,412.75	-1,412.75
A_2770	Other Unclassified Revenues	145,500.00	0.00	145,500.00	11,906.99	133,593.01
A_3101	Basic Formula Aid	5,333,459.00	0.00	5,333,459.00	1,124,192.20	4,209,266.80
A_3101..1	Excess Cost Aid	1,438,984.00	0.00	1,438,984.00	368,542.09	1,070,441.91
A_3102	Lottery Aid	685,000.00	0.00	685,000.00	789,516.86	-104,516.86
A_3102..1	Lottery Grant	290,113.00	0.00	290,113.00	203,079.05	87,033.95
A_3102..2	Commercial Gaming Grant	40,000.00	0.00	40,000.00	0.00	40,000.00
A_3103	Boces Aid	554,601.00	0.00	554,601.00	142,844.25	411,756.75
A_3260	Textbook Aid	43,000.00	0.00	43,000.00	10,785.00	32,215.00
A_3262	Computer Software Aid	11,000.00	0.00	11,000.00	0.00	11,000.00
A_3262..1	Computer Hardware Aid	11,593.00	0.00	11,593.00	0.00	11,593.00
A_3263	Library Loan Program	5,101.00	0.00	5,101.00	0.00	5,101.00
A_4601	Medicaid	25,000.00	0.00	25,000.00	18,493.58	6,506.42
A Totals:		16,744,952.00	0.00	16,744,952.00	10,837,560.70	5,907,391.30
Grand Totals:		16,744,952.00	0.00	16,744,952.00	10,837,560.70	5,907,391.30

DUANESBURG CENTRAL SCHOOL DISTRICT

TREASURER'S MONTHLY REPORT
For The Month Ended February 29, 2020

	Multi Fund Account					Total	Capital Fund Checking	Dental Reserve Checking
	General	School Lunch	Federal	Scholarships	Trust & Agency			
Available Cash Balance as Reported at the End of Preceding Month	\$9,147,691.56	\$2,252.13	\$11,189.24	\$56,308.99	\$158,537.14	\$5,527,981.46	\$16,110.18	\$296,390.50
Add:								
Receipts: Collected During the Month:								
Real Property Taxes	0.00	0.00	0.00	0.00	0.00	\$0.00		
Penalties on Taxes	0.00	0.00	0.00	0.00	0.00	\$0.00		
Star Reimbursement	0.00	0.00	0.00	0.00	0.00	\$0.00		
State & Federal Aid	43,516.94	10,563.00	0.00	0.00	0.00	\$54,079.94		
Interest & Earnings on Investments	0.00	0.00	0.00	0.00	0.00	\$0.00	19.98	47.23
Tuition & Charges for Services	13,700.29	0.00	0.00	0.00	0.00	\$13,700.29		
Sales	0.00	10,224.36	0.00	0.00	0.00	\$10,224.36		
Payroll & Interfund Transfers	0.00	0.00	35,000.00	0.00	622,728.28	\$657,728.28	248,778.54	5,120.90
Miscellaneous Receipts	156,207.25	0.00	0.00	950.00	9,186.45	\$166,343.70		
Redeem/Decrease Investments	0.00	0.00	0.00	0.00	0.00	\$0.00	0.00	0.00
Total Receipts	213,424.48	20,787.36	35,000.00	950.00	631,914.73	\$902,076.57	248,798.52	5,168.13
Less:								
Disbursements: Used During the Month:								
By Check	148,277.84	2,756.64	5,500.00	0.00	6,655.91	\$163,190.39	26,680.50	0.00
By Phone, Wire, Payroll Transfer	862,611.85	12,895.95	30,189.84	0.00	592,119.93	\$1,497,817.57	0.00	0.00
Available Cash Balance At End of Month	\$8,350,226.35	\$7,386.90	\$10,499.40	\$57,258.99	\$191,676.03	\$8,617,047.67	\$238,228.20	\$301,558.63

Account Code: A200/A203/A200.1 C200/C200-1/C200.2 F200/F200.1 TE & TN200 TA200/202/200.2 H200/H200 TA200.3

Reconciliation with Bank Statement:
Balance per bank statements:

Checking	\$ 8,151,805.97	\$ 238,228.20	\$ 301,558.63
NBT Lunch Cking	\$ 73,767.38		
Deposit Acct	\$ 356,551.08		
Transfer Account	\$ 55,526.48		
Total	\$ 8,637,650.91		
Less: Outstanding Checks	(\$11,547.56)	\$ -	\$ -
Add: Deposits in Transit	\$4,657.11	\$ -	\$ -
Other Credits	\$0.00	\$ -	\$ -
Other Debits: Due to ECA account	\$0.00	\$ -	\$ -
Less: ERS outstanding and Other PR item	(\$13,712.79)	\$ -	\$ -
Adjusted Bank Balance	\$ 8,617,047.67	\$ 238,228.20	\$ 301,558.63

Unreconciled Difference \$0.00 (\$0.00)

Amie Skiff
Treasurer, Duaneburg Central School District

I certify that the above balances are in agreement with the bank statements, as reconciled.

DUANESBURG CENTRAL SCHOOL DISTRICT

TOWN OF DUANESBURG

March 10, 2020

Board Meeting & Budget Work/Discussion Session

6:30 P.M. in Joe Bena Auditorium

Mission

We will provide students of every ability the support, dedication, quality instruction and experiences they need as they strive to fulfill their dreams and aspirations for the future.

Board Goals

1. To provide opportunities to improve overall student success by developing and recognizing student achievement in all areas.
2. Ensure and secure the district’s fiscal stability while delivering exceptional educational results at a cost appropriate to the community's economic condition.
3. Continue to nurture, support and improve the school district culture of a safe, welcoming and inclusive climate with a strong emphasis on effective strategies that support all students.
4. Continually evaluate, maintain and improve facilities that address the current and future needs of our district and provide students, employees and community members with an inviting, safe, efficient and modern infrastructure.
5. Continually explore methods to provide concise, clear and consistent two-way communication among all school and community members.
6. Identify and partner with resources that will assist us in the fulfillment of our mission.

ROLL CALL: Pres. Camille Siano Enders VP Deb Grier Jennifer Sexton
 Shayne Mitchell Teresa Wood-Irvin Dianne Grant Henry “Dirk” Felton

MEETING CALLED TO ORDER at 6:40 p.m. by President Siano Enders.

Also Present: Interim Superintendent Ziegler, Business Official Rivenburg, Principal Conover, Principal Marvin, Athletic Director Hardenstine

SALUTE TO THE FLAG

AGENDA CHANGES – additions and/or deletions – updated health & welfare contract with Scotia Glenville school

PRINCIPALS’ REPORTS/UPDATES

Principal Marvin – Rebecca Pless- AP Capstone Class teacher attended (students were to attend, however, they will be rescheduled). She proposed AP Capstone last year for 9th grade. She is currently working with AP English as well & next year, will offer the distance learning AP Capstone class next year for grades 9-12. The AP 10 class will be the research class (this year it is the writing portion). Part of the class requirement is that students must do a presentation which they did for their colleagues.

Mrs. Pless – Has hopes the kids earn college credit for the course; not many upstate schools offer a capstone class. Those who pass the class will go into the AP Research class. If students pass 6 AP courses, AP writing, AP research & 4 other AP courses, they will have a capstone insignia on their diploma.

AD Hardenstine – PD day on 3/20 – K-8 ELA & math teachers from surrounding schools coming here. HS will be working on bench marks, K-12 librarians, SPED & UPK teachers will go to MCS & work on their standards, aides will receive training too. GO kits are being designed for kids who may need long term at home schooling.

Sports committee met 3/10-winner of the mural competition was from 8th grade, discussed a new banner system with chevrons. Each team will have one, will go back to when WAC was created; 1 for the basketball players for 1,000 points, wrestlers for 100 wins. Discussed 2 sport athletes-varsity players playing 2 sports in the same season-discussion & process being done & it will be the coach's decision on events. Boys' soccer – 2 years ago, we merged with BKW for a year trial. Last year we tried our soccer program & it was unsuccessful. Students are not ready for the varsity program. BKW reached out & offered to merge for modified, JV & varsity. The numbers line up for the merged teams as our numbers are not getting bigger; will bring forth a resolution to merge for boys' soccer for three years.

PRIVILEGE OF THE FLOOR – Jeff Treis – discussed bus pick up, transportation costs re: extra drivers, carbon footprint, expenses for busses. Per Superintendent – comprehensive study currently being done & hope to have done by April.

SUPERINTENDENT'S STATUS REPORT/UPDATE – extensive discussion on coronavirus (COVID-19) – a comprehensive plan is being worked on for staff/students/employees and how it will be handled, facilities committee is to pick 2 times to meet with architect firms & construction mgmt firms, board will be moving to a more user friendly board platform with Board Docs.

PRESENTATION/APPROVAL OF BOE MINUTES FOR ACTION:

Recommendation that the Board of Education approve the minutes of the February 5 and 11, 2020 meetings as submitted.

Motion by Board Member Felton, seconded by Board Member Wood-Irvin.

In favor: 7

Opposed: 0

Motion Carried

NEW BUSINESS: BOE STANDING COMMITTEE REPORT – (2019-20 MEMBERS)

Audit Committee – Dianne Grant (chair), Teresa Wood-Irvin

Buildings & Grounds Committee –Shayne Mitchell (chair), Jennifer Sexton

Education Committee – Jennifer Sexton (chair), Teresa Wood-Irvin, Deb Grier – 3/10 mtg – reviewed timeline for 6th grade move, transportation, staffing, creating office for pupil services director.

Employee Relations Committee – Camille Siano Enders (chair), Deb Grier, Dianne Grant

Policy Committee – Teresa Wood-Irvin (chair), Shayne Mitchell – policy manual finished, final copy to be printed for review & then submission to board.

Public Relations Committee – Deb Grier (chair), Jennifer Sexton – met 3/10 mtg – discussed coronavirus updates being used on One Call Now & SNN; opt in/out feature, change will be in the fall to use One Call Now only, calendar update to include athletics on school calendar – cannot do, however, there is now a link on the school calendar for athletics.

BUDGET ITEM:

Work/discussion session/presentation – Community budget presentation on 3/24/2020

FINANCIAL ITEMS:

1. Terminate Contract.

BE IT RESOLVED that the Board of Education of the Duanesburg Central School District hereby determines that the agreement by and between the District and Schindler's Elevator Corp. dated November 14, 2013, is invalid, null and void and directs the Business Official and/or Superintendent take all steps to terminate the relationship between the parties.

Motion by VP Grier, seconded by Board Member Mitchell.

In favor: 7

Opposed: 0

Motion Carried

2. Approve Contract for Health and Welfare Services with Scotia-Glenville Central School.

Recommendation that the Board of Education approve the health and welfare services contract between Scotia-Glenville Central School and Duanesburg CSD for the 2019-2020 school year as recommended by the business official.

Motion by Board Member Sexton, seconded by Board Member Grant.

In favor: 7

Opposed: 0

Motion Carried

3. Accept Claims Auditor's Comments on February 11 and March 3, 2020 reports.

General Warrant	# 15	\$160,421.73
Capital Warrant	# 5	\$ 26,680.50

Motion by Board Member Mitchell, seconded by Board Member Wood-Irvin.

In favor: 7

Opposed: 0

Motion Carried

4. Approve Contract for Health and Welfare Services with Middleburgh Central School.

Recommendation that the Board of Education approve the health and welfare services contract between Middleburgh Central School and Duanesburg CSD for the 2019-2020 school year as recommended by the business official.

Motion by Board Member Sexton, seconded by Board Member Grant.

In favor: 7

Opposed: 0

Motion Carried

5. Accept Financial Reports.

Recommendation that the Board of Education accept the Appropriation Status, Budget Transfer, Revenue Status, ECA (ending 1/31/2020) and Treasurer's reports as provided by the treasurer and recommended by the business official.

Motion by VP Grier, seconded by Board Member Sexton.

In favor: 7

Opposed: 0

Motion Carried

OTHER ITEMS:

1. Approve Graduation Award.

Recommendation that the Board of Education approve the following graduation scholarship award as recommended by the superintendent:

Rachel Munson Scholarship

Motion by Board Member Grant, seconded by Board Member Mitchell.

In favor: 6

Opposed: 0

Abstain: 1 (Siano Enders)

Motion Carried

PERSONNEL ITEMS:

1. Accept Resignation.

Recommendation that the Board of Education accept the resignation of Henry "Hank" Eckert, Senior Custodian, effective April 18, 2020.

Motion by Board Member Grant, seconded by Board Member Felton.

In favor: 7

Opposed: 0

Motion Carried

2. Accept Resignation.

Recommendation that the Board of Education accept the resignation of Jeff Hannon, Bus Driver, effective retroactive to March 6, 2020.

Motion by Board Member Sexton, seconded by Board Member Wood-Irvin.

In favor: 7

Opposed: 0

Motion Carried

3. Accept Resignation.

Recommendation that the Board of Education accept the resignation of Joanne Newsome, high school nurse, effective ~~February 28, 2020~~ **March 13, 2020**.

Motion by Board Member Sexton, seconded by Board Member Grant.

In favor: 7
Opposed: 0

Motion Carried as amended

4. Approve Appointments.

Recommendation that the Board of Education approve the following substitute appointments as recommended by the superintendent. All appointments are “employees at will” and the appointment at this time does not guarantee employment for the entire school season/term/year.

Substitute Teachers through & screened by BOCES Substitute Service –

Cornelius Bradt	Nicole Campbell	Shane Decanio	Hannah Feldman
Tessa Filiberto	Patricia Gierer-Vissat	Alex Graham	Claudia Howes
Katie McCann	Nursel Metin		

Full-time ES Recess Aide	Rachel Spickerman – effective 3/11/2020
P/T hourly weekend cleaner & sub maintenance & cleaner	Bailey Murphy - effective 3/11/2020

Motion by VP Grier, seconded by Board Member Mitchell.

In favor: 7
Opposed: 0

Motion Carried

Meeting adjourned at 8:28 pm.

Motion by VP Grier, seconded by Board Member Sexton.

In favor: 7
Opposed: 0

Motion Carried

Dates to remember:

- March 18 ES Musical, 6:30 pm, Joe Bena Auditorium
- 19 ES Musical, 6:30 pm, Joe Bena Auditorium
- 20 Staff Development Day – No Students
- 24 BOE Mtg/budget work session, 6:30 pm, Joe Bena Auditorium
- 25-27 NYS 3-8 ELA Testing
- 26 Band Recruiting night & All-District Concert, 6:30 pm, Joe Bena Auditorium
- 30-31 NYS 3-8 ELA Test Make-ups

Respectfully submitted,

Celeste E Junge
District Clerk

**AGREEMENT BETWEEN
BERNE-KNOX-WESTERLO CENTRAL SCHOOL DISTRICT AND
DUANESBURG CENTRAL SCHOOL DISTRICT**

THIS AGREEMENT entered into this 24th day of March, 2020, is by and between the Berne-Knox-Westerlo Central School District (“BKW”) having its principal place of business at Berne, New York and the Duanesburg Central School District (“Duanesburg”), having its principal place of business at Duanesburg, New York.

WITNESSETH

WHEREAS, Duanesburg expects to have a Varsity Girls’ Swim Team in place for the 2020-2021 school year; and

WHEREAS, BKW has insufficient student interest to field its own Varsity Girls’ Swim team during the 2020-2021 school year; and

WHEREAS, the Boards of Education of BKW and Duanesburg have determined that it would be mutually beneficial to join together to form a joint interscholastic Varsity Girls’ Swim Team (hereinafter “Team”) for the 2020-2021 school year in order to provide their respective students with the opportunity to compete where such opportunity might not otherwise exist, and is not made with the intent to gain an unfair balance of power in any given sport;

NOW, THEREFORE, the parties hereto agree as follows, the foregoing preamble being hereby made in its entirety part of the covenants, terms and promises comprising this Agreement:

1. The term of this Agreement shall be for the 2020-2021 school year, unless terminated earlier as set forth herein.
2. The operation of the Team shall be subject to the availability of funding, the approval of the Team by each District’s Board of Education, and the receipt of any necessary approvals by the New York State Public High School Athletic Association (“NYSPHSAA”) and/or its Section 2 Athletic Council and League.

3. The Team shall participate in interscholastic competition for the 2020-2021 season. Practice and home meets will be held at Duanesburg and Duanesburg shall be responsible for transportation to away meets (to and from Duanesburg). BKW shall be responsible for providing, at its own expense, transportation of its students to Duanesburg for practices and prior to any away meets.
4. All expenses related to the Team, including, but not limited to, equipment, coaches, transportation to away games, officials, insurance, league fees, chaperones, and athletic trainer/medical coverage, shall be paid by Duanesburg, subject to reimbursement by BKW on a per student basis. Duanesburg will divide the total Team expenses by the total number of participating students and bill BKW for its proportionate share of the total cost per student. BKW shall pay Duanesburg said amount(s) within 30 days of invoice for the same.
5. Duanesburg shall have the responsibility for hiring the coach (es) for the Team, and said coach (es) will be employed by Duanesburg. As per Paragraph 4 above, Duanesburg will bill BKW for its proportionate share of the coaches' salaries, on a per student basis. Duanesburg agrees that any Coach(es) employed by Duanesburg or whose services are contracted for by Duanesburg shall meet the New York State requirements for coaches, including, but not limited to, coaching certification, fingerprinting, training and/or first aid. The coach (es) shall report to the Duanesburg Athletic Director. Duanesburg shall have the authority to hire and/or terminate any coach (es) without the consent of BKW, in accordance with any applicable Duanesburg contract.
6. Duanesburg shall bill BKW on a monthly basis (from August through November) for its proportionate share of all the costs set forth in Paragraphs 4 and 5 herein. Each bill/invoice shall include the dates that the bill/invoice covers, and the total amount due for the period specified.
7. After consultation with each party's respective insurance company(s) regarding this Agreement, each party shall, at its sole expense, procure and maintain such policies of comprehensive general liability, and such other insurance as shall be necessary, naming the other party as

additional insured against any claim for liability, personal injury, and/or death occasioned directly or indirectly by the other party in connection with the performance of its responsibilities under this Agreement. However, each such policy shall provide a minimum coverage of One Million (\$1,000,000) Dollars in the event of injury or death to one person and Three Million (\$3,000,000) Dollars in the event of injury or death to more than one person as a result of the same incident. Upon the execution of this Agreement, each party shall provide the other party with a copy of such policy(s).

8. Each party agrees to indemnify, defend and hold harmless the other parties, including the other parties' respective board of education, employees and agents for all losses, costs, damages and expenses, including attorneys' fees, judgments, fines and amounts paid in settlement in connection with any threatened, pending or completed action, suit or proceeding, arising from any act, error, omission, misstatement, misleading statement, neglect or breach of duties by the other party or any of its board members, employees, or agents, taken or made in the performance of their obligations undertaken or reasonably assumed with respect to this Agreement.
9. Student eligibility to participate on the Team shall be determined consistent with the Regulations of the Commissioner and the NYSPHSAA Rules regarding interscholastic athletics.
10. All students who participate in the Program shall abide by their respective District's rules for athletic participation, including, but not limited to, the Student and Athletic Codes of Conduct and/or Student Disciplinary Policy. Health examinations for participation shall be conducted by each student's home district. Any additional medical clearance required during the season (*e.g.*, in the event of a concussion or injury), shall be obtained from the school physician/medical director for the student's home district.
11. Both parties agree that they will cooperate with each other and submit any necessary paperwork to obtain any and all necessary approval(s) from the League and Section 2 Athletic

Council to operate the Team for the 2020-2021 school year.

12. Either party may terminate this Agreement at any time by written notice to the other party sent no fewer than thirty (30) days in advance of the start of the respective season(s). In the event either party determines to terminate this Agreement during a season, it shall provide written notice to the other party and termination shall be effective at the conclusion of that season. Notice of Termination shall be directed to the attention of the Superintendent of Schools.
13. If BKW or Duanesburg determines that there has not been a sufficient showing of interest, by September 1, 2020, to warrant a joint interscholastic Varsity Girls' Swim Team, then BKW and Duanesburg shall not form a joint team. In such case, nothing herein shall prevent Duanesburg from operating its own interscholastic Varsity Girls' Swim Team for the 2020-2021 season.
14. This Agreement shall not be binding on the parties until approved by each party's respective Board of Education.

**BERNE-KNOX-WESTERLO
CENTRAL SCHOOL DISTRICT**

**DUANESBURG CENTRAL
SCHOOL DISTRICT**

By:
President, Board of Education

By:
President, Board of Education