

Duanesburg Elementary School & Jr./Sr. High School
Field Trip Permission Form

Dear Parents/Guardians:

On the recommendation of Homeland Security and the NYS Department of Education, we have developed a standardized field trip permission form for use by the elementary school and high school.

The permission form below will be taken on the trip to use in case of emergency. This permission form **MUST** be completed and returned to the person in charge of the field trip *at least five days prior to the trip*. For the safety of your child, this form must be returned or he/she will not be permitted to attend the field trip.

We would like to stress the importance of your cooperation in this very important safety matter.

Please be advised that all students participating in this and all field trips are required to ride the designated bus and are NOT permitted to drive a vehicle. Emergency or medical issues would be considered on an individual basis and require documentation from a medical doctor.

Please complete permission form and return to _____
on or before _____.

Student's Name _____ has permission to attend the
field trip to _____ on _____
from _____ to _____.
depart time return time

Contact Person _____ home phone _____
work phone _____
cell phone _____

Father's name + work/home phone _____
Mother's name + work/home phone _____

Any Pertinent Health Information _____
{Please include any food or other allergies} _____

Parent/Guardian Signature _____ Date _____

Jmb:9/9/10 updated