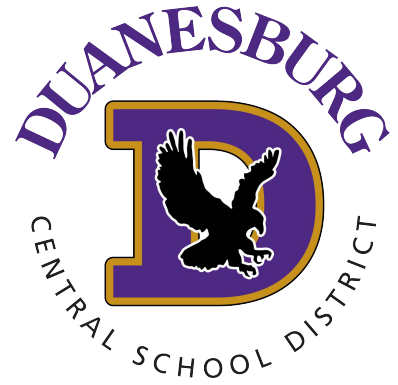


Application for the position of Superintendent Duaneburg Central School



GENERAL DIRECTIONS

Submit completed application form and materials requested below postmarked no later than **JANUARY 3, 2024** to:
Sharon Kisby, Capital Region BOCES, 900 Watervliet-Shaker Road, Albany, New York 12205.

- A. Cover letter
- B. Resumé
- C. All certificates. (Candidates must hold or be eligible for New York State School District Administrator certificate.)

PERSONAL INFORMATION

Last Name _____ First _____ Middle _____

Home Phone _____ Cell Phone _____

E-mail _____

Home Address _____

Town/City _____ State _____ Zip _____

Present Position _____

Name of District or Organization _____ Enrollment _____

Employer Address _____

Town/City _____ State _____ Zip _____

Type of Certificates Held _____

EMPLOYMENT HISTORY

List all career experience in reverse chronological order beginning with your present position.
Please include both school and non-school experience. Use an additional page if necessary.

Institution and Location	Position	Date of Employment	Years
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

PROFESSIONAL PREPARATION

Undergraduate	Institution and Location	Major/Minor	Degree
	_____	_____	_____
	_____	_____	_____

Graduate	Institution and Location	Major/Minor	Degree
	_____	_____	_____
	_____	_____	_____
	_____	_____	_____
	_____	_____	_____

REFERENCES

List at least five professional references

Name _____	Title _____
Present Address _____	Home/Business Phone _____
.....	
Name _____	Title _____
Present Address _____	Home/Business Phone _____
.....	
Name _____	Title _____
Present Address _____	Home/Business Phone _____
.....	
Name _____	Title _____
Present Address _____	Home/Business Phone _____
.....	
Name _____	Title _____
Present Address _____	Home/Business Phone _____
.....	

Have you ever been found guilty of professional misconduct in any state? **Yes** **No**

Have you ever had a teaching/administrative certificate revoked or suspended? **Yes** **No**

Have you ever been denied tenure? **Yes** **No**

Have you ever been convicted of or pled guilty to a criminal violation, a misdemeanor, or a felony (other than minor traffic violations)? **Yes** **No**

If yes to any of the above questions, explain: _____

Are you a citizen of the United States? **Yes** **No**

I hereby affirm that the statements made in this application are true to the best of my knowledge and belief.

SIGNED _____ **DATE** _____