

*** 5:30 pm – Policy Committee meets in HS Learning Commons ***

** Anticipated Executive Session in HS Room 123 following Regular Board meeting with no action anticipated being taken after. **

DUANESBURG CENTRAL SCHOOL DISTRICT

TOWN OF DUANESBURG

November 13, 2018

6:30 P.M. in Joe Bena Auditorium

Mission - We endeavor to provide students of every ability with the support, dedication and quality instruction they need as they strive for personal excellence and work to fulfill the dreams and aspirations they have for their future.

Board Goals – To provide opportunities to improve overall student success by both recognizing and developing student achievement in all areas, maintain and improve the district’s fiscal stability, delivering excellent educational results at a cost commensurate with the community's economic condition, continually evaluate, maintain and improve facilities that address the current and future needs of our district and provide students, employees and community members with an inviting, safe, efficient and modern infrastructure, expand methods to improve communication with parents and community members using multiple methods to promote proactive, interactive and meaningful two-way communication, including the use of the 21st century technologies, foster meaningful relationships with all stakeholders and continue to support the school district culture of a safe, welcoming and inclusive climate with a strong emphasis on effective strategies that support all students.

ROLL CALL: Pres. Camille Siano Enders VP Deb Grier Kent Sanders
Jennifer Sexton Shayne Mitchell Joshua Menzies Teresa Wood-Irvin

MEETING CALLED TO ORDER at 6:32 p.m. by President Siano Enders.

Also Present: Superintendent Macri, Business Official Rivenburg, Principal Conover, Principal Marvin - absent, Athletic Director Hardenstine

SALUTE TO THE FLAG

AGENDA CHANGES – additions and/or deletions

SUPERINTENDENT’S STATUS REPORT/UPDATE

- Tabletop with Board President Siano Enders, Schenectady Co Sheriff’s dept., NYS troopers, school transportation, ambulance, FD & school personnel was well attended. The discussion was an active shooter. There was good input & learning.
- SRO – rec’d 2nd draft of MOA, there are some changes that need to be done in this one. The attorney will review and hopefully by December will approve.
- 11/16 – PD day – last one had 350 folks from other schools Possible 2-4# of snow...snow day....breakfast may be put off
- Bus drivers – shortage – our need is exceeding what we have – will be advertising all over

PRINCIPALS’ REPORTS/UPDATES

- Principal Marvin – coming back from DC – beautiful weather Her staff/depts. are dissecting data info

Real Property Tax Law Section 487 in connection with the construction of solar projects and ratifies any action already taken by Frank Macri in that regard.

Motion by Board Member Sanders, seconded by VP Grier.

In favor: 7

Opposed: 0

Motion Carried

5. Accept NYS Bullet Legislative Grant and Increase General Fund.

Recommendation that the Duanesburg Board of Education approve the following budget amendment: \$25,000 increase to legislative Grant #GRT162463S dated October 23, 2018, increase to the General Fund (Account A2630.490-00-00) for auditorium presentation system equipment as recommended by the superintendent and business official.

Motion by Board Member Mitchell, seconded by Board Member Menzies.

In favor: 7

Opposed: 0

Motion Carried

PERSONNEL ITEMS:

1. Accept Resignation.

Recommendation that the Board of Education approve the resignation of Noreen Kearney, evening cleaner, effective November 16, 2018.

Motion by Board Member Menzies, seconded by Board Member Mitchell.

In favor: 7

Opposed: 0

Motion Carried

2. Approve Appointments.

Recommendation that the Duanesburg Board of Education approve the following substitute and ECA appointments as recommended by the superintendent and athletic director. All Appointments are pending fingerprint clearance. ECA appointments are for the applicable 2018-19 school year. All appointments are "employees at will" and the appointment at this time does not guarantee employment for the entire school season/term/year.

BOCES Substitute list

Craig Zoch

Curt Rowley

Mark Caufield

Ashlyn Piercey

George Martin

Substitute Cleaner

JV Wrestling Coach

Modified Wrestling Coach (change from JV Coach)

Volunteer Girls' Basketball Coach

Boys' Modified (grade 7) Basketball Coach

Motion by Board Member Wood-Irvin, seconded by Board Member Sexton.

In favor: 7
Opposed: 0

Motion Carried

OTHER ITEMS:

1. Approve Disposal of Obsolete Books.

Recommendation that the Duaneburg Board of Education approve the disposal of obsolete books as recommended by the superintendent and elementary school principal on the list submitted.

Motion by VP Grier, seconded by Board Member Sexton.

In favor: 7
Opposed: 0

Motion Carried

2. Accept Donation.

Recommendation that the Duaneburg Board of Education accept the following donation as recommended by the athletic director and business official:

NordickTrack treadmill Model T5.7, valued at \$300, donated by Diana Pineda

Motion by VP Grier, seconded by Board Member Menzies.

In favor: 7
Opposed: 0

Motion Carried

3. Approve CSE minutes.

Recommendation that the Duaneburg Board of Education approve the CSE minutes of October 23, 25, 26, 30, November 2, and 5, 2018 meeting as submitted.

Motion by Board Member Sanders, seconded by Board Member Mitchell

In favor: 7
Opposed: 0

Motion Carried

ADDENDUM #1 TO November 13, 2018 BOE Meeting

DUANESBURG CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION MEETING

PERSONNEL ITEM:

3. Accept Resignation.

Recommendation that the Board of Education approve the resignation of Donna Rost, full-time bus driver, effective November 30, 2018.

Motion by VP Grier, seconded by Board Member Sanders.

In favor: 7
Opposed: 0

Motion Carried

ADDENDUM #2 TO November 13, 2018 BOE Meeting

PERSONNEL ITEM:

4. Approve Appointment.

Recommendation that the Duanesburg Board of Education approve the following substitute appointment as recommended by the superintendent. All appointments are pending fingerprint clearance and are “employees at will”. The appointment at this time does not guarantee employment for the entire school term/year.

Anne Frey

Substitute cleaner effective 11/14/18

Motion by VP Grier, seconded by Board Member Mitchell.

In favor: 7
Opposed: 0

Motion Carried

ADDENDUM #3 TO November 13, 2018 BOE Meeting

FINANCIAL ITEM:

6. Approve Settlement Agreement with Plank, LLC.

WHEREAS, The Duanesburg Central School District and Plank, LLC are parties to a contract dated March 23, 2017 (“Contract”) relating to the capital construction project known as “High School Alterations and Additions” (“Project”); and,

WHEREAS, the two parties have discussed the close out of the Contract and the various claims each party has concerning said Project and arrived at a final settlement agreement.

THEREFORE, IT IS HEREBY RESOLVED THAT, upon the recommendation of the Superintendent of Schools, the Settlement Agreement between the Duanesburg Central School District and Plank, LLC dated November 13, 2018 (“Agreement”) is hereby approved as the final agreement and payment related to this Contract. The President of the Board is authorized to execute said agreement on behalf of the School District. The Superintendent of Schools is authorized to execute any additional documents required to place the Agreement into effect and make the payments required under said Agreement.

Motion by VP Grier, seconded by Board Member Menzies.

In favor: 7
Opposed: 0

Motion Carried

DISCUSSION:

2019-20 Budget Calendar

Wellness Policy 5002, added, reviewed as 1st reading, to be approved at 12/11/18 meeting.

ADJOURNMENT of regular meeting at 7:48 p.m.

Motion by Board Member Sanders, seconded by Board Member Menzies.

In favor: 7

Opposed: 0

Motion Carried

Dates to remember:

November	15	Half Day K-6 Students / Parent-Teacher Conferences K-12 Report Cards Posted K-12 Evening Parent-Teacher Conferences, 6-8:30 pm
	16	Staff Development Day – No Students
	19	Fall Sports Award Ceremony, 6 pm, HS
	20	Half Day K-12 Students Staff Development Parent-Teacher Conferences
	21-23	Thanksgiving Recess – No School
December	6	ES Winter Concert, 6:30 pm, Joe Bena Auditorium
	8	Duanesburg Duals
	11	BOE Meeting, 6:30 pm, Joe Bena Auditorium
	13	Bus Drill JR/SR HS Winter Concert, 6:30 pm, Joe Bena Auditorium
	14	Bus Drill Snow Date HS Jazz Band at ES
	20	ES Holiday Sing-Along, 9:15 a.m.
	21	K-12 Interim Reports Posted Winter Pep Rally, HS
December 24 – January 2, 2019		– Holiday Recess – No School
January	3	School reopens
	7	ES Musical Tryouts & Practice
	8	BOE Meeting, 6:30 pm, Joe Bena Auditorium

FM/JR/JF/AC/JM/PH/KW/RU/CD/SG/LG/WB/cej: 11/14/18

Respectfully submitted,

Celeste E Junge
District Clerk

Duanesburg Central School
2018 Tax Collector Report

Date report submitted November 20, 2018										District No. 1	
Date warrant ended October 31, 2018										Town of Duanesburg ET AL	
TOWN	ASSESSED VALUE	TAX RATE PER \$1000	AMOUNT TAX LEVY	STAR AMT	TAX ROLL CORRECTIONS	TOT AMT TO BE COLLECTED	TOT TAXES COLLECTED	TOT TAXES RETURNED TO COUNTY	TOT INT ADDED TO RETURNED TAXES		
Duanesburg	126,658,778	59.850811	7,580,624.96	860,810.31	\$ (1,608.32)	6,718,206.33	6,318,239.01	399,967.29	7,999.38		
Charleston	9,168,717	20.66428	189,464.79	29,661.53		159,803.26	145,132.15	14,671.31	212.20		
Knox	3,245,640	33.846666	109,854.01	18,061.24	\$ (71.28)	91,721.49	86,532.90	5,188.65	103.77		
Wright	5,465,522	25.168033	137,556.34	15,077.00	(554.73)	121,924.61	107,117.13	14,807.60	296.14		
Florida	1,804,880	19.631066	35,431.69	2,925.00		32,506.69	28,521.62	3,985.11	79.70		
Schoharie	200,467	20.290507	4,067.57	590.45		3,477.12	3,422.22	54.91	1.10		
Princetown	253,860	59.488079	15,101.63	2,722.00		12,379.63	9,663.70	2,715.95	54.32		
Total	146,797,864		8,072,100.99	929,847.53		7,140,019.13	6,698,628.73	441,390.82	8,746.61		
* Sum of next to last two columns must equal the "Tot Amt To Be Collected"					7,140,019.55						
Amount of fees (if any) received by Tax Collector.....\$ -0-					7,140,019.13						
Date tax claim return to county November											

Duanesburg Central School District

Appropriation Status Detail Report By Function From 7/1/2018 To 10/31/2018



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
A 1010.400-50-00	BOE Contr Expense	12,000.00	0.00	12,000.00	1,243.95	0.00	10,756.05
A 1010.450-50-00	BOE Supplies	1,000.00	0.00	1,000.00	125.05	0.00	874.95
A 1010.451-50-00	BOE Postage	14,200.00	0.00	14,200.00	1,580.23	10,919.77	1,700.00
A 1010.490-50-00	BOE BOCES Services	1,200.00	0.00	1,200.00	177.27	420.91	601.82
1010	BOARD OF EDUCATION	28,400.00	0.00	28,400.00	3,126.50	11,340.68	13,932.82
A 1040.400-50-00	Clerk Cont Expense	500.00	0.00	500.00	282.81	0.00	217.19
A 1040.450-50-00	Clerk Supplies	250.00	0.00	250.00	0.00	0.00	250.00
1040	DISTRICT CLERK	750.00	0.00	750.00	282.81	0.00	467.19
A 1080.400-50-00	Dist Mtg Cont Expense	400.00	0.00	400.00	0.00	0.00	400.00
A 1080.450-50-00	Dist Mtg Supplies	100.00	0.00	100.00	0.00	0.00	100.00
1060	DISTRICT MEETING	500.00	0.00	500.00	0.00	0.00	500.00
10		29,650.00	0.00	29,650.00	3,409.31	11,340.68	14,900.01
A 1240.150-20-00	CSA Instructional Salary	133,000.00	0.00	133,000.00	43,480.73	89,519.27	0.00
A 1240.160-20-00	CSA Non-Instructional Salary	40,600.00	82.00	40,682.00	13,267.16	27,314.84	100.00
A 1240.400-20-00	CSA Cont Expense	6,000.00	-82.00	5,918.00	2,466.95	1,119.18	2,331.87
A 1240.450-20-00	CSA Supplies	2,000.00	0.00	2,000.00	215.00	0.00	1,785.00
1240	CHIEF SCHOOL ADMINISTRATOR	181,600.00	0.00	181,600.00	59,429.84	117,953.29	4,216.87
12		181,600.00	0.00	181,600.00	59,429.84	117,953.29	4,216.87
A 1310.150-20-00	Bus Adm Instructional Salary	92,000.00	0.00	92,000.00	26,092.74	53,907.26	12,000.00
A 1310.160-20-00	Bus Adm Non-Inst Salary	97,366.00	0.00	97,366.00	31,272.47	55,474.92	10,618.61
A 1310.400-20-00	Bus Adm Cont Expense	64,124.00	0.00	64,124.00	16,447.45	35,465.03	12,191.52
A 1310.450-20-00	Bus Adm Supplies	3,500.00	13.95	3,513.95	1,003.56	116.04	2,394.35
A 1310.490-20-00	Bus Adm BOCES Services	7,464.00	19,000.00	26,464.00	8,361.28	18,102.72	0.00
1310	BUSINESS ADMINISTRATION	264,454.00	19,013.95	283,467.95	83,177.50	163,085.97	37,204.48
A 1320.400-20-00	Audit Cont Expense	25,000.00	0.00	25,000.00	8,700.00	5,300.00	11,000.00
1320	AUDITING	25,000.00	0.00	25,000.00	8,700.00	5,300.00	11,000.00
A 1330.450-20-00	Tax Collector Supplies	200.00	0.00	200.00	0.00	0.00	200.00
1330	TAX COLLECTOR	200.00	0.00	200.00	0.00	0.00	200.00
A 1345.400-00-00	Purchasing-Contractual	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
A 1345.490-00-00	Purchasing BOCES	4,500.00	0.00	4,500.00	1,078.99	1,921.01	1,500.00
1345	PURCHASING	5,500.00	0.00	5,500.00	1,078.99	1,921.01	2,500.00
A 1380.400-20-00	Fiscal Agent Fees	7,400.00	0.00	7,400.00	322.00	6,678.00	400.00
1380	FISCAL AGENT FEE	7,400.00	0.00	7,400.00	322.00	6,678.00	400.00

Duanesburg Central School District

Appropriation Status Detail Report By Function From 7/1/2018 To 10/31/2018



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
13		302,554.00	19,013.95	321,567.95	93,278.49	176,984.98	51,304.48
A 1420_400-00-00	Legal Contractual Expense	41,200.00	0.00	41,200.00	7,989.00	30,511.00	2,700.00
1420	LEGAL	41,200.00	0.00	41,200.00	7,989.00	30,511.00	2,700.00
A 1430_400-00-00	Personnel Cont Expense	750.00	0.00	750.00	246.00	4.00	500.00
A 1430_490-00-00	Personnel BOCES	25,500.00	0.00	25,500.00	5,796.46	11,203.54	8,500.00
1430	PERSONNEL	26,250.00	0.00	26,250.00	6,042.46	11,207.54	9,000.00
A 1460_400-00-00	Records Management - Contractual	5,500.00	0.00	5,500.00	0.00	0.00	5,500.00
A 1460_450-00-00	Records Management - Materials & Suppl	100.00	0.00	100.00	0.00	0.00	100.00
1460	RECORDS MANAGEMENT OFFICER	5,600.00	0.00	5,600.00	0.00	0.00	5,600.00
A 1480_400-00-00	Public Info Cont Expense	1,500.00	0.00	1,500.00	550.06	649.94	300.00
A 1480_450-00-00	Public Info Supplies	100.00	0.00	100.00	0.00	0.00	100.00
A 1480_490-00-00	Public Info BOCES	85,170.00	0.00	85,170.00	40,862.12	34,137.88	10,170.00
1480	PUBLIC INFORMATION & SERVICES	86,770.00	0.00	86,770.00	41,412.18	34,787.82	10,570.00
14		159,820.00	0.00	159,820.00	55,443.64	76,506.36	27,870.00
A 1620_160-00-00	Operations Non-Instnr Salary	161,586.00	0.00	161,586.00	47,379.72	98,396.48	15,809.80
A 1620_161-00-00	Operations Overtime	2,500.00	0.00	2,500.00	131.58	0.00	2,368.42
A 1620_200-10-00	Operations Equipment	30,000.00	739.99	30,739.99	7,134.99	4,000.00	19,605.00
A 1620_400-10-00	Operations Cont Expense	80,000.00	11,845.70	91,845.70	19,611.61	57,050.92	15,183.17
A 1620_420-10-00	Phone District	17,378.00	0.00	17,378.00	5,153.58	11,846.42	378.00
A 1620_421-10-00	Water Rent	8,256.00	0.00	8,256.00	4,132.00	3,468.00	656.00
A 1620_422-00-00	Sewer	70,658.00	0.00	70,658.00	0.00	60,000.00	10,658.00
A 1620_430-10-00	Fuel Oil	115,000.00	0.00	115,000.00	0.00	0.00	115,000.00
A 1620_431-10-00	Electric	120,000.00	0.00	120,000.00	30,520.18	61,054.82	28,425.00
A 1620_432-10-00	Propane	500.00	0.00	500.00	0.00	0.00	500.00
A 1620_450-10-00	Operations Supplies	100,000.00	9,706.06	109,706.06	36,205.00	43,998.65	29,502.41
A 1620_490-00-00	BOCES Services	20,400.00	0.00	20,400.00	9,785.18	9,840.28	774.54
1620	OPERATION OF PLANT	726,278.00	22,291.75	748,569.75	160,053.84	349,655.57	238,860.34
A 1621_160-00-00	Maint Non-Instnr Salaries	285,001.00	0.00	285,001.00	106,458.71	137,122.00	41,420.29
A 1621_161-00-00	Maint Overtime	12,000.00	0.00	12,000.00	405.51	0.00	11,594.49
A 1621_200-00-00	Maint Equipment	2,500.00	0.00	2,500.00	0.00	0.00	2,500.00
A 1621_400-00-00	Maint Cont Expense	34,500.00	2,618.00	37,118.00	7,190.89	7,122.18	22,804.93
A 1621_450-10-00	Maint Supplies	20,600.00	4,603.79	25,203.79	8,735.12	14,451.57	2,017.10
1621	MAINTENANCE OF PLANT	354,601.00	7,221.79	361,822.79	122,790.23	158,695.75	80,336.81

Duanesburg Central School District

Appropriation Status Detail Report By Function From 7/1/2018 To 10/31/2018



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
A 1680.490-00-00	Data Processing BOCES	35,700.00	0.00	35,700.00	10,969.20	15,030.80	9,700.00
1680	CENTRAL DATA PROCESSING	35,700.00	0.00	35,700.00	10,969.20	15,030.80	9,700.00
16	Unallocated Insurance	1,116,579.00	29,513.54	1,146,092.54	293,813.27	523,382.12	328,897.15
A 1910.400-00-00	Unallocated Insurance Deductible	55,555.00	0.00	55,555.00	52,477.00	3,078.00	0.00
A 1910.401-00-00	Unallocated Insurance Deductible	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
1910	UNALLOCATED INSURANCE	56,555.00	0.00	56,555.00	52,477.00	3,078.00	1,000.00
A 1930.400-00-00	Judgements And Claims	250.00	0.00	250.00	0.00	0.00	250.00
1930	JUDGMENTS & CLAIMS	250.00	0.00	250.00	0.00	0.00	250.00
A 1984.400-00-00	Refund On Real Property Taxes	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
1984	REFUND ON REAL PROPERTY TAXES	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
A 1981.490-00-00	Administrative Charge BOCES	93,177.00	0.00	93,177.00	81,930.00	0.00	11,247.00
1981	BOCES ADMINISTRATIVE COSTS	93,177.00	0.00	93,177.00	81,930.00	0.00	11,247.00
19		150,982.00	0.00	150,982.00	134,407.00	3,078.00	13,497.00
1		1,941,185.00	48,527.49	1,989,712.49	639,781.55	909,245.43	440,685.51
A 2010.150-10-00	Curr Devel Instr Salaries	9,000.00	0.00	9,000.00	4,000.00	0.00	5,000.00
2010	CURRICULUM DEVEL & SUPERVISION	9,000.00	0.00	9,000.00	4,000.00	0.00	5,000.00
A 2020.150-10-00	Admin Instr Salaries	266,770.00	0.00	266,770.00	83,148.71	173,188.44	10,432.85
A 2020.160-10-00	Admin Non-Instr Salaries	122,505.00	0.00	122,505.00	33,112.27	85,192.10	4,200.63
A 2020.161-10-00	Admin Non-Instr Salaries Subs	2,500.00	0.00	2,500.00	0.00	0.00	2,500.00
A 2020.400-10-00	Admin Contr Expense	5,000.00	0.00	5,000.00	39.00	1,742.44	3,218.56
A 2020.450-10-00	Admin Supplies	1,800.00	0.00	1,800.00	0.00	0.00	1,800.00
2020	SUPERVISION-REGULAR SCHOOL	398,575.00	0.00	398,575.00	116,299.98	260,122.98	22,152.04
A 2060.490-00-00	Reg Plan BOCES	13,180.00	0.00	13,180.00	5,159.36	4,840.64	3,180.00
2060	RESEARCH, PLANNING & EVALUAT	13,180.00	0.00	13,180.00	5,159.36	4,840.64	3,180.00
A 2070.400-00-00	Inserv Training Contr Expense	2,000.00	0.00	2,000.00	0.00	0.00	2,000.00
A 2070.490-00-00	Inserv Training BOCES	70,000.00	0.00	70,000.00	12,381.68	57,618.32	0.00
2070	INSERVICE TRAINING-INSTRUCTION	72,000.00	0.00	72,000.00	12,381.68	57,618.32	2,000.00
20		492,755.00	0.00	492,755.00	137,841.02	322,581.94	32,332.04
A 2110.110-30-00	Teacher Salaries Kindergarten	162,818.00	0.00	162,818.00	25,489.34	132,989.60	4,339.06
A 2110.120-30-00	Teacher Salaries 1-6	1,354,061.00	0.00	1,354,061.00	224,466.03	1,100,137.47	29,457.50
A 2110.130-10-00	Teacher Salaries 7-12	1,862,971.00	-5,000.00	1,857,971.00	279,232.01	1,451,548.49	127,190.50
A 2110.132-10-00	Teacher Assistant Salaries	24,300.00	0.00	24,300.00	3,650.32	17,995.12	2,654.56
A 2110.140-10-00	Teacher Salaries Subs	175,000.00	-17,000.00	158,000.00	6,672.50	0.00	151,327.50

Duanesburg Central School District



Appropriation Status Detail Report By Function From 7/1/2018 To 10/31/2018

Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
A 2110.151-00-00	Teacher Salaries Tutoring	8,500.00	0.00	8,500.00	350.00	0.00	8,150.00
A 2110.160-00-00	Non-Instructional Salaries	0.00	0.00	0.00	0.00	0.00	0.00
A 2110.160-10-00	Non-Inst Salaries	44,880.00	0.00	44,880.00	7,369.04	32,856.57	4,654.39
A 2110.161-10-00	Sub Aide Non-Inst Sal	6,500.00	0.00	6,500.00	0.00	0.00	6,500.00
A 2110.200-10-00	Equipment HS	10,000.00	1,823.00	11,823.00	1,823.00	3,499.00	6,501.00
A 2110.400-10-00	Contractual Expense	65,000.00	1,519.00	66,519.00	13,347.86	19,074.89	34,096.25
A 2110.401-10-00	Teacher Conferences	9,000.00	0.00	9,000.00	325.00	0.00	8,675.00
A 2110.450-10-00	General Supplies	110,000.00	3,600.35	113,600.35	39,070.22	32,387.63	42,142.50
A 2110.470-00-00	Tuition - Regular Education	25,000.00	0.00	25,000.00	0.00	0.00	25,000.00
A 2110.480-10-00	Textbooks	79,510.00	0.00	79,510.00	29,791.71	313.03	49,405.26
A 2110.490-00-00	Regular Education BOCES	241,280.00	0.00	241,280.00	39,285.64	75,714.36	126,280.00
2110	TEACHING-REGULAR SCHOOL	* 4,178,820.00	-15,057.65	4,163,762.35	670,872.67	2,866,516.16	626,373.52
21		** 4,178,820.00	-15,057.65	4,163,762.35	670,872.67	2,866,516.16	626,373.52
A 2250.150-10-00	Special Education Instr Salary	590,970.00	0.00	590,970.00	88,990.12	430,967.48	71,012.40
A 2250.160-10-00	Special Education Non-Inst Salary	293,849.00	0.00	293,849.00	37,991.43	160,349.48	95,508.09
A 2250.400-00-00	Special Education Cont Expense	139,942.00	36,570.00	176,512.00	30,589.28	137,616.72	8,306.00
A 2250.450-30-00	Special Education Supplies	3,000.00	0.00	3,000.00	438.00	0.00	2,562.00
A 2250.470-00-00	Special Education Tuition	683,080.00	0.00	683,080.00	29,530.97	331,359.48	322,189.55
A 2250.490-00-00	PHC BOCES	602,284.00	0.00	602,284.00	129,224.97	472,775.03	284.00
2250	PROGRAMS-STUDENTS W/ DISABIL	* 2,313,125.00	36,570.00	2,349,695.00	316,764.77	1,533,068.19	499,862.04
A 2280.490-00-00	Occ Ed BOCES	307,538.00	0.00	307,538.00	52,530.27	212,969.73	42,038.00
2280	OCCUPATIONAL EDUCATION	* 307,538.00	0.00	307,538.00	52,530.27	212,969.73	42,038.00
22		** 2,620,663.00	36,570.00	2,657,233.00	369,295.04	1,746,037.92	541,900.04
A 2610.150-10-00	Library Instr Salaries	116,875.00	0.00	116,875.00	19,587.52	96,574.48	713.00
A 2610.450-10-00	Library Supplies	2,500.00	8,337.82	10,837.82	0.00	9,867.93	969.89
A 2610.460-10-00	Library/Loan Program	15,000.00	5,000.00	20,000.00	4,699.84	11,039.93	4,260.23
A 2610.490-00-00	Library Services BOCES	27,564.00	0.00	27,564.00	8,413.68	16,786.32	2,364.00
2610	SCHOOL LIBRARY & AUDIOVISUAL	* 161,939.00	13,337.82	175,276.82	32,701.04	134,268.66	8,307.12
A 2630.150-00-00	Tech Support Instructional salary	0.00	0.00	0.00	0.00	0.00	0.00
A 2630.160-00-00	Tech Support Non Instr Sal	58,548.00	0.00	58,548.00	18,444.32	38,523.68	1,580.00
A 2630.220-00-00	Computer Hardware	46,000.00	0.00	46,000.00	16,176.60	2,492.40	27,331.00
A 2630.400-00-00	Computer Cont Expense	5,000.00	12,088.55	17,088.55	874.25	12,273.55	3,940.75
A 2630.450-00-00	Computer Supplies	14,000.00	0.00	14,000.00	5,835.45	1,153.51	7,011.04

Duanesburg Central School District

Appropriation Status Detail Report By Function From 7/1/2018 To 10/31/2018



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
A 2630.460-00-00	Computer Software	25,000.00	0.00	25,000.00	11,714.91	675.00	12,610.09
A 2630.490-00-00	Computer Aided Instr BOCES	184,500.00	0.00	184,500.00	104,876.79	53,123.21	26,500.00
2630	COMPUTER ASSISTED INSTRUCTION	333,048.00	12,088.55	345,136.55	157,922.32	108,241.35	78,972.88
26		494,987.00	25,426.37	520,413.37	190,623.36	242,510.01	87,280.00
A 2810.150-10-00	Guidance Instr Salaries	115,382.00	0.00	115,382.00	27,096.54	78,906.72	9,378.74
A 2810.160-10-00	Guidance Non-Instr Salaries	26,061.00	0.00	26,061.00	7,899.73	16,264.07	1,897.20
A 2810.450-00-00	Guidance Supplies	2,500.00	0.00	2,500.00	190.81	57.07	2,252.12
A 2810.490-00-00	Guidance BOCES	3,257.00	0.00	3,257.00	2,363.25	893.75	0.00
2810	GUIDANCE-REGULAR SCHOOL	147,200.00	0.00	147,200.00	37,550.33	96,121.61	13,528.06
A 2815.160-10-00	Health Non-Instr Salaries	115,000.00	0.00	115,000.00	20,169.50	94,735.94	94.56
A 2815.400-10-00	Health Cont Expense	19,215.00	490.00	19,705.00	95.00	19,490.00	120.00
A 2815.450-10-00	Health Supplies	3,500.00	113.75	3,613.75	1,404.36	141.46	2,067.93
2815	HEALTH SERVICES-REGULAR SCHOOL	137,715.00	603.75	138,318.75	21,668.86	114,367.40	2,282.49
A 2820.150-00-00	Psych Instr Salaries	56,958.00	0.00	56,958.00	9,054.14	46,344.56	1,559.30
A 2820.400-00-00	Psych Cont Expense	720.00	0.00	720.00	0.00	0.00	720.00
A 2820.450-00-00	Psych Supplies/Testing Materials	1,300.00	0.00	1,300.00	0.00	0.00	1,300.00
A 2820.490-00-00	Psych. BOCES	35,000.00	0.00	35,000.00	0.00	0.00	35,000.00
2820	PSYCHOLOGICAL SRVC-REG SCHOOL	93,978.00	0.00	93,978.00	9,054.14	46,344.56	38,579.30
A 2825.150-00-00	Social Work Instr Salaries	132,992.00	0.00	132,992.00	21,642.42	110,599.58	750.00
A 2825.450-00-00	Social Work Materials & Supplies	625.00	0.00	625.00	0.00	0.00	625.00
2825	SOCIAL WORK SRVC-REG SCHOOL	133,617.00	0.00	133,617.00	21,642.42	110,599.58	1,375.00
A 2850.150-00-00	Co-Curr Instr Salaries	68,168.00	0.00	68,168.00	3,632.50	48,070.83	16,464.67
A 2850.160-00-00	Co-Curr Non-Instr Salaries	500.00	0.00	500.00	0.00	0.00	500.00
A 2850.450-00-00	Co-Curr Supplies	500.00	0.00	500.00	0.00	0.00	500.00
2850	CO-CURRICULAR ACTIV-REG SCHL	69,168.00	0.00	69,168.00	3,632.50	48,070.83	17,464.67
A 2855.150-10-00	Athletics Instr Salaries	77,160.00	0.00	77,160.00	6,628.00	44,082.54	26,449.46
A 2855.160-10-00	Athletics Non-Instr Salaries	30,234.00	0.00	30,234.00	11,823.50	18,410.50	0.00
A 2855.200-10-00	Athletics Equipment	35,000.00	0.00	35,000.00	0.00	0.00	35,000.00
A 2855.400-10-00	Athletics Cont Expense	29,000.00	3,000.00	32,000.00	9,183.02	19,822.16	2,994.82
A 2855.401-10-00	Athletics Officials - Football	3,000.00	0.00	3,000.00	2,494.60	0.00	505.40
A 2855.402-10-00	Athletics Officials	32,927.00	0.00	32,927.00	4,891.00	0.00	28,036.00
A 2855.450-10-00	Athletics Supplies	25,000.00	400.27	25,400.27	8,590.28	3,696.37	13,113.62
A 2855.451-00-00	Athletics Uniforms	14,000.00	0.00	14,000.00	3,455.45	0.00	10,544.55



Duanesburg Central School District
 Appropriation Status Detail Report By Function From 7/1/2018 To 10/31/2018

Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
A 2855,451-10-00	Athletics Supplies - Football	12,000.00	0.00	12,000.00	1,567.94	21.24	10,410.82
2855	INTERSCHOL ATHLETICS-REG SCHL	258,321.00	3,400.27	261,721.27	48,633.79	86,032.81	127,054.67
28		839,999.00	4,004.02	844,003.02	142,182.04	501,536.79	200,284.19
2		8,627,224.00	50,942.74	8,678,166.74	1,510,814.13	5,679,182.82	1,488,169.79
A 5510,150-40-00	Trans. Director Salaries	12,000.00	0.00	12,000.00	3,984.17	8,015.83	0.00
A 5510,160-40-00	Trans Non-Instr Salaries	537,895.00	0.00	537,895.00	110,360.54	350,049.53	77,484.93
A 5510,161-40-00	Trans Non-Instr Salaries - Subs	36,382.00	0.00	36,382.00	1,487.50	0.00	34,894.50
A 5510,162-40-00	Trans Field/Sports Trips	47,500.00	0.00	47,500.00	5,686.07	0.00	41,813.93
A 5510,163-40-00	Trans Supervisor Salaries	113,710.00	0.00	113,710.00	19,193.68	39,516.32	55,000.00
A 5510,200-40-00	Trans Equipment	5,000.00	0.00	5,000.00	0.00	0.00	5,000.00
A 5510,400-40-00	Trans Cont Expense	75,000.00	0.00	75,000.00	24,722.39	17,953.11	32,324.50
A 5510,450-40-00	Trans Supplies	78,000.00	0.00	78,000.00	28,212.96	36,152.46	13,634.58
A 5510,451-40-00	Trans Gasoline	43,050.00	0.00	43,050.00	13,843.86	29,206.14	0.00
A 5510,452-40-00	Trans Tires	9,000.00	0.00	9,000.00	0.00	0.00	9,000.00
A 5510,453-40-00	Trans Oil & Antifreeze	5,000.00	0.00	5,000.00	0.00	1,500.00	3,500.00
A 5510,454-40-00	Trans Diesel Fuel	40,000.00	0.00	40,000.00	2,094.05	22,905.95	15,000.00
A 5510,455-40-00	Trans Propane	37,000.00	0.00	37,000.00	6,172.88	30,827.12	0.00
5510	DISTRICT TRANSPORTATION	1,039,537.00	0.00	1,039,537.00	215,758.10	536,126.46	287,652.44
A 5530,400-40-00	Bus Garage Cont Expense	40,000.00	0.00	40,000.00	0.00	0.00	40,000.00
A 5530,420-40-00	Bus Garage Phone	2,500.00	0.00	2,500.00	0.00	0.00	2,500.00
A 5530,422-40-00	Bus Garage Sewer	8,600.00	0.00	8,600.00	0.00	7,500.00	1,100.00
A 5530,430-40-00	Bus Garage Fuel Oil	11,000.00	0.00	11,000.00	112.63	10,887.37	0.00
A 5530,431-40-00	Bus Garage Electric	7,500.00	0.00	7,500.00	2,012.32	4,037.68	1,450.00
A 5530,450-40-00	Bus Garage Supplies	3,500.00	0.00	3,500.00	407.55	42.45	3,050.00
5530	GARAGE BUILDING	73,100.00	0.00	73,100.00	2,532.50	22,467.50	48,100.00
55		1,112,637.00	0.00	1,112,637.00	218,290.60	558,593.96	335,752.44
5		1,112,637.00	0.00	1,112,637.00	218,290.60	558,593.96	335,752.44
A 9010,800-00-00	Employees Retirement System	275,000.00	0.00	275,000.00	0.00	241,725.00	33,275.00
9010		275,000.00	0.00	275,000.00	0.00	241,725.00	33,275.00
A 9020,800-00-00	NYS Teacher Retirement System	590,000.00	0.00	590,000.00	0.00	500,000.00	90,000.00
9020		590,000.00	0.00	590,000.00	0.00	500,000.00	90,000.00
A 9030,800-00-00	Social Security	525,000.00	0.00	525,000.00	104,222.27	419,300.00	1,477.73
9030		525,000.00	0.00	525,000.00	104,222.27	419,300.00	1,477.73



Duanesburg Central School District
 Appropriation Status Detail Report By Function From 7/1/2018 To 10/31/2018

Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
A 9040.800-00-00	Workers Compensation	80,000.00	0.00	80,000.00	42,144.00	0.00	37,856.00
9040		80,000.00	0.00	80,000.00	42,144.00	0.00	37,856.00
A 9050.800-00-00	Unemployment Insurance	22,000.00	0.00	22,000.00	5,631.25	0.00	16,368.75
9050		22,000.00	0.00	22,000.00	5,631.25	0.00	16,368.75
A 9060.150-00-00	Health Insurance Buy Back	42,000.00	0.00	42,000.00	0.00	32,333.40	9,666.60
A 9060.800-00-00	Health Insurance	1,935,209.00	0.00	1,935,209.00	850,390.35	1,084,818.65	0.00
A 9060.801-00-00	Dental Insurance	42,000.00	0.00	42,000.00	0.00	0.00	42,000.00
A 9060.803-00-00	Health Insurance Buy Out	0.00	0.00	0.00	0.00	0.00	0.00
A 9060.804-00-00	Flexible Benefits Plan	1,250.00	0.00	1,250.00	144.00	456.00	650.00
9060		2,020,459.00	0.00	2,020,459.00	850,534.35	1,117,608.05	52,316.60
A 9070.800-00-00	Disability Insurance-Administration	7,000.00	0.00	7,000.00	1,164.80	1,631.20	4,204.00
9070		7,000.00	0.00	7,000.00	1,164.80	1,631.20	4,204.00
90	UNION WELFARE BENEFITS	3,519,459.00	0.00	3,519,459.00	1,003,696.67	2,280,264.25	235,498.08
A 9711.600-00-00	Bond Principal - Construction	370,000.00	5,000.00	375,000.00	370,000.00	5,000.00	0.00
A 9711.700-00-00	Bond Interest - Construction	77,338.00	808,537.01	885,875.01	40,668.75	820,085.42	25,120.84
9711		447,338.00	813,537.01	1,260,875.01	410,668.75	825,085.42	25,120.84
A 9722.600-00-00	Bond Principal - Bus Purchase	160,000.00	44,900.00	204,900.00	40,000.00	164,900.00	0.00
A 9722.700-00-00	Bond Interest - Bus Purchase	7,188.00	5,554.00	12,742.00	700.00	12,042.00	0.00
9722		167,188.00	50,454.00	217,642.00	40,700.00	176,942.00	0.00
A 9731.600-00-00	BAN Principal - Construction	686,244.00	-576,744.00	109,500.00	109,500.00	0.00	0.00
A 9731.700-00-00	BAN Interest - Construction	593,725.00	-287,247.01	306,477.99	306,477.99	0.00	0.00
9731		1,279,969.00	-863,991.01	415,977.99	415,977.99	0.00	0.00
97		1,894,495.00	0.00	1,894,495.00	867,346.74	1,002,027.42	25,120.84
A 9901.930-00-00	Transfer To Lunch Fund	25,000.00	0.00	25,000.00	0.00	25,000.00	0.00
A 9901.950-00-00	Transfer To Special Aid Fund	30,000.00	0.00	30,000.00	0.00	30,000.00	0.00
9901	INTERFUND TRANSFERS	55,000.00	0.00	55,000.00	0.00	55,000.00	0.00
99		55,000.00	0.00	55,000.00	0.00	55,000.00	0.00
9		5,468,954.00	0.00	5,468,954.00	1,871,043.41	3,337,291.67	260,618.92
	Fund A Totals:	17,150,000.00	99,470.23	17,249,470.23	4,239,929.69	10,484,313.88	2,525,226.66
	Grand Totals:	17,150,000.00	99,470.23	17,249,470.23	4,239,929.69	10,484,313.88	2,525,226.66

Duanesburg Central School District

Budget Transfer Schedule Report For A - 2: Budget Transfer-October



Ref Number	Account	Date	Budget Transfer Description	Account Description	Detail Description	Approval Status	Transfer Out	Transfer In
331		10/03/2018	to adjust Clerk stipend			Not Required		
	A 1240.160-20-00		CSA Non-Instructional Salary				82.00	82.00
	A 1240.400-20-00		CSA Cont Expense					
332		10/25/2018	Addition of Grant Services for District Grants Athletics increased Contract. Costs for Competition			Not Required		
	A 1310.490-20-00		Bus Adm BOCES Services					19,000.00
	A 2110.130-10-00		Teacher Salaries 7-12				5,000.00	
	A 2110.140-10-00		Teacher Salaries Subs				3,000.00	
	A 2110.140-10-00		Teacher Salaries Subs				14,000.00	
	A 2855.400-10-00		Athletics Cont Expense					3,000.00

Grand Totals: 22,082.00 22,082.00 22,082.00

Net Amount: 0.00

Number of Budget Transfers: 2

Account Distribution Totals

Account	Description	Debits	Credits
A 1240.160-20-00	CSA Non-Instructional Salary	0.00	82.00
A 1240.400-20-00	CSA Cont Expense	82.00	0.00
A 1310.490-20-00	Bus Adm BOCES Services	0.00	19,000.00
A 2110.130-10-00	Teacher Salaries 7-12	5,000.00	0.00
A 2110.140-10-00	Teacher Salaries Subs	17,000.00	0.00
A 2855.400-10-00	Athletics Cont Expense	0.00	3,000.00

Fund A Totals: 22,082.00 22,082.00

Grand Totals: 22,082.00 22,082.00

Duanesburg Central School District
 Extra Curricular Account Activity for the Month ended 10/31/18

ACCOUNT	DESCRIPTION	BEGINNING BALANCE	RECEIPTS	DISBURSEMENTS	BALANCE
EC3002.2018	Yearbook 2018	\$ -	\$ -	\$ -	\$ -
EC3002	Yearbook	\$ 7,152.20	\$ 5,325.00	\$ 8,386.00	\$ 4,091.20
EC3015	HS School Store	\$ 988.68	\$ -	\$ -	\$ 988.68
EC3014	FBLA	\$ 356.64	\$ -	\$ -	\$ 356.64
EC3016	Drama Club	\$ 1,937.06	\$ 310.00	\$ 750.00	\$ 1,497.06
EC3024	HS Student Council	\$ 10,742.51	\$ 261.75	\$ -	\$ 11,004.26
EC3115	Class of 2018	\$ 140.74	\$ -	\$ -	\$ 140.74
EC3116	Class of 2019	\$ 5,836.08	\$ 343.26	\$ -	\$ 6,179.34
EC3117	Class of 2020	\$ 6,942.51	\$ 3,737.00	\$ 3,286.25	\$ 7,393.26
EC3118	Class of 2021	\$ 4,470.94	\$ -	\$ -	\$ 4,470.94
EC2022	Class of 2022	\$ 1,431.36	\$ 295.00	\$ -	\$ 1,726.36
EC2023	Class of 2023	\$ 93.29	\$ -	\$ -	\$ 93.29
EC2024	Class of 2024	\$ -	\$ 5,272.75	\$ 4,380.52	\$ 892.23
		\$ 40,092.01	\$ 15,544.76	\$ 16,802.77	\$ 38,834.00

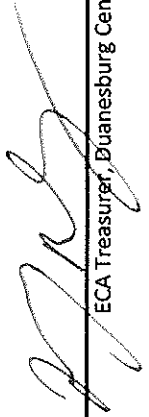
Grand Total \$ 38,834.00

Reconciliation with Bank Statements:

ECA Checking	\$ 39,719.00
Less: Other Debits	\$ -
Add: Deposits in transit	\$ -
Add: other Credits	\$ -
Less: Outstanding Checks	\$ (885.00)
	\$ 38,834.00

Unreconciled Difference \$ (0.00)

I certify that the above balances are in agreement with the bank statements, as reconciled:


 ECA Treasurer, Duanesburg Central School District

Duanesburg Central School District
 Revenue Status Report From 7/1/2018 To 10/31/2018



Account	Description	Budget	Adjustments	Revised Budget	Revenue Earned	Unearned Revenue
A 1001	Real Property Taxes	7,142,253.47	0.00	7,142,253.47	7,151,856.22	-9,602.75
A 1085	Star Reimbursement	929,847.53	0.00	929,847.53	929,847.53	0.00
A 1090	Interest & Penalties On Taxes	6,000.00	0.00	6,000.00	4,033.47	1,966.53
A 1410	Admissions	2,500.00	0.00	2,500.00	0.00	2,500.00
A 2401	Interest And Earnings	10,000.00	0.00	10,000.00	1,458.25	8,541.75
A 2413	Rental Of Real Property - Boces	1,000.00	0.00	1,000.00	0.00	1,000.00
A 2655	Sale Of Excess Material	0.00	0.00	0.00	129.20	-129.20
A 2680	Insurance Recoveries	0.00	0.00	0.00	1,698.24	-1,698.24
A 2700	Medicare Part D	0.00	0.00	0.00	19,844.25	-19,844.25
A 2701	Boces-Refund Prior Years Expense	15,000.00	0.00	15,000.00	0.00	15,000.00
A 2703	Other-Refund Prior Years Expense	35,000.00	0.00	35,000.00	38,570.51	-3,570.51
A 2770	Other Unclassified Revenues	145,500.00	0.00	145,500.00	0.69	145,499.31
A 3101	Basic Formula Aid	5,135,224.00	0.00	5,135,224.00	551,248.98	4,583,975.02
A 3101..1	Excess Cost Aid	1,400,000.00	0.00	1,400,000.00	33,442.07	1,366,557.93
A 3102	Lottery Aid	730,000.00	0.00	730,000.00	688,194.25	41,805.75
A 3102..1	Lottery Grant	270,732.00	0.00	270,732.00	67,682.83	203,049.17
A 3102..2	Commercial Gaming Grant	21,000.00	0.00	21,000.00	0.00	21,000.00
A 3103	Boces Aid	485,166.00	0.00	485,166.00	0.00	485,166.00
A 3260	Textbook Aid	45,000.00	0.00	45,000.00	11,190.00	33,810.00
A 3262	Computer Software Aid	11,000.00	0.00	11,000.00	0.00	11,000.00
A 3262..1	Computer Hardware Aid	11,380.00	0.00	11,380.00	0.00	11,380.00
A 3263	Library Loan Program	2,363.00	0.00	2,363.00	0.00	2,363.00
A 3289	Other State Aid	0.00	0.00	0.00	25,000.00	-25,000.00
A 4601	Medicaid	20,000.00	0.00	20,000.00	33,442.08	-13,442.08
A Totals:		16,418,966.00	0.00	16,418,966.00	9,557,638.57	6,861,327.43
Grand Totals:		16,418,966.00	0.00	16,418,966.00	9,557,638.57	6,861,327.43

DUANESBURG CENTRAL SCHOOL DISTRICT

TREASURER'S MONTHLY REPORT
For The Month Ended October 31st, 2018

	Multi Fund Account				Trust & Agency	Total	Capital Fund		Dental Reserve
	General	School Lunch	Federal	Scholarships			Checking	Checking	
Available Cash Balance as Reported at the End of Preceding Month	\$6,371,514.38	\$16,988.70	\$143,234.73	\$53,261.19	\$88,695.65	\$6,673,694.65	\$1,167,744.01	\$314,028.13	
Receipts: Collected During the Month:									
Real Property Taxes	2,674,953.74	0.00	0.00	0.00	0.00	<u>\$2,674,953.74</u>	0.00	0.00	0.00
Penalties on Taxes	0.00	0.00	0.00	0.00	0.00	<u>\$0.00</u>	0.00	0.00	0.00
Star Reimbursement	0.00	0.00	0.00	0.00	0.00	<u>\$0.00</u>	0.00	0.00	0.00
State & Federal Aid	994,134.08	8,788.00	4,883.00	0.00	0.00	<u>\$1,007,805.08</u>	0.00	0.00	0.00
Interest & Earnings on Investments	639.24	0.00	0.00	0.00	0.00	<u>\$639.24</u>	148.93	53.77	
Tuition & Charges for Services	2,921.00	0.00	0.00	0.00	0.00	<u>\$2,921.00</u>	0.00	0.00	0.00
Sales	0.00	12,086.53	0.00	0.00	0.00	<u>\$12,086.53</u>	0.00	0.00	0.00
Payroll & Interfund Transfers	0.00	0.00	0.00	0.00	561,978.51	<u>\$561,978.51</u>	0.00	0.00	0.00
Miscellaneous Receipts	31,274.44	123.64	0.00	0.00	8,265.28	<u>\$39,663.36</u>	0.00	0.00	4,854.21
Redeem/Decrease Investments	0.00	0.00	0.00	0.00	0.00	<u>\$0.00</u>	0.00	0.00	0.00
Total Receipts	3,703,922.50	20,998.17	4,883.00	0.00	570,243.79	<u>\$4,300,047.46</u>	<u>148.93</u>	<u>4,907.98</u>	
Disbursements: Used During the Month:									
By Check	498,480.07	7,004.96	30,287.88	0.00	6,724.87	<u>\$542,497.78</u>	13,499.00	0.00	0.00
By Phone, Wire, Payroll Transfer	567,358.76	11,344.35	23,801.70	0.00	531,888.27	<u>\$1,134,393.08</u>	0.00	0.00	0.00
Available Cash Balance At End of Month	<u>\$9,009,598.05</u>	<u>\$19,637.56</u>	<u>\$94,028.15</u>	<u>\$53,261.19</u>	<u>\$120,326.30</u>	<u>\$9,296,851.25</u>	<u>\$1,154,393.94</u>	<u>\$318,936.11</u>	

Account Code: A200/A203/A200.1 C200/C200.1/C200.2 F200/F200.1 TE & TN200 TA200/202/200.2 H200/V200 TA200.3

Reconciliation with Bank Statement:

Balance per bank statements:

Checking	\$ 5,823,798.66	\$ 1,167,892.94	\$ 318,936.11
NBT Lunch Cking	\$ 29,665.43		
Deposit Acct	\$ 3,772,406.21		
Transfer Account	\$ 107,663.20		
Total	\$ 9,733,533.50	(13,499.00)	

Less: Outstanding Checks	(\$439,928.75)	\$	-
Add: Deposits in Transit	\$5,084.01	\$	-
Other: Credits	\$5.00	\$	-
Other: Debits	\$0.00	\$	-
Less: ERS outstanding	(\$1,842.51)	\$	-
Adjusted Bank Balance	\$ 9,296,851.25	\$ 1,154,393.94	\$ 318,936.11

Unreconciled Difference

\$0.00

(\$0.00)

\$0.00

[Signature]

I certify that the above balances are in agreement with the bank statements, as reconciled.

Treasurer, Duaneburg Central School District

To be approved by Board of Education on December 11, 2018

Substitute Teachers through BOCES Substitute Service – These people have been screened by BOCES Substitute Service:

Patrick Biel

Shannon Booher

John Daniels

Kenneth Dodd

Ashley Ferraro

Elise Gabriel

Kathleen Gaige

Kaitlin Soeliner

Jourdan Vatararo

Duanesburg Central School District

2019-2020 SCHOOL YEAR BUDGET PLANNING CALENDAR

Board of Education Meetings & Budget Work Sessions ~ 6:30 p.m. Joe Bena Auditorium (open to public)

The Board will tentatively adopt the budget on April 9th so your input is important prior to that date.

Duanesburg CSD web site is www.duanesburg.org

- Tuesday, Nov. 13 ~ Board of Education Meeting - (Review Budget Planning Calendar for adoption on Dec. 11)
- Tuesday, Dec. 11 ~ Board of Education Meeting - Adopt Budget Planning Calendar, Budget discussion & establish parameters
- Tuesday, Jan. 8, 2019 ~ Board of Education Meeting
- Tuesday, Jan. 22 ~ Board of Education Meeting
- Tuesday, Feb. 12 ~ BOE Meeting/Budget Work Session
- Tuesday, Feb. 26 ~ BOE Meeting/Budget Work Session
- Friday, March 1 ~ Submit Tax Levy limit to the Office of State Comptroller by March 1
- Tuesday, March 12 ~ BOE Meeting & Budget Work Session
- Tuesday, March 26 ~ BOE Meeting & Community Budget Presentation
- Friday, April 5 ~ Gazette Legal Notice #1 of 4 at least 45-49 days before Meeting, to be published 4 times
- Tuesday, April 9 ~ Board of Education Meeting - Adopt Budget
- Wednesday, April 10 ~ Submit Property Tax Report Card to SED & local newspaper (within 24 hours of adoption)
- Wednesday, April 17 ~ Special Board of Education Meeting to vote on BOCES Admin. Budget – time to be determined/Central Office
- Monday, April 22 ~ Last day to submit Board of Education Petitions. Two 3-year term seats are open: Kent Sanders and Deborah Grier. Petitions are due by 5:00 p.m. at the Central Office.
- Tuesday, April 23 ~ Drawing for Board of Education Candidate Ballot position, NYS Education Law 2032 2b, day after petitions are due
- Wednesday, April 24 ~ Gazette Legal Notice #2 of 4
- Wednesday, May 1 ~ Absentee Ballot applications available on line and at Central Office
- Tuesday, May 7 ~ Public Budget Hearing (Presentation of Adopted Budget) followed by Board of Ed. Meeting
- Wednesday, May 8 ~ Adopted budget available and posted to website
- Wednesday, May 8 ~ Gazette Legal Notice #3 of 4
- Thursday, May 9 ~ “Meet the Candidates” Night @ 7:00 pm, Joe Bena Auditorium, sponsored by PTA
- Friday, May 10 ~ Mail Budget Notice (Budget Newsletter)
- Monday, May 20 ~ Gazette Legal Notice #4 of 4
- Tuesday, May 21 ~ **Annual Budget Vote/BOE Election – 1:00 to 9:00 pm/ES Lobby** followed by a brief BOE Meeting to announce budget and BOE election results
- Wednesday, May 22 ~ Approved budget posted to website.

Adopted by BOE: 12/11/18

November 14, 2018 - GENERAL WARRANT A10 & CAPITAL WARRANT #18

DUANESBURG CENTRAL SCHOOL DISTRICT
CLAIMS AUDITOR CHECKLIST

	<u>YES</u>	<u>NO</u>	<u>COMMENTS</u>
1. Were authorized signatures noted for the Receiving Copy of Packing Slip and the Purchase copy?	✓		
2. Did amount on check equal the Invoice amount? (Mathematical Accuracy)	✓		
3. Was Invoice price within approximately 15 % of Purchase Order amount?	✓		
4. Checked for duplicate payments? (previously paid invoice from vendors have been checked to be sure payment is not a duplication).	✓		
5. Were Conference Request forms properly Approved by the Superintendent, properly Documented and summarized?	✓		
6. Were Receipts evident for travel, hotel, and meals? Vouchers for travel must contain purpose of travel, dates and points of travel, and approved rate.	✓		
7. Were vouchers properly itemized? Vouchers for personal service, such as chaperones, referees; etc. must contain purpose, date of service, length of service, and approved rate.	✓		
8. Were late charges deducted from claims?	✓		
9. Did the invoice date precede the Purchase Order date?		✓	
10. Was there evidence of violation of bid law?		✓	
11. Are all checks properly accounted for?	✓		
12. Were all purchase discounts taken?	✓		
13. Was there evidence of Sales Tax paid?		✓	

14. Did Petty Cash Report have receipts Attached there to?

N/A

15. Check Register was found accurate?

✓

16. Did Requisition accompany a blanket Invoice for non-contractual Items?

✓

Additional comments:

(File in number)
Checks in this General Warrant were for purchases made by staff for school supplies. These purchases were made without getting prior approval from Business Office. Letter from Business Office explaining proper procedure included with claim and check.

I hereby certify that the schedule of claims, GF Warrant No. A10

Capital Warrant No. A8 Dated 11/14/18 has been audited.

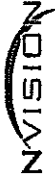
Stephanie Long
Stephanie Long

Claims Auditor Date 11/14/18

Signature _____

Print Name _____ Substitute Claims Auditor Date _____

Duanesburg Central School District



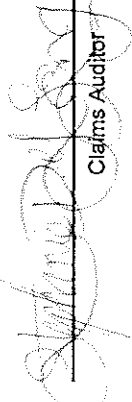
Check Warrant Report For H - 8: Capital Pmts Nov 14 2018 For Dates 11/1/2018 - 11/30/2018

Check #	Check Date	Vendor ID	Vendor Name	Explanation	Invoice Number	PO Number	Check Amount	Liquidated
1357	11/14/2018	116	CDW Government, Inc.					
HM 2110.200				PRD2544	190398		1,170.00	1,170.00
HM 2110.240				PRR4968	190398		1,696.60	1,696.60
HM 2110.200				PRM4036	190398		16,660.00	16,660.00
HM 2110.200				PRN8222	190398		329.00	329.00
				Check Total:			19,855.60	
1358	11/14/2018	4363	Honeywell Law Firm PLLC					
HK 1620.293-1000				per Settlement Agreement 11/13/18			36,000.00	
				Check Total:			36,000.00	
1359	11/14/2018	1394	L M Associates Consulting Engineering					
HK 1620.297-1000				for Sept site inspections	170570		662.25	662.25
				Check Total:			662.25	
1360	11/14/2018	6701	Plank, LLC					
HK 1620.293-1000				final payment	170571		699,648.56	851,260.39
				Settlement Agreement 11/13/18				
				Check Total:			699,648.56	
				Warrant Total:			756,166.41	
				Vendor Portion:			756,166.41	

Number of Transactions: 4

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 14 in number, in the total amount of \$ 1,561,664.11. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

14 NOV 2018 
 Date Claims Auditor

Duanesburg Central School District

Check Warrant Report For A - 10: November 14 2018 Pmts For Dates 11/1/2018 - 11/30/2018



Check #	Check Date	Vendor ID	Vendor Name	Explanation	Invoice Number	PO Number	Check Amount	Liquidated
34752	11/14/2018	934	Advanced Therapy P.L.L.C.	visual/Sept 2018	8098	190173	110.00	110.00
A 2250.400-00-00								
34753	11/14/2018	4173	Andrea Amorosi				110.00	
F 2110.450-1917				reimbursement	PBIS materials		174.72	
34754	11/14/2018	2827	Bellevue Builders Supply LLC				174.72	
A 1621.450-10-00					5057319	190031	65.60	65.60
34755	11/14/2018	933	Benetech, Inc				65.60	
TA 20.2				9/28-10/30 claims	76592		1,177.63	
A 1310.400-20-00				Nov 2018	22605	190124	125.00	125.00
A 9060.804-00-00				Nov 2018	22662	190123	50.40	50.40
34756	11/14/2018	995	Bimbo Foods, Inc./Freihofer				1,353.03	
C 2860.410-00					66405039121	190267	81.36	81.36
C 2860.410-00					66405039122	190267	50.79	50.79
C 2860.410-00					66405039023	190267	35.76	35.76
C 2860.410-00					66405039024	190267	55.53	55.53
34757	11/14/2018	6612	Maurice Burke				223.44	
A 2855.401-10-00				Mod Football	10/25/18		69.50	
34758	11/14/2018	6568	CASDA				69.50	
A 2110.401-10-00				10/23 conference	1819-909		120.00	
34759	11/14/2018	116	CDW Government, Inc.				120.00	
A 2630.220-00-00					PRF4031	190402	2,488.68	2,488.68
A 2630.450-00-00					PRZ6553	190419	5.79	5.79
A 2630.450-00-00					PSG9570	190419	976.42	976.42
34760	11/14/2018	2037	Colonie Mechanical				3,470.89	
A 1620.400-10-00				server room a/c repair	13235	190006	1,996.06	1,996.06

Duanesburg Central School District

Check Warrant Report For A - 10: November 14 2018 Pmts For Dates 11/1/2018 - 11/30/2018



Check # Account	Check Date	Vendor ID	Vendor Name	Explanation	Invoice Number	PO Number	Check Amount	Liquidated
34761	11/14/2018	2549	Commissioner of Labor				1,996.06	
A 1620.400-10-00						Check Total:	1,996.06	
34762	11/14/2018	4077	Crossroads Center For Children	Certification renewal	190016		300.00	300.00
A 2250.470-00-00						Check Total:	300.00	
34763	11/14/2018	153	Crown Company Inc, R H	Oct 2018	2018-02-073		3,505.30	3,505.30
A 5510.450-40-00						Check Total:	3,505.30	
34764	11/14/2018	886	Dagostino Building Blocks	55 gal	061554	190080	98.02	98.02
A 1620.450-10-00						Check Total:	98.02	
34765	11/14/2018	2998	Delta Dental of New York		18833	190422	116.30	116.30
TA 20.1						Check Total:	116.30	
34766	11/14/2018	3900	DePaula Chevrolet Inc.	10/18-10/31	BE003104509C		1,707.25	
A 5510.450-40-00						Check Total:	1,707.25	
A 5510.450-40-00			parts	757663	190158		232.69	232.69
A 5510.450-40-00			parts	757315	190158		117.50	117.50
A 5510.450-40-00			parts	757369	190158		223.31	223.31
A 5510.450-40-00			parts	756440	190158		242.09	242.09
A 5510.450-40-00			parts	756453	190158		106.49	106.49
A 5510.450-40-00			parts	756762	190158		69.47	69.47
A 5510.450-40-00			parts	756132-1	190158		106.49	106.49
A 5510.450-40-00			parts	757.09	190158		131.36	131.36
F 2110.450-1917						Check Total:	1,229.40	
34767	11/14/2018	180	Kevin DiTondo	reimbursement	PBIS materials		73.33	
A 2855.401-10-00						Check Total:	73.33	
34768	11/14/2018	6616	Robert Egan	Mod Football	10/25/18		69.50	
A 2855.401-10-00						Check Total:	69.50	
34769	11/14/2018	6854	Express Awards					

Duanesburg Central School District

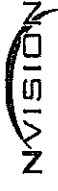
Check Warrant Report For A - 10: November 14 2018 Pmts For Dates 11/1/2018 - 11/30/2018



Check #	Account	Check Date	Vendor ID	Vendor Name	Explanation	Invoice Number	PO Number	Check Amount	Liquidated
	A 2855.450-10-00					103749	190415	106.36	106.36
	A 2855.450-10-00				awards	104902	190448	31.11	22.12
							Check Total:	137.47	
34770	11/14/2018	3660	Expressive Journeys, LLC		October 2018		190149	1,320.00	1,320.00
	A 2250.400-00-00			music therapy			Check Total:	1,320.00	
34771	11/14/2018	3265	Ferrell Gas				190077	1,279.46	1,279.46
	A 5510.455-40-00			568.9 gal @ 2.249	1103260063		190077	943.23	943.23
	A 5510.455-40-00			419.4 gal @2.249	1103363237		Check Total:	2,222.69	
34772	11/14/2018	224	Flinn Scientific Inc			2281622	190198	506.39	506.39
	A 2110.450-10-00						Check Total:	506.39	
34773	11/14/2018	1582	Friends of Section 9 Wrestling			entry fee	190434	250.00	250.00
	A 2855.400-10-00			Eastern States Wrestling			Check Total:	250.00	
34774	11/14/2018	6936	FS&S			942	190246	1,087.50	1,087.50
	A 1621.400-00-00			on site labor	1968		190246	837.50	837.50
	A 1621.400-00-00				979		190246	507.50	507.50
							Check Total:	2,432.50	
34775	11/14/2018	7079	Daniel Gaidasz			9/25/18		91.00	
	A 2855.402-10-00			swimming			Check Total:	91.00	
34776	11/14/2018	251	Gillette Creamery			5041831211	190268	72.00	72.00
	C 2860.410-00				5041830508		190268	145.80	145.80
							Check Total:	217.80	
34777	11/14/2018	252	Ginsberg's			2259616	190269	392.51	392.51
	C 2860.410-00				2259617		190269	596.74	596.74
	C 2860.410-00				2256207		190269	342.96	342.96
	C 2860.410-00				2256206		190269	235.64	235.64

Duanesburg Central School District

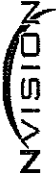
Check Warrant Report For A - 10: November 14 2018 Pmts For Dates 11/1/2018 - 11/30/2018



Check # Account	Check Date	Vendor ID	Vendor Name	Explanation	Invoice Number	PO Number	Check Amount	Liquidated
34778	11/14/2018	3295	Gotta Go Portable Restrooms				1,567.85	
A 1620.400-10-00				Oct 2018 service	9936	190003	300.00	300.00
						Check Total:	300.00	
34779	11/14/2018	259	Grainger					
A 1620.450-10-00					9953523900	190022	377.64	377.64
						Check Total:	377.64	
34780	11/14/2018	4273	Dorothy Halbohm		reimbursement		9.80	
C 2860.450-00				supplies/lunchbags			9.80	
						Check Total:	9.80	
34781	11/14/2018	7027	Health and Educational Equipment Corporation					
A 2610.450-10-00				library shelving	12319	180774	8,337.82	8,337.82
						Check Total:	8,337.82	
34782	11/14/2018	4363	Honeywell Law Firm PLLC					
A 1420.400-00-00				October legal svcs	2971	190130	4,464.00	4,464.00
						Check Total:	4,464.00	
34783	11/14/2018	931	John Keal Music					
A 2110.200-10-00				marimba	1696112	190378	3,499.00	3,499.00
						Check Total:	3,499.00	
34784	11/14/2018	3720	Kanarkowicz, Karen					
F 2110.450-1917				reimbursement			33.86	
						Check Total:	33.86	
34785	11/14/2018	7077	Yvonne Keller-Baker					
F 2110.450-1917				reimbursement			37.80	
						Check Total:	37.80	
34786	11/14/2018	2659	Larned William & Son, Inc					
A 1620.450-10-00				soccer field	92905	190347	1,050.00	1,050.00
A 1620.450-10-00				ES Track	92906	190347	269.25	269.25
						Check Total:	1,319.25	
34787	11/14/2018	6911	Frank Macri					
A 1240.400-20-00				reimbursement	October 2018 Mileage		55.70	
						Check Total:	55.70	
34788	11/14/2018	370	MAG Group Business Operations, Inc					
						Check Total:	55.70	

Duanesburg Central School District

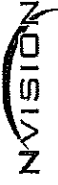
Check Warrant Report For A - 10: November 14 2018 Pmts For Dates 11/1/2018 - 11/30/2018



Check # Account	Check Date	Vendor ID	Vendor Name	Explanation	Invoice Number	PO Number	Check Amount	Liquidated
A 1310.400-20-00				October 2018	9331	190132	3,677.08	3,677.08
Check Total:							3,677.08	
34789	11/14/2018	1567	Main-Care Energy	HS heating oil	1475665	190447	11,936.77	11,936.77
A 1620.430-10-00				1206.40 gal @ 2.014800	1925338	190069	2,340.65	2,340.65
A 5510.451-40-00				233.5 gal @ 2.3945	1476861	190076	559.12	559.12
A 5530.430-40-00								
Check Total:							14,836.54	
34790	11/14/2018	3516	Matthew Bender & Co., Inc.	NY School Law books	06351751	190430	247.50	250.00
A 1310.450-20-00								
Check Total:							247.50	
34791	11/14/2018	2344	My Shopper		0325	190172	61.50	61.50
A 1430.400-00-00					0677	190172	61.50	61.50
A 1430.400-00-00					0951	190172	61.50	61.50
A 1430.400-00-00					0952	190172	61.50	61.50
A 1430.400-00-00					1328	190172	61.50	61.50
A 1430.400-00-00					1330	190172	61.50	61.50
Check Total:							369.00	
34792	11/14/2018	3448	Mary Neitzel	reimbursement	9/26-11/1 mileage		75.10	
A 2250.400-00-00								
Check Total:							75.10	
34793	11/14/2018	119	New York Bus Sales LLC	parts	2006229	190060	15.67	15.67
A 5510.450-40-00				parts	2006232	190060	305.16	305.16
A 5510.450-40-00				parts	1041951	190060	405.23	405.23
A 5510.450-40-00				parts	1041952	190060	21.96	21.96
A 5510.450-40-00				parts	1042199	190060	471.06	471.06
Check Total:							1,219.08	
34794	11/14/2018	6962	Northeast Culinary Corp.	SCSBA meeting	November 9 2018	190455	950.00	950.00
A 1010.400-50-00								
Check Total:							950.00	
34795	11/14/2018	453	NYS Employees Retirement System	ERS contribution	2019 annual invoice	190341	236,242.00	241,725.00
A 9010.800-00-00								

Duanesburg Central School District

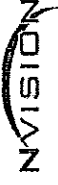
Check Warrant Report For A - 10: November 14 2018 Pmts For Dates 11/1/2018 - 11/30/2018



Check # Account	Check Date	Vendor ID	Vendor Name	Explanation	Invoice Number	PO Number	Check Amount	Liquidated
34796	11/14/2018	462	NYS School Boards Assoc.				236,242.00	
A 1010.400-50-00				2019 Dues	4252		5,792.00	130.00
34797	11/14/2018	6400	NYSAWWA				5,792.00	
A 1620.400-10-00				2nd session	6829	190081	130.00	130.00
34798	11/14/2018	528	Price Chopper Oper. Co., Inc.				119.16	119.16
A 2110.450-10-00					02098687	190208	119.16	119.16
A 2110.450-10-00					02099200	190208	35.90	35.90
34799	11/14/2018	7078	Ben Riehlman				155.06	
A 2110.450-10-00				reimbursement			96.64	96.64
34800	11/14/2018	589	**CONTINUED** Schenectady Truck & Auto Suppl				96.64	
34801	11/14/2018	589	Schenectady Truck & Auto Suppl				0.00	
A 5510.450-40-00				parts	320150	190063	44.16	44.16
A 5510.450-40-00				parts	320206	190063	31.87	31.87
A 5510.450-40-00				parts	320201	190063	2.69	2.69
A 5510.450-40-00				parts	320148	190063	72.80	72.80
A 5510.450-40-00				parts	319867	190063	47.22	47.22
A 5510.450-40-00				supplies	319993	190063	18.20	18.20
A 5510.450-40-00				parts	319992	190063	43.97	43.97
A 5510.450-40-00				parts	318421	190063	122.79	122.79
A 5510.450-40-00				parts	319050	190063	28.15	28.15
A 5510.450-40-00				supplies	319185	190063	119.90	119.90
A 5510.450-40-00				parts & supplies	318942	190063	60.84	60.84
A 5510.450-40-00				core deposit	319052	190063	-55.60	0.00
A 5510.450-40-00				parts	319007	190063	4.73	4.73
A 5510.450-40-00				parts	318931	190063	134.98	134.98
							676.70	

Duanesburg Central School District

Check Warrant Report For A - 10: November 14 2018 Pmts For Dates 11/1/2018 - 11/30/2018



Check # Account	Check Date	Vendor ID	Vendor Name	Explanation	Invoice Number	PO Number	Check Amount	Liquidated
34802	11/14/2018	7074	Schenectady Wrestling					
A 2855.400-10-00				Schen Dual Meet	entry fee	190435	300.00	300.00
						Check Total:	300.00	
34803	11/14/2018	590	Schindler Elevator Corporation					
A 1620.400-10-00				service contract billing	8104922522	190012	406.59	406.59
						Check Total:	406.59	
34804	11/14/2018	602	School Specialty Inc.					
A 2110.450-10-00					308103016257	180743	13.53	13.53
A 2110.450-10-00				supplies	308103214151		55.01	55.01
						Check Total:	68.54	
34805	11/14/2018	609	Scott's Printing Co					
A 2110.450-10-00				diploma	10776	190293	14.75	14.75
						Check Total:	14.75	
34806	11/14/2018	611	Security Supply Corporation					
A 1620.450-10-00					021074 01	190026	38.78	38.78
						Check Total:	38.78	
34807	11/14/2018	6552	SpecEd Solution\$, LLC					
A 2250.400-00-00				2nd Q medicaid billing	06804	190174	750.00	750.00
						Check Total:	750.00	
34808	11/14/2018	639	Staples Contract & Commercial					
A 1310.450-20-00					3395514449	190431	41.95	41.95
A 2810.450-00-00					3394027789	190414	57.07	57.07
A 1310.450-20-00					3395514452	190431	15.51	0.00
A 1310.450-20-00					3395514454	190431	9.06	0.00
						Check Total:	123.59	
34809	11/14/2018	1531	Superior Printing Inc d/b/a Superior Press					
A 1310.450-20-00				checks	3879033	190441	334.79	334.79
						Check Total:	334.79	
34810	11/14/2018	4013	Sycaway Creamery Inc.					
C 2860.410-00					924352A	190271	282.45	282.45
C 2860.410-00					924354A	190271	163.53	163.53
C 2860.410-00					923890A	190271	199.89	199.89
C 2860.410-00					923892A	190271	74.34	74.34

Duanesburg Central School District

Check Warrant Report For A - 10: November 14 2018 Pmts For Dates 11/1/2018 - 11/30/2018



Check #	Check Date	Vendor ID	Vendor Name	Explanation	Invoice Number	PO Number	Check Amount	Liquidated
C 2860.410-00					923711A	190271	113.29	113.29
C 2860.410-00					923713A	190271	98.19	98.19
Check Total:							931.69	
34811	11/14/2018	1673	Sysco Food Svcs of Albany		125845692	190272	270.84	270.84
C 2860.410-00					125845691	190272	276.07	276.07
C 2860.410-00					125855587	190272	515.60	515.60
Check Total:							1,062.51	
34812	11/14/2018	656	T & T Sales, Inc.		39728	190066	144.08	144.08
A 5510.450-40-00					Check Total:			144.08
34813	11/14/2018	1877	Time Warner of Albany NY		598487001102618	190078	26.59	26.59
A 5510.450-40-00					Check Total:			26.59
34814	11/14/2018	6778	Top Form, Inc		690	190082	6,750.00	6,750.00
A 2855.400-10-00				athletic trainer services	Check Total:			6,750.00
34815	11/14/2018	6947	Stephen Trembley		10/25/18		69.50	
A 2855.401-10-00				Mod Football	Check Total:			69.50
34816	11/14/2018	1921	UniFirst Corporation		052 3634019	190029	51.52	51.52
A 1620.450-10-00					052 3634060	190029	8.77	8.77
A 1620.450-10-00					052 3631036	190029	51.52	51.52
A 1620.450-10-00					052 3637005	190029	51.52	51.52
Check Total:							163.33	
34817	11/14/2018	691	United Parcel Service		00009T0T58438	190139	7.42	7.42
A 2110.400-10-00					Check Total:			7.42
34818	11/14/2018	1977	W.B. Mason Company, Inc		160304451	190274	147.60	147.60
C 2860.450-00					Check Total:			147.60
34819	11/14/2018	4258	Warren Tire Service Ctr., Inc					

Duanesburg Central School District

Check Warrant Report For A - 10: November 14 2018 Pmts For Dates 11/1/2018 - 11/30/2018



Check #	Check Date	Vendor ID	Vendor Name	Explanation	Invoice Number	PO Number	Check Amount	Liquidated
A 5510.450-40-00				4 tires	23241	190068	605.60	605.60
34820	11/14/2018	7075	Troy Weldy				605.60	
A 2855.401-10-00				Varsity Football	10/5/18		100.00	
34821	11/14/2018	7080	Robert Williams				100.00	
A 2855.402-10-00				swimming	9/25/18		91.00	
34822	11/14/2018	731	Wolberg Electric				91.00	
A 1621.450-10-00					2003804	190035	77.80	77.80
A 1621.450-10-00					2003803	190035	705.33	705.33
A 1621.450-10-00					2002475	190035	1,606.55	1,606.55
Check Total:							2,389.68	
Warrant Total:							320,855.65	
Vendor Portion:							320,855.65	

Number of Transactions: 71

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 71 in number, in the total amount of \$320,855.65. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

14 NOV 2018

Date

Claims Auditor

11/30/18 - GENERAL WARRANT All & CAPITAL WARRANT 119

DUANESBURG CENTRAL SCHOOL DISTRICT
CLAIMS AUDITOR CHECKLIST

	<u>YES</u>	<u>NO</u>	<u>COMMENTS</u>
1. Were authorized signatures noted for the Receiving Copy of Packing Slip and the Purchase copy?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
2. Did amount on check equal the Invoice amount? (Mathematical Accuracy)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
3. Was Invoice price within approximately 15 % of Purchase Order amount?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
4. Checked for duplicate payments? (previously paid invoice from vendors have been checked to be sure payment is not a duplication).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
5. Were Conference Request forms properly Approved by the Superintendent, properly Documented and summarized?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
6. Were Receipts evident for travel, hotel, and meals? Vouchers for travel must contain purpose of travel, dates and points of travel, and approved rate.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
7. Were vouchers properly itemized? Vouchers for personal service, such as chaperones, referees; etc. must contain purpose, date of service, length of service, and approved rate.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
8. Were late charges deducted from claims?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
9. Did the invoice date precede the Purchase Order date?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
10. Was there evidence of violation of bid law?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
11. Are all checks properly accounted for?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
12. Were all purchase discounts taken?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
13. Was there evidence of Sales Tax paid?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	

14. Did Petty Cash Report have receipts Attached there to?

N/A

15. Check Register was found accurate?

✓

16. Did Requisition accompany a blanket Invoice for non-contractual Items?

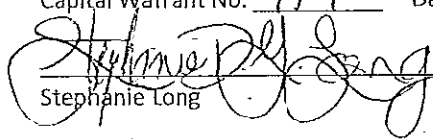
✓

Additional comments:

— No Comments —

I hereby certify that the schedule of claims, GF Warrant No. All

Capital Warrant No. 179 Dated 11/28/18 has been audited.


Stephanie Long

Claims Auditor Date 11/28/18

Signature _____

Print Name _____ Substitute Claims Auditor Date _____

Duanesburg Central School District



Check Warrant Report For H - 9: Capital Payments November 26 2018 For Dates 11/1/2018 - 11/30/2018

Check # Account	Check Date	Vendor ID	Vendor Name	Explanation	Invoice Number	PO Number	Check Amount	Liquidated
1361	11/28/2018	6699	BMI Supply	Final	App 11	170576	18,173.00	32,650.00
							Check Total:	18,173.00
1362	11/28/2018	6700	Burniche Piping, Inc.	Final	App 11	170572	24,126.53	2,079.53
							Check Total:	24,126.53
1363	11/28/2018	6703	Campito Plumbing & Heating, Inc.	Final	App 14	170574	62,135.30	86,253.30
							Check Total:	62,135.30
1364	11/28/2018	6704	Stising Electric, Inc.	Final	App 10	170575	44,532.60	42,657.60
							Check Total:	44,532.60
							Warrant Total:	148,967.43
							Vendor Portion:	148,967.43

Number of Transactions: 4

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 4 in number, in the total amount of \$148,967.43. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

11/28/18 Date
[Signature] Claims Auditor

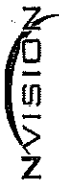
Duanesburg Central School District



Check Warrant Report For A - 11: November 28 payments For Dates 11/1/2018 - 11/30/2018

Check # Account	Check Date	Vendor ID	Vendor Name	Explanation	Invoice Number	PO Number	Check Amount	Liquidated
34831	11/28/2018	15	Albany Steel	plating	631896	190450	542.00	542.00
							Check Total:	542.00
34832	11/28/2018	22	**CONTINUED** Amazon					
							Check Total:	0.00
34833	11/28/2018	22	**CONTINUED** Amazon					
							Check Total:	0.00
34834	11/28/2018	22	Amazon					
A 1310.450-20-00					848859978577	190390	53.99	53.99
A 1620.450-10-00					437439939669	190386	333.70	333.70
A 2110.450-10-00					875398599557	190451	169.95	169.95
A 2110.450-10-00					465735739486	190388	71.71	74.10
A 2110.450-10-00					554493937574	190428	139.25	125.00
A 2110.450-10-00				supplies	464567585784	190437	34.05	34.05
A 2110.450-10-00					588835973473	190438	147.00	147.00
A 2110.450-10-00					437366394747	190400	21.17	21.17
A 2110.480-10-00				books	934759677544	190427	159.80	174.80
A 2610.450-10-00					489373834989	190264	16.66	16.66
A 2815.450-10-00					434578964756	190387	54.53	54.53
A 2815.450-10-00					456893689937	190399	4.49	4.49
A 2855.450-10-00					449369439543	190433	116.98	126.98
A 2855.450-10-00					694464957796	190429	59.96	59.96
C 2860.450-00				cafeteria supplies	673776539768	190449	40.69	40.69
A 2610.450-10-00					444993799776	190264	16.19	16.19
A 2610.450-10-00					464543494457	190400	71.90	71.90
A 2815.450-10-00					467538453755	190399	30.30	24.06
A 2110.450-10-00					535367336899	190400	19.95	19.95
A 2610.450-10-00					457543979897	190264	36.59	36.59
A 2110.450-10-00					454585879845	190400	7.01	7.01
A 2610.450-10-00					847474867868	190264	25.89	25.89
A 2110.450-10-00					433338367546	190400	38.62	38.62

Duanesburg Central School District



Check Warrant Report For A - 11: November 28 payments For Dates 11/1/2018 - 11/30/2018

Check # Account	Check Date	Vendor ID	Vendor Name	Explanation	Invoice Number	PO Number	Check Amount	Liquidated
A 2610.450-10-00					937465374633	190264	30.00	30.00
A 2610.450-10-00					434843537767	190400	39.99	39.99
A 2610.450-10-00					467373793388	190264	35.39	35.39
A 2110.450-10-00					465675745573	190400	8.95	8.95
A 2110.450-10-00					447648646547	190400	187.05	187.05
A 2610.450-10-00					935556939953	190400	29.95	29.95
Check Total:							2,001.71	
34835	11/28/2018	31	Antonucci's Wholesale					
C 2860.410-00				11/8 HS	951918	190266	156.08	156.08
C 2860.410-00				11/13 ES	952653	190266	114.20	114.20
Check Total:							270.28	
34836	11/28/2018	1149	Berne-Knox-Westerlo CSD					
A 2855.400-10-00				Bulldog Volleyball Tourney			160.00	
Check Total:							160.00	
34837	11/28/2018	959	Blittig, Betty					
A 1310.400-20-00				mileage 11/15/18			23.98	
Check Total:							23.98	
34838	11/28/2018	995	Bimbo Foods, Inc./Freihofer					
C 2860.410-00				11/13 ES	66405039228	190267	79.74	79.74
C 2860.410-00				11/13 HS	66405039213	190267	70.62	70.62
Check Total:							150.36	
34839	11/28/2018	100	**CONTINUED** Capital Region BOCES					
34840	11/28/2018	100	Capital Region BOCES					
A 1010.490-50-00					C0430-19	190159	59.09	59.09
A 1310.490-20-00					C0430-19	190159	2,649.06	2,649.06
A 1345.490-00-00					C0430-19	190159	393.26	393.26
A 1430.490-00-00					C0430-19	190159	1,379.67	1,379.67
A 1480.490-00-00					C0430-19	190159	6,967.79	6,967.79
A 1680.490-00-00					C0430-19	190159	1,747.30	1,747.30
A 2060.490-00-00					C0430-19	190159	726.92	726.92
A 2070.490-00-00					C0430-19	190159	6,750.30	6,750.30
Check Total:							0.00	

Duanesburg Central School District



Check Warrant Report For A - 11: November 28 payments For Dates 11/1/2018 - 11/30/2018

Check # Account	Check Date	Vendor ID	Vendor Name	Explanation	Invoice Number	PO Number	Check Amount	Liquidated
A 2110.490-00-00					C0430-19	190159	22,125.48	22,125.48
A 2250.490-00-00					C0430-19	190159	56,184.03	56,184.03
A 2280.490-00-00					C0430-19	190159	26,001.97	26,001.97
A 2610.490-00-00					C0430-19	190159	2,103.42	2,103.42
A 2630.490-00-00					C0430-19	190159	17,356.68	17,356.68
A 2810.490-00-00					C0430-19	190159	116.25	116.25
A 1620.490-00-00					C0430-19	190159	2,069.36	2,069.36
Check Total:							146,630.58	
34841	11/28/2018	103	Carolina Biological Supply					
A 2110.450-10-00				science supplies	50475203RI	190409	91.52	91.52
Check Total:							91.52	
34842	11/28/2018	115	CDPHP					
A 9060.800-00-00				December 2018	183160000911	190121	4,141.60	4,141.60
A 9060.800-00-00					183160016813	190121	1,061.55	1,061.55
Check Total:							5,203.15	
34843	11/28/2018	3478	Center for Disability Services					
A 2250.470-00-00				rate adjustment	8776297	190142	196.20	196.20
A 2250.470-00-00				November 2018	8734957	190142	8,937.00	8,937.00
A 2250.470-00-00				Rate adjustment	8776518	190142	196.20	196.20
A 2250.470-00-00				October 2018	8734907	190142	8,937.00	8,937.00
Check Total:							18,266.40	
34844	11/28/2018	1880	Corvino & Sons					
A 2110.400-10-00				parts/repairs to piano	3609	190425	934.00	934.00
Check Total:							934.00	
34845	11/28/2018	2998	Delta Dental of New York					
TA 20.1				11/1-11/14 2018 claims	BE00311746C		1,579.75	
Check Total:							1,579.75	
34846	11/28/2018	2998	Delta Dental of New York					
TA 20.1				November 2018	BE00311746A		643.42	
Check Total:							643.42	
34847	11/28/2018	3900	DePaula Chevrolet Inc.					
A 5510.450-40-00					758039	190158	238.22	238.22
Check Total:							238.22	

Duanesburg Central School District

Check Warrant Report For A - 11: November 28 payments For Dates 11/1/2018 - 11/30/2018



Check # Account	Check Date	Vendor ID	Vendor Name	Explanation	Invoice Number	PO Number	Check Amount	Liquidated
34848	11/28/2018	204	Empire BlueCross	December 2018	000443384E	190119	156,811.80	156,811.80
							Check Total:	156,811.80
34849	11/28/2018	3265	Ferrell Gas	474.4g x 2.249	1103611459	190077	1,066.93	1,066.93
							Check Total:	901.17
34850	11/28/2018	230	Four Winds Hospital	tutoring 10/1	71132		64.00	
							Check Total:	64.00
34851	11/28/2018	251	Gillette Creamery	11/8 HS	5041831210	190268	97.20	97.20
							Check Total:	97.20
34852	11/28/2018	2249	Girvin & Ferlazzo, P.C.	solar project	72	190131	119.00	119.00
							Check Total:	1,250.00
34853	11/28/2018	3581	Global Equipment Company	Oct 2018 services	132	190131	1,250.00	1,250.00
							Check Total:	1,369.00
A 2110.450-10-00				shelving	113480353	190443	1,049.00	1,049.00
							Check Total:	1,049.00
34854	11/28/2018	259	Grainger		9956231089	190022	373.56	373.56
							Check Total:	-252.00
34855	11/28/2018	270	Haley Bros., Inc.		9958407109	190022	121.56	0.00
							Check Total:	121.56
A 1620.400-10-00				chain link fence/installation	7856	190300	3,770.00	3,770.00
							Check Total:	3,770.00
34856	11/28/2018	6606	Haun Welding Supply	argon	5972264	190258	56.73	56.73
							Check Total:	56.73
34857	11/28/2018	3166	Heritage-Crystal Clean, LLC	waste oil removal	15395055	190410	40.00	40.00
							Check Total:	40.00

Duanesburg Central School District



Check Warrant Report For A - 11: November 28 payments For Dates 11/1/2018 - 11/30/2018

Check # Account	Check Date	Vendor ID	Vendor Name	Explanation	Invoice Number	PO Number	Check Amount	Liquidated
34858	11/28/2018	283	Hill & Markes Inc	supplies	2091202-00	190270	118.88	118.88
C 2860.450-00						Check Total:	118.88	
34859	11/28/2018	348	Leonard Bus Sales		84885M	190058	96.00	96.00
A 5510.450-40-00						Check Total:	96.00	
34860	11/28/2018	361	Lowe's		983629	190034	289.20	289.20
A 1621.450-10-00						981828	3,263.20	3,263.20
A 2110.450-10-00						982734	-436.75	0.00
A 2110.450-10-00						983199	452.16	99.45
A 2110.450-10-00						981837	859.60	0.00
A 2110.450-10-00						981834	-855.62	0.00
A 2110.450-10-00						982108	-96.84	0.00
A 2110.450-10-00						902038	61.22	0.00
34861						Check Total:	3,536.17	
A 1620.420-10-00						5051190	1,508.58	1,508.58
34862						Check Total:	1,508.58	
A 1620.430-10-00						1949359, 111630	5,114.03	5,114.03
A 5510.451-40-00						1942269, 107299	1,850.28	1,850.28
A 5530.430-40-00						1942440, 111630	443.61	443.61
A 5510.451-40-00						1925338, 107299	90.00	90.00
34863						Check Total:	7,497.92	
A 2855.400-10-00						7087	250.00	250.00
						Mekeel Christian Academy		
						10/20/18		
						Girls Volleyball		
						Tourney		
34864						Check Total:	250.00	
A 2855.402-10-00						7084	67.50	67.50
						Robert Michalec		
						Boys Mod Soccer		
						10/22/18		
34865						Check Total:	67.50	
A 9060.800-00-00						406	5,526.40	5,526.40
						MVP Health Care, Inc.		
						December 2018		
						00001175848		
						190120		
						5,526.40		

Duanesburg Central School District

Check Warrant Report For A - 11: November 28 payments For Dates 11/1/2018 - 11/30/2018



Check # Account	Check Date	Vendor ID	Vendor Name	Explanation	Invoice Number	PO Number	Check Amount	Liquidated
34866	11/28/2018	1271	NYS DEC				5,526.40	
A 1620.400-10-00				certificate renewal	999000390611	190015	110.00	110.00
Check Total:							110.00	
34867	11/28/2018	7037	NYSAWA					
A 1240.400-20-00				fiscal navigation	8791	190304	700.00	700.00
A 1310.400-20-00				fiscal navigation	8791	190304	600.00	600.00
Check Total:							1,300.00	
34868	11/28/2018	2302	Partners In Safety					
A 5510.400-40-00				employment testing	64783	190045	166.00	166.00
Check Total:							166.00	
34869	11/28/2018	1168	Prestige Services Inc.					
A 5510.400-40-00					1792344	190073	47.00	47.00
Check Total:							47.00	
34870	11/28/2018	535	PTSI, Inc.					
A 5510.400-40-00				handbooks	55940	190047	127.26	127.26
Check Total:							127.26	
34871	11/28/2018	3670	Schenectady County DSS					
A 600				ref 180068 - Springbrook Jan-June 2018	November 7 2018		37,582.74	
Check Total:							37,582.74	
34872	11/28/2018	589	Schenectady Truck & Auto Suppl					
A 5510.450-40-00					322441	190063	53.99	53.99
A 5510.450-40-00					322377	190063	37.76	37.76
A 5510.450-40-00					321953	190063	19.16	19.16
A 5510.450-40-00					321492	190063	90.84	90.84
A 5510.450-40-00					320393	190063	50.32	50.32
A 5510.450-40-00					321273	190063	99.62	99.62
A 5510.450-40-00					321299	190063	49.14	49.14
A 5510.450-40-00					33993	190063	-14.81	0.00
Check Total:							386.02	
34873	11/28/2018	611	Security Supply Corporation					
A 1620.450-10-00					022862 01	190026	33.52	33.52
A 1620.450-10-00					022884 01	190026	187.20	187.20

Duanesburg Central School District

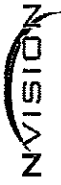
Check Warrant Report For A - 11: November 28 payments For Dates 11/1/2018 - 11/30/2018



Check # Account	Check Date	Vendor ID	Vendor Name	Explanation	Invoice Number	PO Number	Check Amount	Liquidated
34874	11/28/2018	639	Staples Contract & Commercial				220.72	
A 2110.450-10-00					3396552477	190461	46.85	46.85
A 2110.450-10-00					3396552478	190461	69.53	69.53
					Check Total:		116.38	
34875	11/28/2018	3857	Sun Life & Health Insurance Co		December 2018	190122	232.96	232.96
A 9070.800-00-00					Check Total:		232.96	
34876	11/28/2018	4013	Sycaway Creamery Inc.		924985A	190271	81.76	81.76
C 2860.410-00				11/13 HS	924983A	190271	178.40	178.40
C 2860.410-00				11/13 ES	Check Total:		260.16	
34877	11/28/2018	2256	Topical Review Book Co.		57924	190457	400.75	400.75
A 2110.450-10-00				review books	Check Total:		400.75	
34878	11/28/2018	1683	Transfinder		34633	190454	600.00	600.00
A 5510.400-40-00				software hosting	Check Total:		600.00	
34879	11/28/2018	1921	UniFirst Corporation		052 3643061	190029	66.09	66.09
A 1620.450-10-00					052 3640101	190029	8.77	8.77
A 5510.450-40-00					052 3640061	190029	66.09	66.09
A 1620.450-10-00					Check Total:		140.95	
34880	11/28/2018	6398	Varsity Athletic Apparel, Inc.		20379	190426	614.00	614.00
A 2855.450-10-00				letters	Check Total:		614.00	
34881	11/28/2018	700	Verizon Wireless		9818115144	190135	86.12	86.12
A 1240.400-20-00				10/11-11/10 2018	9818115144	190135	76.24	76.24
A 1310.400-20-00				10/11-11/10 2018	9818115144	190135	56.11	56.11
A 2110.400-10-00				10/11-11/10 2018	9818115144	190135	88.75	88.75
A 5510.400-40-00				10/11-11/10 2018	Check Total:		307.22	
34882	11/28/2018	7044	Vital Source		VST-9985-B-OCT-	190350	46.49	46.49
A 2110.450-10-00				e-text book	Check Total:		46.49	

Duanesburg Central School District

Check Warrant Report For A - 11: November 28 payments For Dates 11/1/2018 - 11/30/2018



Check # Account	Check Date	Vendor ID	Vendor Name	Explanation	Invoice Number	PO Number	Check Amount	Liquidated
34883	11/28/2018	1914	Wells Fargo RE Tax Service		18-190360		46.49	
A 250				assessment adjustment	Parcel 53.00-3-14		1,197.01	
34884	11/28/2018	725	Wildwood Programs Inc.		19577	190144	5,340.51	5,340.51
A 2250.470-00-00				November 2018			5,340.51	
34885	11/28/2018	3871	Workfit Medical, LLC		00067848-00	190052	190.00	190.00
A 5510.400-40-00				physicals			190.00	
34886	11/28/2018	888	Zaner-Bloser		00069001-00	190052	100.00	100.00
A 2110.400-10-00				supplies	10189933	190413	82.75	82.75
Check Totals:							290.00	
Warrant Totals:							410,253.13	
Vendor Portion:							410,253.13	

Number of Transactions: 56

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 56 in number, in the total amount of \$410,253.13. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

11/29/18 Date
[Signature] Claims Auditor

**MEMORANDUM OF AGREEMENT
BETWEEN
DUANESBURG CENTRAL SCHOOL DISTRICT
AND
DUANESBURG TEACHERS' ASSOCIATION**

The Superintendent and Board of Education of the Duaneburg Central School District ("District") and the Duaneburg Teachers' Association ("Association") hereby enter into the following memorandum of agreement. The parties understand and agree that the terms of this memorandum of agreement shall not be effective unless and until they are approved by the Board of Education of the District and ratified by the members of the DTA.

The parties hereby agree to amend the stipend for Yearbook (Extra Curricular Activities) enumerated in Article X (D) Club Activities of the Collective Bargaining Agreement, effective with the start of the 2018-2019 school year.

Yearbook	\$3,704. stipend per year to be equally divided between Elementary school and High school yearbook advisors.
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The parties further agree to add this language to the next contract that is negotiated. The amendment of the contract, does not guarantee on-going funding and it is understood that the Board may, in any year, choose not to support this club.

Frank Macri, Superintendent
Duaneburg Central School

Christopher Danapilis, DTA President

Date _____

Date _____

AGREEMENT BETWEEN
BERNE-KNOX-WESTERLO CENTRAL SCHOOL DISTRICT
AND
DUANESBURG CENTRAL SCHOOL DISTRICT

THIS AGREEMENT entered into this 19th day of November, 2018, is by and between the Berne-Knox-Westerlo Central School District (“BKW”) having its principal place of business at Berne, New York and the Duanesburg Central School District (“Duanesburg”), having its principal place of business at Duanesburg, New York.

WITNESSETH

WHEREAS, by Agreement dated May 3, 2016, the Boards of Education of BKW and Duanesburg agreed to join together to operate a combined Varsity Football Team and a combined Modified Football Team (collectively referred to as the “Program”) for students from BKW and Duanesburg, for the 2016-2017, 2017-2018 and 2018-2019 school years, in order to provide their students with the opportunity to play football where such opportunity would not otherwise exist; and

WHEREAS, BKW and Duanesburg agreed to appropriate monies to operate the Program for the 2016-2017, 2017-2018 and 2018-2019 school years; and

WHEREAS, BKW and Duanesburg believe that the Program has been a success and desire to continue the Program for the 2018-2019 school year as well as the 2019-2020, 2020-2021 and 2021-2022 school years, subject to the availability of funding for the same and continued approval of the Program by the New York State Public High School Athletic Association (“NYSPHSAA”) and/or Section 2 Athletic Council.

NOW, THEREFORE, the parties hereto agree as follows, the foregoing preamble being hereby made in its entirety part of the covenants, terms and promises comprising this Agreement:

1. The term of this Agreement shall be for the 2018-2019 school year through the 2021-2022 school year, unless terminated earlier as set forth herein.
2. The continuation of the Program for each school year of this Agreement shall be subject to the availability of funding and continued approval of the Program by the NYSPHSAA and/or Section 2 Athletic Council.
3. The costs of operating the Program will be shared equally by BKW and Duanesburg. For the 2018-2019 school year, BKW and Duanesburg each agree to contribute up to \$12,500 towards the costs of the Program. Such funds will pay for costs associated with the Program, including, but not limited to, equipment, coaches, transportation, officials, insurance, chaperones, paint to line fields and athletic trainer/medical coverage. Subject to the availability of funding for the same and continued approval of the Program by the NYSPHSAA and/or Section 2 Athletic Council for the 2019-2020, 2020-2021 and 2021-2022 school years, BKW and Duanesburg each agree to contribute up to \$12,500 per year towards the costs of the Program as outlined above.
4. Duanesburg and BKW agree to share any equipment previously purchased for the Program and agree to contribute equally toward the purchase of any additional necessary equipment for the Program, including but not limited to, helmets, shoulder pads, rib pads, jerseys, down markers, chain sets, number sets and pads for goals. Duanesburg agrees to purchase, maintain and store all the necessary equipment for the Program and shall ensure that the equipment to be used in the Program meets all applicable safety standards. Duanesburg will bill BKW for its proportionate share of the cost of purchasing and/or maintaining the equipment. Upon the termination of this Agreement, any remaining equipment will be equitably divided between the parties, and/or the proceeds from any sale thereof shall be

shared equally by the parties. In the event only one of the parties desires to retain the equipment upon termination of the Agreement, the value of the equipment at that time shall be assessed and the party retaining the equipment shall pay to the other party an amount equal to half the value of said equipment.

5. BKW and Duanesburg shall select two varsity coaches and two modified coach to coach, supervise, and chaperone the students participating in the Program. Said coaches will be employed by Duanesburg and Duanesburg will bill BKW for its proportionate share of the coaches' salaries. Duanesburg shall ensure that any Coach employed by Duanesburg or whose services are contracted for by Duanesburg shall meet the New York State requirements for coaches, including, but not limited to, coaching certification, fingerprinting, training and first aid. The coaches shall report to both Duanesburg's and BKW's Athletic Directors. Duanesburg shall consult with BKW prior to any decision by Duanesburg to terminate a coach in accordance with any applicable Duanesburg contract.
6. Duanesburg shall provide transportation for all the students in the Program, from and back to the Duanesburg High School, for all away games during the term of this Agreement. The cost of such transportation (including bus driver pay and benefits, gasoline, and mileage) shall be shared equally by BKW and Duanesburg.
7. Duanesburg shall arrange for all necessary officials during the Program. Any officials' fees associated with the Program shall be shared equally by BKW and Duanesburg.
8. Duanesburg shall provide an Athletic Trainer for all home games. The costs associated with the Athletic Trainer/medical coverage at said games shall be shared equally by BKW and Duanesburg. Duanesburg shall ensure that any Athletic Trainer employed by Duanesburg or whose services are contracted for by Duanesburg shall meet all the New

York State requirements for an Athletic Trainer, including, but not limited to, any certification, licensing and/or fingerprinting requirements.

9. Duaneburg shall bill BKW on a monthly basis (from August through November) for its pro-rata share of all the costs set forth in Paragraphs 5, 6, 7 and 8 herein. In addition, Duaneburg shall bill BKW separately for its pro-rata share of all costs for the purchase and/or maintenance of the necessary equipment for the Program. The billing for said equipment costs shall occur as the equipment is purchased and/or equipment maintenance costs are incurred. Each bill/invoice shall include an itemized description of the services provided and/or the equipment purchased, the dates that the bill/invoice covers, and the total amount due for the period specified.
10. After consultation with each party's respective insurance company(s) regarding this Agreement, each party shall, at its sole expense, procure and maintain such policies of comprehensive general liability, and such other insurance as shall be necessary, naming the other party as additional insured against any claim for liability, personal injury, and/or death occasioned directly or indirectly by the other party in connection with the performance of its responsibilities under this Agreement. However, each such policy shall provide a minimum coverage of One Million (\$1,000,000) Dollars in the event of injury or death to one person and Three Million (\$3,000,000) Dollars in the event of injury or death to more than one person as a result of the same incident. Upon the execution of this Agreement, each party shall provide the other party with a copy of such policy(s).
11. Each party agrees to indemnify, defend and hold harmless the other parties, including the other parties' respective board of education, employees and agents for all losses, costs, damages and expenses, including attorneys' fees, judgments, fines and amounts paid in

settlement in connection with any threatened, pending or completed action, suit or proceeding, arising from any act, error, omission, misstatement, misleading statement, neglect or breach of duties by the other party or any of its board members, employees, or agents, taken or made in the performance of their obligations undertaken or reasonably assumed with respect to this Agreement.

12. During the term of this Agreement, BKW and Duanesburg students in grades seven (7) through twelve (12) shall be eligible to participate in the Program consistent with the Regulations of the Commissioner and the Rules of the New York State Public High School Athletic Association (“NYSPHSAA”) regarding Interscholastic Athletics. The participation of any other students shall be determined in accordance with the applicable Commissioner’s regulations and NYSPHSAA rules.
13. All students who participate in the Program shall abide by their respective District’s rules for athletic participation, including, but not limited to, the Student and Athletic Codes of Conduct. Health examinations for participation shall be conducted by each student’s home district. Any additional medical clearance required during the season (*e.g.*, in the event of a concussion), shall be obtained from the school physician/medical director for the student’s home district.
14. Representatives of BKW and Duanesburg shall meet with potential Football players and parents to discuss the Program on or before the commencement of each Football season.
15. All parties’ respective coaches, players and parents participating in the Program shall attend a group meeting before the start of practices for each season.
16. Both parties certify that they have been unable to create a Varsity Football Team and a Modified Football Team at their respective districts for at least one school year and certify

that this Agreement is not made with the intent to gain an unfair balance of power in any given sport.

17. Both parties agree that they shall comply with the following obligations set forth in the NYSPHSAA Bylaws and Eligibility Standards and Section 2 Athletic Council's Policies and directives:

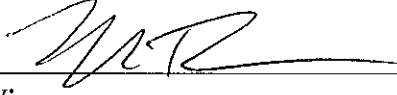
- Submit requisite paperwork and obtain necessary approval from the League and Section 2 Athletic Council on an annual basis;
- Thereafter, and once approval is obtained from the Section 2 Athletic Council, report such approval to the NYSPHSAA Executive Committee;
- If the combined teams being formed hereunder go beyond sectional level competition the students enrolled in grades nine (9) through eleven (11) shall be combined for State level competition in accordance with NYSPHSAA Standards;
- Applications that are signed by each party's Athletic Director(s) and Superintendent along with a copy of the Boards' resolutions shall be submitted to the Section 2 Athletic Council.

18. Either party may terminate this Agreement at any time by written notice to the other party sent no fewer than thirty (30) days in advance of the start of the respective season(s). In the event either party determines to terminate this Agreement during a season, it shall provide written notice to the other party and termination shall be effective at the conclusion of that season. Notice of Termination shall be directed to the attention of the other party's Superintendent of Schools.

19. This Agreement shall not be binding on the parties until approved by each party's respective Board of Education.

11/14/18

**BERNE-KNOX-WESTERLO
CENTRAL SCHOOL DISTRICT**



By:
President, Board of Education

**DUANESBURG CENTRAL
SCHOOL DISTRICT**

By:
President, Board of Education

Contract for Health and Welfare Services

THIS AGREEMENT made this 16th day of November 2018, by and between the Board of Education of Duaneburg CSD, party of the first part, and the Board of Education of Guilderland Central School District, County of Albany, State of New York, party of the second part.

WITNESSETH, that whereas the party of the first part has been duly empowered by the provisions of Section 912 of the Education Law to enter into a contract for the purpose of providing health and welfare services for children residing in said school district and attending nonpublic schools in the Guilderland Central School District, to begin on September 1, 2018 and to end on June 30, 2019.

NOW, THEREFORE, the said party of the first part hereby agrees to pay to the party of the second part the sum of \$686.15 per pupil for a total of \$1,372.30 for health and welfare services to be provided under Section 912 to approximately 2 child(ren) residing in said and attending nonpublic schools in said Guilderland Central School District.

And the party of the second part hereby agrees with the party of the first part as follows:

1. That the health and welfare services provided under Section 912 shall consist of the following:
 - Physician Services
 - Nurse Services
 - School Psychological/Social Worker Services
 - School Speech Correctionist Services

Such services may include, but are not limited to all services performed by a physician, nurse, school psychologist/social worker, or school speech correctionist, and may also include vision and hearing tests, the taking of medical histories and the administration of health screening tests, the maintenance of cumulative health records and the administration of emergency care programs for ill or injured pupils.

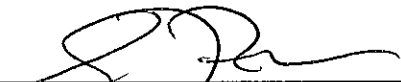
2. The party of the second part will also furnish the following equipment to be used in providing such services if requested by the authorities in charge of the non-public school: supplies and equipment for use by physician, school nurse-teacher, psychologist, social worker and speech correctionist (i.e. scales, vision and hearing testing devices, health record forms, first aid supplies).

It is expressly agreed by and between the parties hereto that the services agreed to be supplied under this contract shall not include any teaching services.


It is mutually agreed that this contract shall not become valid and binding upon either party hereto until the same shall be approved by the Superintendent of Schools.

IN WITNESS WHEREOF, the parties have hereunto set their hands the day and year above written.

Guilderland Central School District

By 

President, Board of Education

By 

Clerk, Board of Education

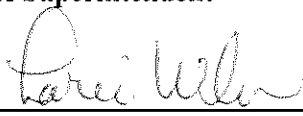
Duanesburg CSD

By _____
President, Board of Education

By _____
Clerk, Board of Education

Approval of Superintendent

Date 11/14/18



Superintendent of Schools

**MEMORANDUM OF UNDERSTANDING BETWEEN
THE DUANESBURG CENTRAL SCHOOL DISTRICT
AND THE
SCHENECTADY COUNTY SHERIFF'S OFFICE OF SCHENECTADY COUNTY
FOR AN ON-SITE SHERIFF PRESENCE (SRO)
AT THE DUANESBURG CENTRAL SCHOOL DISTRICT HIGH SCHOOL AND SCHOOLS**

This agreement is made this 11th day of December, 2018 between the County of Schenectady, (The "County") acting by and through its Sheriff's Office (The "Sheriff") a municipal corporation duly organized under the laws of the State of New York, with principal offices located at 620 State Street, Schenectady, NY 12305 (The "County") and the Duaneburg Central School District, a New York State public school district with principal offices located at 133 School Road, Delanson, NY 12053 (The "District").

WHEREAS, the Sheriff employs Deputy Sheriffs capable of serving as School Resource Officers (SRO's) to perform community policing services in schools located within Schenectady County; and

WHEREAS, the District desires to obtain an on-site Deputy Sheriff (SRO) law enforcement presence on campus to develop a strong and supportive relationship between students, faculty, staff and law enforcement in order to deter criminal behavior and a safe learning environment; and

WHEREAS, the Schenectady County Sheriff's Office and the County of Schenectady desires to provide an on-site Deputy Sheriff (SRO) to the District; and

WHEREAS, the County has agreed to provide one SRO to the District on a part time basis at no cost for the term of this agreement.

THEREFORE, it is mutually agreed by and between the parties as follows:

TERM:

The term of the agreement shall commence on December 12, 2018 through June 30, 2019. Continuation of this agreement is contingent upon the approval of both, the District and the Sheriff/ County at which time a restructured financial agreement will be established and set forth for the continuation of the assignment of the SRO to the District on a part time basis and or fulltime, as agreed to by the parties.

ELIGIBILITY AND APPOINTMENT:

1. The on-site SRO Deputy Sheriff shall at all times be first and foremost a sworn Schenectady County Deputy Sheriff, fully trained and certified under the laws of the State of New York, who is mandated by law to enforce applicable laws, intercede in crimes in progress, investigate criminal activity whether on school campus or not, and will take appropriate enforcement action as mandated and that his/ her direct supervision is within the chain of command as established by the Sheriff.

2. The School District, through the Superintendent or designee, will communicate any concerns about an SRO's effectiveness or conduct, and any possible disciplinary issues with respect to the SRO, to the Sheriff who will investigate and resolve such issues administratively. If the problem cannot be resolved in the agreement and opinion of both the Superintendent and the Schenectady County Sheriff or their designees and the Superintendent deems that the issue remains to be detrimental or disruptive to the educational environment, the SRO shall be removed from the program and a replacement SRO will be selected.
3. The District shall require the services of the SRO for the duration of this MOU and additional service time can be requested by the District with the approval of the Sheriff and notification to the County.
4. Assignment of the part time SRO to the District shall not affect the duties of other Deputy Sheriffs or preclude their appropriate presence on or near school campuses or off campus school facilities or events.

FUNDING AND COMPENSATION:

1. For the 2018/2019 School Year, the Sheriff's Office shall provide the services of one on-site Sheriff's Deputy (SRO) on a part time basis of 20 hours per week at no cost to the District for the term of this agreement.
2. The County/ Sheriff will provide a police vehicle for use by the SRO serving at the School.

DAY-TO-DAY OPERATIONS OF THE SRO:

1. The SRO shall serve as an immediate resource to District officials, professional staff, and students, and in the roles of law enforcement officer, educator, and advisor shall perform duties including, but not limited to:
 - Maintaining a presence in the District and all school buildings, on and off campus, focused on creating a peaceful learning environment for students, faculty, staff, and visitors by proactively working to eliminate safety threats, school related crime and disorder, and by working to enhance the quality of life of members of the school community.
 - Responding immediately to ensure safety in times of crisis or conflicts and providing follow-up to proactively prevent future problems.
 - Communicating and collaborating with other law enforcement colleagues to identify and preemptively address potential issues, such as matters that occur outside the school environment that may impact the school, as well as to investigate potentially unlawful and unsafe activities in close coordination with the respective building Principal or designee.
 - Functioning as a resource to the school community, including staff, students and their families, for collaborative problem solving and the encouragement of information sharing to increase safety and security in the school and community.
 - Making presentations to students, faculty and staff, officials, parents and the community on violence prevention, substance abuse, social conflict, crime prevention, health and safety, conflict resolution, school safety and other related community policing issues.

2. The SRO shall not be expected or required to handle violations of the District's Code of Conduct, and shall not supplement, supplant, or circumvent the responsibilities of building administrators and others within the District responsible for enforcement of the Code of Conduct.
3. The SRO shall take law enforcement action as required to protect the immediate safety of others or property. The SRO will need to make a conscious effort to decide the best time to act on / and or address an issue so as not to interfere with school operations. Some things can wait so that school functions are not interrupted. Sound judgement needs to be demonstrated and as soon as practical, the SRO shall make the Principal or Superintendent of the school aware of such action. Also, at the Principal's or Superintendent's request, the SRO shall take the appropriate law enforcement action against intruders and unwanted visitors who may appear at the school or related functions, to the extent the SRO may do so under the authority of law.
4. The SRO shall coordinate his/ her activities with the Principal or Superintendent and the SRO will seek advice, guidance and authorization from the administration prior to enacting any program within the school.
5. The SRO shall confer with the Sheriff regarding current police activities as deemed appropriate. The SRO is anticipated to work 20 hours per week and the scheduling of said hours can be made flexible at the discretion of the Superintendent and the Sheriff as is necessary to accommodate the need for the SRO to complete investigations or be present at school events occurring outside the regular work schedule.
6. When appropriate and in consultation with the Sheriff, the SRO will keep the Superintendent informed of the nature of any investigation of any alleged or reported criminal activities involving students, employees, faculty or third parties that have allegedly occurred on school property or at outside school functions.
7. The SRO shall maintain detailed and accurate records of their daily activities at the school.

INTERVIEWS AND ARREST PROCEDURES:

1. If the SRO plans to interview possible suspects or victims of crime pursuant to this Agreement, the SRO, to the extent practicable, will advise the Principal or his/her designee and work with the Principal and his/her designee to minimize disruption at the school, staff, and students. In the event that the SRO wishes to interview a student who is under the age of 17 the Principal or his/ her designee will make parental notification and seek parental consent for such interviews in accordance with policy as established in District regulations and applicable laws. Provided, however, that nothing herein is intended to prevent the SRO from interviewing a student, without parental notification or consent, in connection with a Child Protective Services (CPS) investigation of suspected child abuse or neglect or as requested by the Principal. The Principal or his/her designee may request to the SRO that he/ she be present during the interview of a student. The Principal or his/her designee will be present solely as an observer of the interview and not a participant therein. In the event that the arrested student is a juvenile, the Principal will notify the parents or legal guardian pursuant to District policy and procedure. The District may also make notification as may be necessary under its own guidelines.

The SRO, in consultation with the District, may refer potential criminal arrests of students on school campuses to the Schenectady County Sheriff's office or the New York State Police, as determined by the Sheriff so that the appropriate agency/officer may make such arrests. The SRO should avoid making student arrests on school campus unless the immediate safety of students, staff or other persons on campus should require it. The SRO and/or police officer/trooper shall communicate with the District regarding any arrests made on school grounds and communicate with prosecuting agencies on behalf of the District regarding said arrests and any proposed and/or desired resolutions.

ON-SITE DEPUTY SHERIFF/ SRO EMPLOYER:

1. The SRO being an employee of the Schenectady County Sheriff's Office, shall consider the Schenectady County Sheriff as his/ her reporting primary reporting authority. However, in matters related to the Duanesburg School District, the SRO's duties and all work functions, particularly as such relates to functions of the position, the SRO shall consider the Superintendent or his/ her designee, as his/ her reporting primary reporting authority. The Deputy Sheriff shall abide by the policies of the DCSD when they are not in conflict with the policy and procedures of the Schenectady County Sheriff's Office.

TRAINING:

1. Training and similar professional requirements of the Sheriff's Office may from time to time impact the availability and service of the SRO. The Sheriff or SRO shall notify the Superintendent and/ or School in advance of scheduled absences due to such professional requirements. Except in the case of extreme emergency, the SRO shall not be called to respond to any non-school related situation during the SRO's regular work day.

DUANESBURG CENTRAL SCHOOL DISTRICT:

1. The DCSD agrees to:
 - Notify the SRO of any crime (Misdemeanor or Felony) that has been committed on school property or of any information that a crime may be committed on school property for which the DCSD may be or is seeking criminal prosecution as soon as possible, and to cooperate with any investigation, if necessary.
 - Notify the SRO of any searches on school grounds for which the DCSD may be or is seeking criminal prosecution.
 - Coordinate regular meetings with the school administration and the SRO and the County Sheriff so as to maintain open lines of communication.
 - Notify the SRO of any student or employee who has been barred from school grounds and buildings.
 - Allow the SRO access to all school functions as long as the SRO's presence does not interrupt the educational process.

EXECUTION IN COUNTERPARTS:

1. To allow the Parties to complete their formal agreement as expeditiously as possible, this Agreement may be signed in counterparts which, taken together, will constitute a single agreement and either Party may accept from the other a telephonic or electronic facsimile, the signature on which will be deemed an original signature.

INDEMNIFICATION:

1. Each Party shall defend and indemnify the other Party and its officers, employees and agents, and shall hold it and them harmless, against any liability or loss, including attorneys' fees, expenses and costs sustained or incurred in connection with any claim, suit, action or proceeding arising out of any willful or negligent act or omission of the indemnifying Party or its officers, employees or agents in the performance of its obligations under this Agreement.

GOVERNING LAW AND VENUE:

1. The law of the State of New York shall govern all questions concerning the construction, validity and interpretation of this Agreement and the performance of the obligations imposed by this Agreement. Venue of any legal action shall be Schenectady County, New York, and action must be commenced in the Schenectady County Court.

MODIFICATION:

1. This Agreement constitutes the complete understanding of the parties. No modification of any provisions thereof shall be valid unless in writing signed by both parties.

ADDRESS FOR NOTICES:

1. Any notice or other communication required or contemplated under this Agreement to be given by one Party to the other in writing shall be delivered personally or sent by First Class mail, postage pre-paid or sent by email using the contact and address information listed below:

IF TO THE SHERIFF:

Dominic A. Dagostino – Sheriff
Office of the Schenectady County Sheriff
320 Veeder Avenue
Schenectady, NY 12307
Dominic.dagostino@schenectadycounty.com

IF TO THE DISTRICT:

Frank Macri – Superintendent
Duanesburg Central School District
133 School Road
Delanson, NY 12053
fmacri@duanesburg.org

Any notice delivered personally shall be deemed to have been given and received on the business day next following the day of delivery. Any notice sent by US Mail shall be deemed to have been given and received on the fifth day following the day it is placed in the mail. Any notice sent by electronic transmission shall be deemed to have been given and received on the day of sending, provided that no notice that it cannot be delivered is received by the sender within 24 hours following its sending.

Wherefore the Parties hereto have hereunto set their hands on the date set forth following each signature.

Schenectady County Sheriff's Office

Duanesburg Central School District

By: _____
Dominic Dagostino, Sheriff

By: _____
Frank Macri, Superintendent

County of Schenectady

By: _____
Kathleen Rooney, County Manager

Approved as to Form and Content

By: _____
Christopher Gardner, County Attorney

POLICY

2018

5002
1 of 6

Non-Instructional/Business
Operations

SUBJECT: WELLNESS

The Healthy, Hunger-Free Kids Act requires that each school district develop and implement a wellness policy.

The Duquesne School District is committed to providing a school environment that promotes and protects children's health, well-being, and the ability to learn by fostering healthy eating and physical activity.

The District has established a wellness committee that meets at least four times per year to develop the District's proposed local wellness policy, making such policy recommendations for review and adoption by the Board of Education. The District Wellness Committee includes, but is not limited to, representatives from each of the following groups:

- a) Parents;
- b) Students;
- c) Physical Education teachers;
- d) School health professionals;
- e) The District's food service program;
- f) The School Board;
- g) School administrators; and
- h) Members of the public.

The District Wellness Committee will also be responsible for assessing current activities, programs and policies available in the District, and providing mechanisms for implementation, evaluation, and revision of the policy. In so doing, the Wellness Committee will evaluate and make recommendations which reflect the specific needs of the District and its students.

District Wellness Leadership

The following District official is/are responsible for the implementation and oversight of this district-level wellness policy:

School Business Official

The contact information for this/these individual(s) is/are:

wellness@duquesne.org

This/these individual(s) will be referred to as District Wellness Coordinator(s) throughout this wellness policy.

The District Wellness Coordinator will convene the District Wellness Committee, facilitate the development of and updates to this wellness policy, and serve as liaison(s) with community agencies. The District Wellness Coordinator(s) will also work to ensure each school's compliance with this wellness policy.

(Continued)

Goals to Promote Student Wellness

The District seeks to ensure all of its students obtain the knowledge and skills necessary to make nutritious food selections and enjoy life-long physical activity. To this end, the District sets forth the following goals relating to nutrition promotion and education, physical activity, and other school-based activities.

Nutrition Promotion and Education

- a) Classroom Teaching: Nutrition topics will be integrated within the comprehensive health education curriculum and other instructional areas, as appropriate, and taught at every grade level, K through 12. Nutrition instruction will follow applicable New York State Standards and be designed to help students acquire:
 1. Nutrition knowledge, including but not limited to: the benefits of healthy eating; essential nutrients; nutritional deficiencies; principles of healthy weight management; the use and misuse of dietary supplements; and safe food storage, handling, and preparation.
 2. Nutrition related skills, including but not limited to: planning healthy meals; understanding and using food labels; critically evaluating nutrition information, misinformation, and commercial food advertising; assessing personal eating habits; and setting and achieving goals related to these concepts.
- b) Education, marketing, and promotion
 1. As appropriate, the District will promote nutrition education activities that involve parents, students, and the community.
 2. The District will promote school and community awareness of this policy through various means, such as a publication on the District website.
 3. The District will encourage and promote wellness through social media, newsletters, and an annual family wellness event.
 4. Marketing and advertising on school campuses during the school day will be consistent with nutrition education and health promotion. As such, schools will restrict food and beverage marketing to the promotion of those foods and beverages that meet the nutrition standards set forth by the Healthy Hunger-Free Kids Act's Smart Snacks in School Rule.
 5. The District is cognizant of the fact that certain scoreboards, signs, and other durable equipment it employs may market foods and beverages in a way that is inconsistent with the aims of this policy. While the immediate replacement of such equipment may be impossible due to existing contracts or prohibitive costs, the District will consider replacing or updating such equipment over time to ensure the message it delivers to students regarding nutrition, health, and well-being is consistent.

(Continued)

c) Additional provisions

1. Parents will be encouraged to send in healthy treats for classroom celebrations.
2. School personnel are strongly discouraged from using food as a reward or withholding food as punishment under any circumstance.

Physical Activity

- a) The Duaneburg School District will provide opportunities for every student to participate in physical education and to be involved in physical activities. In doing so, the District aims to promote among students the development of knowledge and skills for specific physical activities, the maintenance of physical fitness, regular participation in physical activity, and an understanding of the short-term and long-term benefits from a physically active and healthy lifestyle.
- b) The District will ensure that the following standards are met to achieve its goals relative to physical education and physical activity:
1. The District will have a Board-approved Physical Education Plan on file with the New York State Education Department that meets or exceeds the requirements set forth in Section 135.4 of the Commissioner of Education's regulations.
 2. The District recognizes the importance of physical education classes in providing students with meaningful opportunities for physical exercise and development. Consequently, the District will ensure:
 - (a) All physical education classes are taught or supervised by a certified physical education teacher.
 - (b) All physical education staff receive professional development on a yearly basis.
 - (c) Interscholastic sports, intramural sports, and recess do not serve as substitutes for a quality physical education program.
 - (d) Students are afforded the opportunity to participate in moderate to vigorous activity for at least 60% of physical education class.
 - (e) It provides adequate space and equipment for physical education and conforms to all applicable safety standards.
 - (f) A sequential physical education course of study consistent with national standards for physical education is implemented, with a focus on students' development of motor skills, movement forms, and health related fitness.
 - (g) A physical and social environment is provided that encourages safe and enjoyable activity for all students, including those who are not athletically gifted.

(Continued)

- (h) Activities are adapted to meet the needs of students who are temporarily or permanently unable to participate in the regular program of physical education. In doing so, the District will abide by specific provisions in 504 Plans and/or individualized education programs (IEP).
 - (i) All students, including students in need of adaptive physical education, will be encouraged to participate in physical fitness programs and competitions.
3. All students will be required to fulfill the physical education requirements set forth in the regulations of the Commissioner of Education as a condition of graduating from the District's schools.
- c) All classroom teachers, and particularly those engaged in the instruction of K through 5 students, are strongly encouraged to incorporate into the school day short breaks for students that include physical activity, especially after long periods of inactivity. Additionally, all elementary students will be offered one daily period of recess. This requirement will not apply on days where students arrive late, leave early, or are otherwise on campus for less than a full day. Where weather and/or facilities allow, recess will be offered in a place that accommodates moderate to vigorous physical activity.
 - d) Physical activity will not be withheld for disciplinary action unless the student is a danger to him/herself or others. Recess or other physical activity time will not be cancelled for instructional make up time.

Other School-Based Activities

The District is committed to establishing a school environment that is conducive to healthy eating and physical activity for all. The District will, therefore, adopt the following standards:

- a) Federal School Meal Programs
 - 1. The District will participate to the maximum extent practicable in available federal school meal programs (including the School Breakfast Program, National School Lunch Program, and Summer Food Service Program). Food served through these programs will meet all applicable federal and state standards.
 - 2. The District will ensure that food service directors, managers, and staff are provided with annual professional development in the areas of food and nutrition consistent with USDA Professional Standards for State and Local Nutrition Programs. District food service staff will meet with students in grades 4 through 12 twice annually to solicit feedback on the school breakfast and/or school lunch program(s).
- b) Access to School Nutrition Programs

The District will utilize a system of student payment that ensures all eligible students have access to free/reduced meals in a non-stigmatizing manner.

(Continued)

c) Meal Environment

The District will ensure:

1. School dining areas have sufficient space for students to sit and consume meals.
2. School dining areas are clean, safe, and pleasant environments that reflect the social value of eating.
3. Enough serving areas are provided to ensure student access to school meals with a minimum of wait time.
4. All students will have time for lunch.
5. Lunch times are scheduled near the middle of the school day.
6. Students are given adequate time to eat healthy meals.
7. Students and staff have access to free, safe, and fresh drinking water throughout the school day and where school meals are served.

d) Community Access to District Facilities for Physical Activities

School grounds and facilities will be available to students, staff, community members and organizations, and agencies offering physical activity and nutrition programs consistent with District policy, including provisions regarding conduct on school grounds and administrative approval of use by outside organizations.

e) Community Partnerships

The District will encourage relationships with community partners in support of this wellness policy's implementation. Existing and new community partnerships will be evaluated to ensure they are consistent with this policy and its goals.

Nutrition Guidelines

In an effort to encourage healthy life-long eating habits by providing foods that are high in nutrients, low in fat and added sugars, and of moderate portion size, the District Wellness Committee will recommend nutrition standards to be set for all foods and beverages available on school campus. For purposes of this section, the school day is defined as the period from the midnight before, to thirty (30) minutes after the end of the official school day.

(Continued)

School Meals

School meals will, at a minimum, meet the program requirements and nutrition standards of the School Breakfast and National School Lunch Programs.

Fundraising

- a) School-sponsored fundraisers conducted outside of the school day will be encouraged to support the goals of this policy by promoting the sale of healthy food items (fresh fruit and produce) and/or non-food items, such as water bottles, plants, etc., and by promoting events involving physical activity.
- b) All fundraisers taking place during the school day must be approved by the appropriate Building Principal prior to their being conducted.

Competitive Foods

- a) Competitive foods-which include all foods and beverages sold outside the school meal programs, on the school campus in student accessible areas, and at any time during the school day-will follow, at a minimum, the nutrition standards specified by the Healthy, Hunger-Free Kids Act. These standards will apply to all foods and beverages sold individually and outside of the reimbursable school meal, including vending machines, school stores and cafeteria a la carte lines.
- b) Additionally, the District will not sell foods of minimal nutritional value in the student store, from a machine, or anywhere in the building from midnight of the school day until the end of the school day, except if snacks comply with the Smart Snack guidelines. The snacks that comply with the Smart Snack guidelines may be sold throughout the day. Prohibited foods include: soda water, water ices (excluding ices containing fruit or fruit juices), chewing gum, hard candy, jellies, gums, marshmallow candies, licorice, fondants (soft mints, candy corn), cotton candy and candy coated popcorn.

Foods and Beverages Sold or Served at Events Outside of the School Day

- a) All foods and beverages sold or served at school-sponsored events will be a single serving.

42 USC Section 1758b, 7 CFR Section 210.11, 79 FR 10693
Education Law Section 915, 8 NYCRR Section 135.4

Review & 1st reading: May 5, 2015
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