

Duanesburg Central School District
 Extra Curricular Account Activity for the Month ended 10/31/19

ACCOUNT	DESCRIPTION	BEGINNING BALANCE	RECEIPTS	DISBURSEMENTS	BALANCE
EC3002	Yearbook	\$ 6,866.88	\$ 758.54	\$ 8,553.60	\$ (928.18)
EC3015	HS School Store	\$ 1,178.30			\$ 1,178.30
EC3014	FBLA	\$ 790.09			\$ 790.09
EC3016	Drama Club	\$ 2,854.61	\$ 270.00	\$ 858.19	\$ 2,266.42
EC3024	HS Student Council	\$ 10,649.45	\$ 400.00	\$ 57.09	\$ 10,992.36
EC3001	Sales Tax	\$ 107.59			\$ 107.59
EC3117	Class of 2020	\$ 7,750.20			\$ 7,750.20
EC3118	Class of 2021	\$ 5,361.01	\$ 5,683.29	\$ 3,409.29	\$ 7,635.01
EC2022	Class of 2022	\$ 2,146.88			\$ 2,146.88
EC2023	Class of 2023	\$ 104.73			\$ 104.73
EC2024	Class of 2024	\$ 806.01	\$ 1,183.75	\$ 63.87	\$ 1,925.89
EC2025	Class of 2025	\$ -			\$ -
		\$ 38,615.75	\$ 8,295.58	\$ 12,942.04	\$ 33,969.29

Grand Total \$ 33,969.29

Reconciliation with Bank Statements:

ECA Checking	\$ 34,002.84
Less: Other Debits	
Add: Deposits in transit	\$ 978.75
Add: other Credits	\$ 180.00
Less: Outstanding Checks	\$ (1,192.30)
	\$ 33,969.29

Unreconciled Difference \$ (0.00)

I certify that the above balances are in agreement with the bank statements, as reconciled:

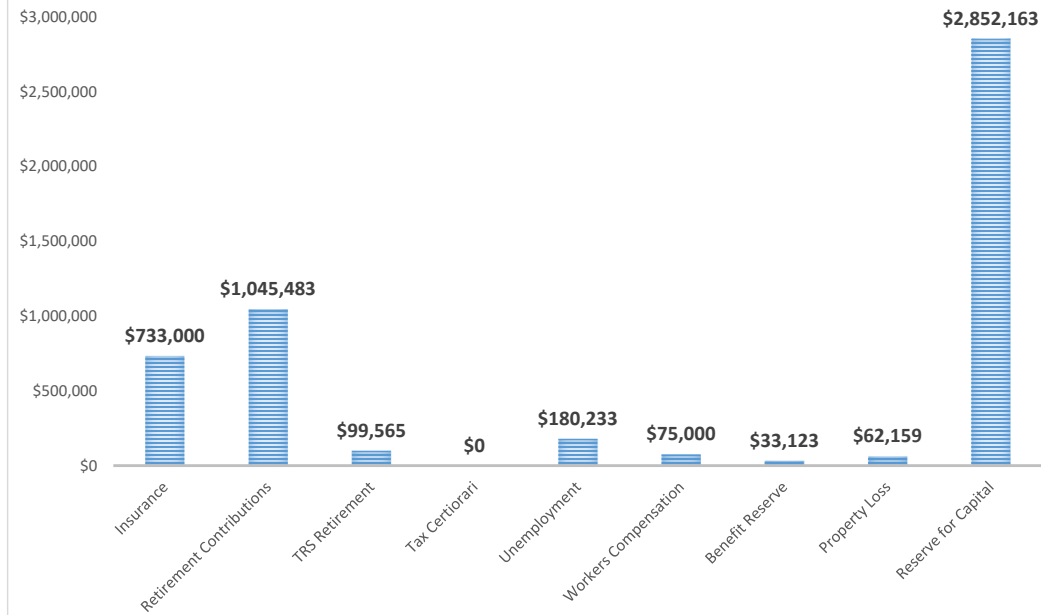

 ECA Treasurer, Duanesburg Central School District

**DUANESBURG CENTRAL SCHOOL DISTRICT
RESERVE FUND REPORT**

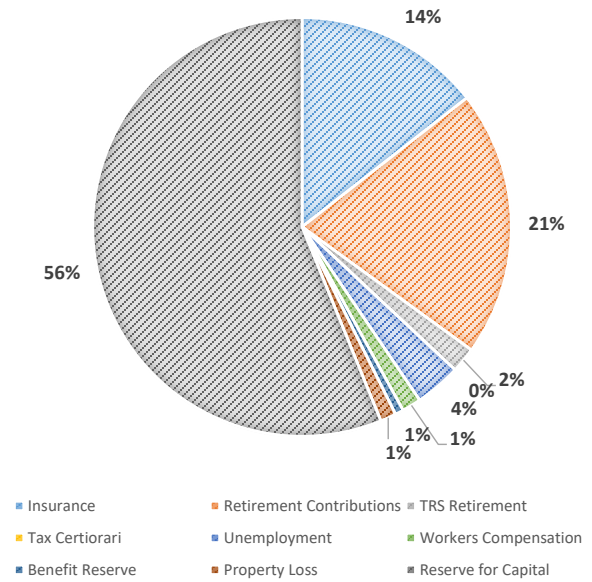
2018-2019

BUDGET CODE	RESERVE NAME	YEAR ESTABLISHED	BALANCE	2017-2018		BALANCE	2018-2019		BALANCE
			06/30/2017	TRANSFERS IN	WITHDRAWALS	06/30/2018	TRANSFERS IN	WITHDRAWALS	06/30/2019
A863	Insurance	<i>Unknown</i>	\$733,000	\$0	\$0	\$733,000	\$0	\$0	\$733,000
A827	Retirement Contributions	<i>Unknown</i>	\$1,125,000	\$0	\$79,517	\$1,045,483	\$0	\$0	\$1,045,483
	TRS Retirement	2019	\$0	\$0	0	\$0	\$99,565	\$0	\$99,565
A864	Tax Certiorari	<i>Unknown</i>	\$160,000	\$0	\$160,000	\$0	\$0	\$0	\$0
A815	Unemployment	<i>Unknown</i>	\$180,233	\$0	\$0	\$180,233	\$0	\$0	\$180,233
A814	Workers Compensation	<i>Unknown</i>	\$75,000	\$0	\$0	\$75,000	\$0	\$0	\$75,000
A867	Benefit Reserve	<i>Unknown</i>	\$47,909	\$0	\$0	\$31,450	\$1,673	\$0	\$33,123
A861	Property Loss	<i>Unknown</i>	\$62,159	\$0	\$0	\$62,159	\$0	\$0	\$62,159
A878	Reserve for Capital	2018	\$0	\$1,600,000		\$1,600,000	\$1,252,163	\$0	\$2,852,163
	TOTAL		\$2,383,301	\$1,600,000	\$239,517	\$3,727,325	\$1,353,401	\$0	\$5,080,726
	TOTAL BUDGET		\$15,630,232			\$16,317,500			\$17,150,000
	PERCENT RESERVED		15.25%			22.84%			29.63%

RESERVE FUND ANALYSIS REPORT



BALANCE OF RESERVE FUNDS



November 13, 2019 - GENERAL WARRANT A10

DUANESBURG CENTRAL SCHOOL DISTRICT
CLAIMS AUDITOR CHECKLIST

	<u>YES</u>	<u>NO</u>	<u>COMMENTS</u>
1. Were authorized signatures noted for the Receiving Copy of Packing Slip and the Purchase copy?	✓		
2. Did amount on check equal the Invoice amount? (Mathematical Accuracy)	✓		
3. Was Invoice price within approximately 15 % of Purchase Order amount?	✓		
4. Checked for duplicate payments? (previously paid invoice from vendors have been checked to be sure payment is not a duplication).	✓		
5. Were Conference Request forms properly Approved by the Superintendent, properly Documented and summarized?	✓		
6. Were Receipts evident for travel, hotel, and meals? Vouchers for travel must contain purpose of travel, dates and points of travel, and approved rate.	✓		
7. Were vouchers properly itemized? Vouchers for personal service, such as chaperones, referees; etc. must contain purpose, date of service, length of service, and approved rate.	✓		
8. Were late charges deducted from claims?	✓		
9. Did the invoice date precede the Purchase Order date?	✓		*see COMMENTS
10. Was there evidence of violation of bid law?		✓	
11. Are all checks properly accounted for?	✓		
12. Were all purchase discounts taken?	✓		
13. Was there evidence of Sales Tax paid?		✓	

14. Did Petty Cash Report have receipts
Attached there to?

N/A

15. Check Register was found accurate?

✓

16. Did Requisition accompany a blanket
Invoice for non-contractual Items?

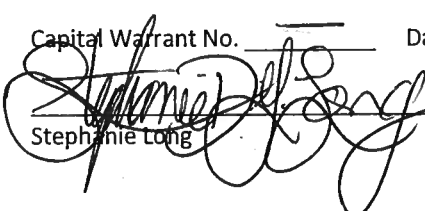
✓

Additional comments:

Check # 36936 (vendor: NYS School Boards Assoc.)
The PO was issued 11/04 which was after
the invoice was generated (11/01).

I hereby certify that the schedule of claims, GF Warrant No. A10

Capital Warrant No. _____ Dated 11/13/19 has been audited.


Stephanie Long

Claims Auditor Date 11/13/19

Signature _____

Print Name _____ Substitute Claims Auditor Date _____

Duanesburg Central School District



Check Warrant Report For A - 10: Nov 13 2019 Payments For Dates 11/1/2019 - 11/30/2019

Check # Account	Check Date	Vendor ID	Vendor Name	Invoice Number	PO Number	Check Amount	Liquidated
36896 A 2855.402-10-00	11/13/2019	51	Paul Bascomb	10/1/19 Boys Mod Soccer		68.50	
A 2855.402-10-00				10/19/19 Boys Mod Soccer		68.50	
				Check Total:		137.00	
36897 A 1621.450-10-00	11/13/2019	2827	Bellevue Builders Supply LLC	5175631	200101	12.99	12.99
				Check Total:		12.99	
36898 TA 20.1	11/13/2019	933	Benetech, Inc	78352		5,762.70	
A 1310.400-20-00				26766	200072	125.00	125.00
A 9060.804-00-00				26697	200071	50.40	50.40
				Check Total:		5,938.10	
36899 C 2860.410-00	11/13/2019	995	Bimbo Foods, Inc./Freihofer	66405043477	200242	55.62	55.62
C 2860.410-00				66405043478	200242	20.67	20.67
C 2860.410-00				66405043396	200242	22.23	22.23
C 2860.410-00				66405043395	200242	56.40	56.40
				Check Total:		154.92	
36900 A 2855.402-10-00	11/13/2019	2797	Britt, Carrie	10/27/19 Girls Mod Volleyball		58.50	
				Check Total:		58.50	
36901 A 2110.450-10-00	11/13/2019	103	Carolina Biological Supply	50809128RI	200281	211.13	262.34
				Check Total:		211.13	
36902 A 2855.401-10-00	11/13/2019	7293	Vince Catalfamo	10/18/19 V Football		106.00	
				Check Total:		106.00	
36903 A 1620.400-10-00	11/13/2019	2549	Commissioner of Labor	Asbestos Cert Renewal	200119	300.00	300.00
				Check Total:		300.00	

Duanesburg Central School District

Check Warrant Report For A - 10: Nov 13 2019 Payments For Dates 11/1/2019 - 11/30/2019



Check # Account	Check Date	Vendor ID	Vendor Name	Invoice Number	PO Number	Check Amount	Liquidated
36904	11/13/2019	6	County Waste - Clifton Park				
A 1620.400-10-00				15169201	200106	787.68	787.68
A 5530.400-40-00				15169201	200106	79.34	79.34
				Check Total:		867.02	
36905	11/13/2019	4077	Crossroads Center For Children	2019-5-1056	200086	3,629.30	3,629.30
A 2250.470-00-00						3,629.30	
36906	11/13/2019	153	Crown Company Inc, R H	068254	200136	98.02	98.02
A 5510.450-40-00						98.02	
36907	11/13/2019	164	Patrick Decastro	10/28/19 Girls Mod Volleyball		58.50	
A 2855.402-10-00						58.50	
36908	11/13/2019	2998	Delta Dental of New York	BE003652955C		2,622.00	
TA 20.1						2,622.00	
36909	11/13/2019	3900	DePaula Chevrolet Inc.	783148	200139	100.25	100.25
A 5510.450-40-00				785012	200139	5.36	5.36
A 5510.450-40-00				781740-2	200139	8.04	8.04
						113.65	
36910	11/13/2019	7062	Anthony Dilella	10/18/19 V Football		102.00	
A 2855.401-10-00						102.00	
36911	11/13/2019	2474	Dillon, Dan	10/10/19 corrected		14.00	
A 2855.401-10-00						14.00	
36912	11/13/2019	186	Duanesburg Auto Care	12564	200140	21.00	21.00
A 5510.400-40-00						21.00	
36913	11/13/2019	3660	Expressive Journeys, LLC	October 2019	200091	1,100.00	1,100.00
A 2250.400-00-00						1,100.00	

Duanesburg Central School District



Check Warrant Report For A - 10: Nov 13 2019 Payments For Dates 11/1/2019 - 11/30/2019

Check # Account	Check Date	Vendor ID	Vendor Name	Invoice Number	PO Number	Check Amount	Liquidated
36914	11/13/2019	3265	Ferrell Gas	1108598255	200141	618.54	618.54
A 5510.455-40-00						Check Total:	1,100.00
36915	11/13/2019	7294	Robert Fisk	10/18/19 V Football		102.00	
A 2855.401-10-00						Check Total:	102.00
36916	11/13/2019	224	Flinn Scientific Inc	2420450	200005	221.90	221.90
A 2110.450-10-00						Check Total:	221.90
36917	11/13/2019	251	Gillette Creamery	5041930222	200243	195.30	195.30
C 2860.410-00						Check Total:	195.30
				5041930223	200243	73.80	73.80
C 2860.410-00						Check Total:	269.10
36918	11/13/2019	252	Ginsberg's	2423682	200244	642.53	642.53
C 2860.410-00						Check Total:	642.53
				2427144	200244	588.21	588.21
C 2860.410-00						Check Total:	588.21
				2427144	200244	45.00	45.00
A 1620.450-10-00						Check Total:	45.00
				2427143	200244	833.01	833.01
C 2860.410-00						Check Total:	833.01
36919	11/13/2019	3261	Global Montello Group Corp.	19454318	200142	2,944.19	2,944.19
A 5510.451-40-00						Check Total:	2,944.19
36920	11/13/2019	255	Gopher Sport	9654098	200301	1,508.13	1,508.13
A 2110.450-30-01						Check Total:	1,508.13
36921	11/13/2019	259	Grainger	933845000	200112	40.00	40.00
A 1620.450-10-00						Check Total:	40.00
36922	11/13/2019	2755	Grandview Concrete Corporation	26857		520.38	
A 1620.450-10-00						Check Total:	520.38
36923	11/13/2019	283	Hill & Markes Inc				
A 1620.450-10-00						Check Total:	520.38

Duanesburg Central School District



Check Warrant Report For A - 10: Nov 13 2019 Payments For Dates 11/1/2019 - 11/30/2019

Check # Account	Check Date	Vendor ID	Vendor Name	Invoice Number	PO Number	Check Amount	Liquidated
A 1620.450-10-00				2235355-00	200114	549.29	549.29
36924	11/13/2019	315	J. W. Pepper & Son, Inc.				
A 2110.480-10-00				188395686	200370	87.98	86.98
A 2110.480-30-00				193149618	200195	40.50	40.50
A 2110.480-30-00				186076817	200195	41.00	41.00
A 2110.480-30-00				182025771	200195	190.59	190.59
36925	11/13/2019	263	Mary Jewell				
A 2110.450-10-00				NHS supplies		8.29	
36926	11/13/2019	3895	Peter Kudrewicz				
A 2855.401-10-00				10/18/19 V Football		102.00	
36927	11/13/2019	339	Lakeshore Learning Materials				
A 2630.460-00-00				2233011019	200346	39.98	39.98
36928	11/13/2019	6852	Brittany Lawrence				
A 2110.400-10-00				Mileage October		11.31	
A 2110.400-30-00				Mileage October		11.31	
36929	11/13/2019	7291	LREA Corporation				
A 250				67.5-1-12.11		30.27	
36930	11/13/2019	6911	Frank Macri				
A 1240.400-20-00				Oct 2019 mileage		42.69	
36931	11/13/2019	370	MAG Group Business Operations, Inc				
A 1310.400-20-00				9898	200068	3,677.08	3,677.08
36932	11/13/2019	1567	Main-Care Energy				
A 5530.430-40-00				2316356	200148	299.71	299.71

Duanesburg Central School District

Check Warrant Report For A - 10: Nov 13 2019 Payments For Dates 11/1/2019 - 11/30/2019



Check # Account	Check Date	Vendor ID	Vendor Name	Invoice Number	PO Number	Check Amount	Liquidated
36933	11/13/2019	7289	Kerry Miller			299.71	
A 2855.402-10-00				10/25/19 V Soccer		107.00	
				Check Total:		107.00	
36934	11/13/2019	7292	Mosier, Gary P & Linda P.			20.00	
A 250				53-2-35.2		20.00	
				Check Total:		20.00	
36935	11/13/2019	7295	Northern Rivers			65.00	65.00
A 2110.401-10-00				KGoebel/JACES11. 8.19	200382	65.00	
				Check Total:		65.00	
36936	11/13/2019	462	NYS School Boards Assoc.			5,890.00	5,890.00
A 1010.400-50-00				4985	200409	5,890.00	
				Check Total:		5,890.00	
36937	11/13/2019	838	Joe O'Neill			60.32	
A 1310.400-20-00				9/27, 10/16 mileage		60.32	
				Check Total:		60.32	
36938	11/13/2019	475	Olson Signs And Graphics			450.00	450.00
A 2855.450-10-00				018704	190695	450.00	
				Check Total:		450.00	
36939	11/13/2019	1168	Prestige Services Inc.			55.00	55.00
A 5510.450-40-00				1982332	200158	55.00	
				Check Total:		55.00	
36940	11/13/2019	528	Price Chopper Oper. Co., Inc.			88.56	88.56
A 2110.450-10-00				02051108	200006	88.56	
				Check Total:		88.56	
36941	11/13/2019	1386	Randall Implement Co., Inc.			138.95	138.95
A 5510.450-40-00				1039978	200161	138.95	
				Check Total:		138.95	
36942	11/13/2019	589	Schenectady Truck & Auto Suppl			54.74	54.74
A 5510.450-40-00				383255	200163	54.74	
A 5510.450-40-00				383704	200163	16.72	16.72
				Check Total:		71.46	

Duanesburg Central School District



Check Warrant Report For A - 10: Nov 13 2019 Payments For Dates 11/1/2019 - 11/30/2019

Check # Account	Check Date	Vendor ID	Vendor Name	Invoice Number	PO Number	Check Amount	Liquidated
36943	11/13/2019	602	School Specialty Inc.	208124197487	200404	307.44	307.44
A 2855.450-10-00					Check Total:	307.44	
36944	11/13/2019	7043	Sprague Operating Resources, LLC	19502981	200166	1,075.16	1,075.16
A 5510.454-40-00					Check Total:	1,075.16	
36945	11/13/2019	7217	SRI Fire Sprinkler, LLC	010600	200177	2,000.00	2,000.00
A 1620.400-10-00					Check Total:	2,000.00	
36946	11/13/2019	639	Staples Contract & Commercial	3428772760	200393	66.47	66.47
A 1310.450-20-00					Check Total:	66.47	
36947	11/13/2019	654	James Swab	10/25/19 Girls V Soccer		107.00	107.00
A 2855.402-10-00					Check Total:	107.00	
36948	11/13/2019	4013	Sycaway Creamery Inc.	960061A	200246	90.82	90.82
C 2860.410-00				959842A	200246	90.82	90.82
C 2860.410-00				960062A	200246	175.00	175.00
C 2860.410-00				959840A	200246	129.29	129.29
36949	11/13/2019	1673	Sysco Food Svcs of Albany			Check Total:	485.93
C 2860.410-00				225296418	200247	256.60	256.60
C 2860.410-00				225296420	200247	200.49	200.49
36950	11/13/2019	243	The Daily Gazette Co., Inc			Check Total:	457.09
A 1480.400-00-00				2388734	200077	264.00	264.00
36951	11/13/2019	7288	Mark Tidd			Check Total:	264.00
A 2855.402-10-00				10/19/19 Mod Soccer		68.50	68.50
36952	11/13/2019	6590	James T Trossbach			Check Total:	68.50

Duanesburg Central School District

Check Warrant Report For A - 10: Nov 13 2019 Payments For Dates 11/1/2019 - 11/30/2019



Check # Account	Check Date	Vendor ID	Vendor Name	Invoice Number	PO Number	Check Amount	Liquidated
A 2855.401-10-00				10/18/19 V Football		70.00	
36953	11/13/2019	686	Turnpike Glass			70.00	
A 1620.450-10-00				10/3/19		1,120.00	
36954	11/13/2019	1921	UniFirst Corporation			1,120.00	
A 5510.450-40-00				0523767632	200127	9.15	9.15
A 5510.450-40-00				0523779043	200127	9.15	9.15
A 5510.450-40-00				0523784792	200127	9.15	9.15
A 1620.450-10-00				0523779006	200127	65.70	65.70
A 1620.450-10-00				0523784761	200127	65.70	65.70
A 1620.450-10-00				0523784760	200127	75.52	75.52
36955	11/13/2019	4078	Voorheesville High School			234.37	
A 2855.400-10-00				1784 Volley-fest		148.26	
36956	11/13/2019	715	Wards Natural Science			148.26	
A 2110.450-10-00				8087556136	200282	308.07	308.07
A 2110.450-10-00				8087613010	200282	49.99	49.99
A 2110.450-10-00				8088086193	200282	249.89	249.89
36957	11/13/2019	4258	Warren Tire Service Ctr., Inc			607.95	
A 5510.450-40-00				31563	200173	638.64	638.64
36958	11/13/2019	2024	Whispering Pines Pre-school			638.64	
FPK 2510.400-30-00				October 2019	200365	2,750.00	2,750.00
						2,750.00	

Duanesburg Central School District

Check Warrant Report For A - 10: Nov 13 2019 Payments For Dates 11/1/2019 - 11/30/2019



Check #	Check Date	Vendor ID	Vendor Name	Invoice Number	PO Number	Check Amount	Liquidated
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Number of Transactions: 63

Warrant Total: 46,356.22
 Vendor Portion: 46,356.22

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 63 in number, in the total amount of ~~\$46,356.22~~ You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

11/13/19
Date

Claims Auditor

1/26/19 - CAPITAL WARRANT #4 & GENERAL WARRANT A 11

DUANESBURG CENTRAL SCHOOL DISTRICT
CLAIMS AUDITOR CHECKLIST

	YES	NO	COMMENTS
1. Were authorized signatures noted for the Receiving Copy of Packing Slip and the Purchase copy?	✓		
2. Did amount on check equal the Invoice amount? (Mathematical Accuracy)	✓		
3. Was Invoice price within approximately 15 % of Purchase Order amount?	✓		
4. Checked for duplicate payments? (previously paid invoice from vendors have been checked to be sure payment is not a duplication).	✓		
5. Were Conference Request forms properly Approved by the Superintendent, properly Documented and summarized?		N/A	
6. Were Receipts evident for travel, hotel, and meals? Vouchers for travel must contain purpose of travel, dates and points of travel, and approved rate.	✓		
7. Were vouchers properly itemized? Vouchers for personal service, such as chaperones, referees; etc. must contain purpose, date of service, length of service, and approved rate.	✓		
8. Were late charges deducted from claims?	✓		
9. Did the invoice date precede the Purchase Order date?	✓	✓	-see comments-
10. Was there evidence of violation of bid law?		✓	
11. Are all checks properly accounted for?	✓		
12. Were all purchase discounts taken?	✓		
13. Was there evidence of Sales Tax paid?		✓	

14. Did Petty Cash Report have receipts Attached there to?

N/A

15. Check Register was found accurate?

✓

16. Did Requisition accompany a blanket Invoice for non-contractual Items?

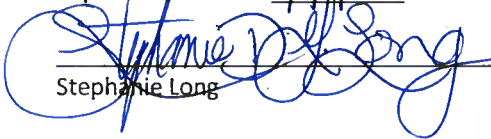
✓

Additional comments:

VENDOR: APALACHEE SALT - PO was issued 11/20/19 which was after date of invoice (11/14/19)

I hereby certify that the schedule of claims, GF Warrant No. All

Capital Warrant No. HH Dated 11/26/19 has been audited.


Stephanie Long

Claims Auditor Date 11/26/19

Signature _____

Print Name _____ Substitute Claims Auditor Date _____

Duanesburg Central School District

Check Warrant Report For H - 4: Capital Payments Nov 26 2019 For Dates 11/1/2019 - 11/30/2019



Check # Account	Check Date	Vendor ID	Vendor Name	Check Description	Invoice Number	PO Number	Check Amount	Liquidated
1376	11/26/2019	7140	Paul G. Carr & Associates		2-2313	190606	8,841.54	8,841.54

Check Total: 8,841.54
Warrant Total: 8,841.54
Vendor Portion: 8,841.54

Number of Transactions: 1

Certification of Warrant

To, The District Treasurer: I hereby certify that I have verified the above claims, 1 in number, in the total amount of \$8,841.54. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

11/26/19
Date

Stephanie D. ...
Claims Auditor

Duanesburg Central School District

Check Warrant Report For A - 11: November 26 2019 Payments For Dates 11/1/2019 - 11/30/2019



Check # Account	Check Date	Vendor ID	Vendor Name	Check Description	Invoice Number	PO Number	Check Amount	Liquidated
36976	11/26/2019	3964	Ace Pest Control					
A 1620.400-10-00					21438735	200226	70.00	70.00
A 1620.400-10-00					21438738	200226	70.00	70.00
					Check Total:		140.00	
36977	11/26/2019	6395	Adirondack Environmental Services, Inc.					
A 1620.400-10-00					H170061	200405	800.00	800.00
					Check Total:		800.00	
36978	11/26/2019	22	Amazon					
A 1620.450-10-00					468846679344	200392	2,234.41	4,500.00
A 1620.450-10-00					766499559375	200400	179.96	179.96
A 2110.450-10-00					775666888683	200390	26.12	20.00
A 2110.450-10-00					439355953454	200388	69.97	70.00
A 2110.450-10-00					958887498393	200016	92.84	92.84
A 2110.450-10-00					859955996894	200389	179.88	200.00
A 2110.450-30-01					459596535786	200413	187.96	187.96
A 2110.450-30-01					473465578364	200383	28.98	28.98
A 2110.480-10-00					848897353548	200366	532.20	527.10
A 2855.450-10-00					476737867454	200399	295.00	295.00
C 2860.450-00					464753385577	200401	28.50	30.00
					Check Total:		3,855.82	
36979	11/26/2019	31	Antonucci's Wholesale	supplies				
C 2860.410-00					55511	200241	139.13	139.13
C 2860.410-00					55507	200241	140.83	140.83
					Check Total:		279.96	
36980	11/26/2019	7298	Apalachee Salt	road salt				
A 1620.450-10-00					56129	200416	1,123.81	1,123.81
					Check Total:		1,123.81	
36981	11/26/2019	2827	Bellevue Builders Supply LLC	supplies				
A 1621.450-10-00					5182752	200101	383.32	383.32
A 1621.450-10-00					5184174	200101	86.76	86.76
					Check Total:		470.08	
36982	11/26/2019	995	Bimbo Foods, Inc./Freihofer	bread supplies				
C 2860.410-00					66405043662	200242	44.34	44.34

Duanesburg Central School District

Check Warrant Report For A - 11: November 26 2019 Payments For Dates 11/1/2019 - 11/30/2019



Check #	Check Date	Vendor ID	Vendor Name	Check Description	Invoice Number	PO Number	Check Amount	Liquidated
C 2860.410-00					66405043661	200242	60.48	60.48
C 2860.410-00					6640503591	200242	56.16	56.16
C 2860.410-00					66405043590	200242	32.28	32.28
Check Total:							193.26	
36983	11/26/2019	6593	BSN Sports, LLC		906890457	200403	813.97	906.70
A 2855.450-10-00								
Check Total:							813.97	
36984	11/26/2019	100	**CONTINUED** Capital Region BOCES	Voided During Printing				
Check Total:							0.00	
36985	11/26/2019	100	Capital Region BOCES					
A 1010.490-50-00					C0387-20	200181	400.00	400.00
A 1345.490-00-00					C0387-20	200181	403.34	403.34
A 1430.490-00-00					C0387-20	200181	1,421.00	1,421.00
A 1480.490-00-00					C0387-20	200181	6,504.84	6,504.84
A 1680.490-00-00					C0387-20	200181	2,212.52	2,212.52
A 2060.490-00-00					C0387-20	200181	742.17	742.17
A 2070.490-00-00					C0387-20	200181	12,201.36	12,201.36
A 2110.490-00-00					C0387-20	200181	14,795.67	14,795.67
A 2250.490-00-00					C0387-20	200181	40,906.27	40,906.27
A 2280.490-00-00					C0387-20	200181	28,195.70	28,195.70
A 2610.490-00-00					C0387-20	200181	1,926.24	1,926.24
A 2630.490-00-00					C0387-20	200181	13,434.53	13,434.53
A 2810.490-00-00					C0387-20	200181	119.59	119.59
A 1620.490-00-00					C0387-20	200181	1,882.50	1,882.50
A 1310.490-20-00					C0387-20	200181	1,800.66	0.00
Check Total:							126,946.39	
36986	11/26/2019	4048	Capitol District Supply	supplies				
A 1620.450-10-00					S2021748.001	200103	63.98	63.98
Check Total:							63.98	
36987	11/26/2019	115	CDPHP					
A 9060.800-00-00					193160000834	200062	3,802.48	3,802.48
A 9060.800-00-00					193160025417	200062	1,061.70	1,061.70

Duanesburg Central School District

Check Warrant Report For A - 11: November 26 2019 Payments For Dates 11/1/2019 - 11/30/2019



Check # Account	Check Date	Vendor ID	Vendor Name	Check Description	Invoice Number	PO Number	Check Amount	Liquidated
36988	11/26/2019	116	CDW Government, Inc.	supplies			4,864.18	
A 2630.220-00-00					VPN9366	200408	49.00	49.00
A 2630.450-00-00					VPG7385	200408	1,868.88	1,868.88
A 2630.220-00-00					VRS9801	200408	15.50	15.50
A 2630.220-00-00					VPG7385	200408	619.26	619.26
					Check Total:		2,552.64	
36989	11/26/2019	3478	Center for Disability Services		9044942	200085	9,767.80	9,767.80
A 2250.470-00-00								
					Check Total:		9,767.80	
36990	11/26/2019	153	Crown Company Inc, R H	supplies				
A 1620.450-10-00					068314	200107	832.32	832.32
A 1620.450-10-00					068313	200107	783.36	783.36
					Check Total:		1,615.68	
36991	11/26/2019	2998	Delta Dental of New York		BE003662949C		1,717.00	
TA 20.1								
					Check Total:		1,717.00	
36992	11/26/2019	2998	Delta Dental of New York		BE003662949A		720.11	
TA 20.1								
					Check Total:		720.11	
36993	11/26/2019	3900	DePaula Chevrolet Inc.					
A 5510.450-40-00					786270	200139	200.24	200.24
A 5510.450-40-00					786353	200139	97.02	97.02
A 5510.450-40-00					785993	200139	93.90	93.90
A 5510.450-40-00					CM785993	200139	-30.00	0.00
A 5510.450-40-00					786551	200139	125.52	125.52
A 5510.450-40-00					786416	200139	30.00	30.00
A 5510.450-40-00					786495	200139	54.06	54.06
A 5510.450-40-00					786428	200139	97.02	97.02
					Check Total:		667.76	
36994	11/26/2019	204	EMPIRE BLUECROSS		000485094E	200060	161,783.75	161,783.75
A 9060.800-00-00								
					Check Total:		161,783.75	

Duanesburg Central School District



Check Warrant Report For A - 11: November 26 2019 Payments For Dates 11/1/2019 - 11/30/2019

Check # Account	Check Date	Vendor ID	Vendor Name	Check Description	Invoice Number	PO Number	Check Amount	Liquidated
36995	11/26/2019	6854	Express Awards		126314	200377	125.82	176.40
A 2855.450-10-00						Check Total:	125.82	
36996	11/26/2019	2840	Fastenal Company	supplies	NYSCH187775	200110	89.18	89.18
A 1621.450-10-00						Check Total:	89.18	
36997	11/26/2019	3265	Ferrell Gas		1108946582	200141	617.45	617.45
A 5510.455-40-00					1108824051	200141	679.81	679.81
A 5510.455-40-00					1108709015	200141	679.69	679.69
						Check Total:	1,976.95	
36998	11/26/2019	227	Follett School Solutions, Inc		543560B	200202	378.99	378.99
A 2610.460-10-00						Check Total:	378.99	
36999	11/26/2019	7133	FORBES AUTOMOTIVE		18282	200253	100.00	100.00
A 5510.400-40-00						Check Total:	100.00	
37000	11/26/2019	251	Gillette Creamery	supplies	5041931617	200243	145.80	145.80
C 2860.410-00						Check Total:	145.80	
37001	11/26/2019	252	Ginsberg's	supplies	2433709	200244	1,405.63	1,405.63
C 2860.410-00					2433710	200244	1,306.58	1,306.58
						Check Total:	2,712.21	
37002	11/26/2019	2249	Girvin & Ferlazzo, P.C.		144	200067	1,250.00	1,250.00
A 1420.400-00-00						Check Total:	1,250.00	
37003	11/26/2019	259	Grainger	supplies	93452049856	200112	26.47	26.47
A 1620.450-10-00						Check Total:	26.47	
37004	11/26/2019	266	Guilderland CSD		3408	200415	676.52	676.52
A 2815.400-30-00						Check Total:	676.52	

Duanesburg Central School District



Check Warrant Report For A - 11: November 26 2019 Payments For Dates 11/1/2019 - 11/30/2019

Check # Account	Check Date	Vendor ID	Vendor Name	Check Description	Invoice Number	PO Number	Check Amount	Liquidated
37005	11/26/2019	283	Hill & Markes Inc					
A 1620.450-10-00					2241938-00	200114	371.09	371.09
C 2860.450-00					2238104-00	200245	103.69	103.69
					Check Total:		474.78	
37006	11/26/2019	315	J. W. Pepper & Son, Inc.		196272241	200387	409.73	409.73
A 2110.480-10-00						Check Total:	409.73	
37007	11/26/2019	1905	L J Early Company, Inc.		13900	200406	938.20	939.00
A 1620.450-10-00						Check Total:	938.20	
37008	11/26/2019	7149	LED Light Solutions		ORD23752	200363	116.00	116.00
A 1620.450-10-00						Check Total:	116.00	
37009	11/26/2019	348	Leonard Bus Sales		92219M	200146	1,213.20	1,213.20
A 5510.450-40-00						Check Total:	1,213.20	
37010	11/26/2019	361	Lowe's		902566	200117	213.15	213.15
A 1621.450-10-00					901790	200117	381.12	381.12
A 1621.450-10-00					918987	200117	-224.05	0.00
A 1621.450-10-00					918988	200117	217.55	217.55
						Check Total:	587.77	
37011	11/26/2019	2752	magna5		5211624	200217	2,391.67	2,391.67
A 1620.420-10-00						Check Total:	2,391.67	
37011	11/26/2019	2752	**VOID** magna5	**VOID**	5211624	200217	-2,391.67	-2,391.67
A 1620.420-10-00						Check Total:	-2,391.67	
37012	11/26/2019	1567	Main-Care Energy		2345220	200395	5,829.81	5,829.81
A 1620.430-10-00					2332143	200148	322.31	322.31
A 5530.430-40-00					2345755	200395	4,493.19	4,493.19
A 1620.430-10-00						Check Total:	10,645.31	

Duanesburg Central School District



Check Warrant Report For A - 11: November 26 2019 Payments For Dates 11/1/2019 - 11/30/2019

Check # Account	Check Date	Vendor ID	Vendor Name	Check Description	Invoice Number	PO Number	Check Amount	Liquidated
37013	11/26/2019	2164	Mid Hudson Controls		4906	200402	1,680.00	1,680.00
A 1620.400-10-00							1,680.00	
37014	11/26/2019	775	Middleburgh CSD		2020137		120.00	
A 1010.400-50-00							120.00	
37015	11/26/2019	406	MVP Health Care, Inc.		000012725840	200061	4,658.40	4,658.40
A 9060.800-00-00							4,658.40	
37016	11/26/2019	2344	My Shopper		0133	200078	48.50	48.50
A 1430.400-00-00					0132	200078	48.50	48.50
A 1430.400-00-00					0474	200078	48.50	48.50
A 1430.400-00-00					0473	200078	48.50	48.50
A 1430.400-00-00					0472	200078	48.50	48.50
A 1430.400-00-00					10200727	200078	48.50	48.50
						Check Total:	291.00	
37017	11/26/2019	119	New York Bus Sales LLC		1055129	200151	119.37	119.37
A 5510.450-40-00					1055131	200151	430.79	430.79
A 5510.450-40-00					1055003	200151	230.00	230.00
A 5510.450-40-00					205004	200151	-6.50	0.00
						Check Total:	773.66	
37018	11/26/2019	1688	Pro-Tech Scale Service		20639	200397	250.00	250.00
A 2855.400-10-00							250.00	
37019	11/26/2019	1386	Randall Implement Co., Inc.		1040284	200161	42.09	42.09
A 5510.450-40-00							42.09	
37020	11/26/2019	3004	Karen Roenpapel-Weiler	meeting supplies			46.97	
A 5510.450-40-00							46.97	
37021	11/26/2019	589	Schenectady Truck & Auto Suppl					

Duanesburg Central School District

Check Warrant Report For A - 11: November 26 2019 Payments For Dates 11/1/2019 - 11/30/2019



Check # Account	Check Date	Vendor ID	Vendor Name	Check Description	Invoice Number	PO Number	Check Amount	Liquidated
A 5510.450-40-00					387190	200163	19.23	19.23
A 5510.450-40-00					387059	200163	52.90	52.90
A 5510.450-40-00					385785	200163	79.79	79.79
A 5510.450-40-00					385805	200163	26.06	26.06
A 5510.450-40-00					385729	200163	467.98	467.98
A 5510.450-40-00					385096	200163	354.86	354.86
A 5510.450-40-00					385416	200163	29.80	29.80
A 5510.450-40-00					387317	200163	-19.23	0.00
A 5510.450-40-00					387258	200163	211.14	211.14
Check Total:							1,222.53	
37022	11/26/2019	590	Schindler Elevator Corporation		8105194623	200122	430.59	430.59
A 1620.400-10-00							430.59	
37023	11/26/2019	600	School Nurse Supply, Inc.		0762093-N	200379	104.25	104.25
A 2815.450-30-00							104.25	
37024	11/26/2019	602	School Specialty Inc.		308103458028	200368	183.55	183.55
A 2110.450-10-00					308103467150	200398	324.82	324.82
A 2110.450-30-01							508.37	
37025	11/26/2019	1990	Sherwin-Williams	paint and supplies	9390-0	200124	46.80	46.80
A 1620.450-10-00							46.80	
37026	11/26/2019	6552	SpecEd Solution\$, LLC		07329	200093	750.00	750.00
A 2250.400-00-00							750.00	
37027	11/26/2019	639	Staples Contract & Commercial		3430445499	200411	64.44	64.44
A 1310.450-20-00							64.44	
37028	11/26/2019	3857	Sun Life & Health Insurance Co		823410	200063	232.96	232.96
A 9070.800-00-00							232.96	
37029	11/26/2019	4013	Sycaway Creamery Inc.	supplies				

Duanesburg Central School District

Check Warrant Report For A - 11: November 26 2019 Payments For Dates 11/1/2019 - 11/30/2019



Check # Account	Check Date	Vendor ID	Vendor Name	Check Description	Invoice Number	PO Number	Check Amount	Liquidated
C 2860.410-00					960605A	200246	138.40	138.40
C 2860.410-00					960607A	200246	99.99	99.99
C 2860.410-00					960821A	200246	127.07	127.07
C 2860.410-00					961578A	200246	168.89	168.89
C 2860.410-00					962106A	200246	153.64	153.64
C 2860.410-00					962108A	200246	115.24	115.24
C 2860.410-00					960822A	200246	311.79	311.79
C 2860.410-00					961577A	200246	84.15	84.15
Check Total:							1,199.17	
37030	11/26/2019	1673	Sysco Food Svcs of Albany	supplies				
C 2860.410-00					225323164	200247	268.03	268.03
C 2860.410-00					225323162	200247	396.33	396.33
Check Total:							664.36	
37031	11/26/2019	3312	Thompson, John					
A 2855.402-10-00				9/16/19 Boys V Soccer			100.00	
Check Total:							100.00	
37032	11/26/2019	1877	Time Warner of Albany NY					
A 5530.400-40-00					598487001110719	200170	45.41	45.41
Check Total:							45.41	
37033	11/26/2019	1921	UniFirst Corporation	service and supplies				
A 1620.450-10-00					3790601	200127	75.52	75.52
A 5510.450-40-00					3790639	200127	9.15	9.15
A 5510.450-40-00					3796514	200127	9.15	9.15
A 1620.450-10-00					3796482	200127	75.52	75.52
Check Total:							169.34	
37034	11/26/2019	700	Verizon Wireless					
A 1240.400-20-00					9841858029	200070	53.76	53.76
A 1310.400-20-00					9841858029	200070	76.44	76.44
A 2110.400-10-00					9841858029	200070	90.82	90.82
A 5510.400-40-00					9841858029	200070	55.88	55.88
Check Total:							276.90	
37035	11/26/2019	1977	W.B. Mason Company, Inc	supplies				
C 2860.450-00					204622455	200248	59.54	59.54

Duanesburg Central School District

Check Warrant Report For A - 11: November 26 2019 Payments For Dates 11/1/2019 - 11/30/2019



Check # Account	Check Date	Vendor ID	Vendor Name	Check Description	Invoice Number	PO Number	Check Amount	Liquidated
C 2860.410-00					204583318	200248	106.56	
C 2860.410-00					204622612	200248	20.00	
					Check Total:		186.10	
37036	11/26/2019	4258	Warren Tire Service Ctr., Inc		31846	200173	681.36	681.36
A 5510.450-40-00								
37037	11/26/2019	725	Wildwood Programs Inc.				681.36	
A 2250.470-00-00					25042	200087	5,347.10	5,347.10
							Check Total:	
							Warrant Total:	
							Vendor Portion:	
							360,134.92	
							360,134.92	

Number of Transactions: 63

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 63 in number, in the total amount of \$ 360,134.92. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

11/26/19
Date

Stephanie L. ...
Claims Auditor

USED TO LEVY SCHOOL TAX	
TOWN	TAX RATE PER THOUSAND
Schoharie	20.331263
Wright	26.614716
Please have Trustee sign and return to me after 12/10 BOE meeting Thanks Betty B.	

BEFORE MAKING RETURNS:

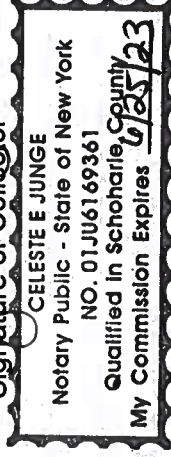
The following Affidavit must be made and sworn to by the Collector during the life of the Warrant; i.e., before the Warrant has expired or its' last renewal expires.

AFFIDAVIT OF COLLECTOR

State of New York }
 County of Schoharie }

Betty Bittig being duly sworn, deposes and says that his or her Post Office address is 133 School Dr. Delanson, NY 12053 and that the foregoing List of Unpaid Taxes for property in this School District has not been paid to him or her, nor any part thereof; the he or she has not been able to find any person or persons who would pay the aforesaid taxes; that the foregoing is a true and correct copy of all unpaid taxes in the said District; and that after diligent effort he or she has not been able to collect the same.

Betty Bittig
 Signature of Collector



Subscribed and Sworn to before me this 13th day of November, 2019
Claudia J. [Signature]
 Signature of Notary Public

Name and address of Treasurer, if District has elected one other than the Collector. New York State Education Law requires that the check shall be sent to the District Treasurer if no one has been elected.

Aimee Shiff
 Name of Treasurer of District
133 School Dr. Delanson NY
 Address 12053

NOTE:
 Section 1330 of the Real Property Tax Law requires that the Trustee shall file with the County Treasurer not later than November 15th the Return Tax Claim bearing the Affidavit of the Collector and the Certificate of the Trustee.
 Section 1330 of the Real Property Tax Law requires that within 15 days after the Tax List and Warrant is returned to the Trustee by the Collector, for comparison with the Return Tax Claim, the original School Tax Warrant shall be filed with the Town Clerk in the Town in which the Collector resides.

CERTIFICATE OF TRUSTEE

The undersigned, pursuant to Section 1330 of the Real Property Tax Law of the State of New York, does hereby certify that I have compared the foregoing List of Assessments and Taxes with the original School Tax Roll and find it to be correct.

Dated the 10th day of December, 2019
 Signature _____ of _____ Trustees _____

Duanesburg Central School
2019 Collector Report

	A	B	C	D	E	F	G	H	I	J
1	Date report submitted November 13, 2019									
2	District No. 1									
3	Town of Duanesburg ET AL									
4	Date warrant ended October 31, 2019									
5	TOWN	ASSESSED VALUE	TAX RATE PER \$1000	AMOUNT TAX LEVY	STAR AMT	TAX ROLL CORRECTIONS	TOT AMT TO BE COLLECTED	TOT TAXES COLLECTED	TOT TAXED RETURNED TO COUNTY	TOT INT ADDED TO RETURNED TAXES
9	Duanesburg	127,596,741	59.351171	7,573,016.16	826,527.08	\$ (368.78)	6,746,120.30	6,384,339.74	361,780.56	7,235.61
11	Charleston	9,338,504	20.491773	191,362.56	27,373.72		163,988.84	146,415.76	17,573.08	351.46
13	Knox	3,269,366	34.762829	113,652.38	16,434.07		97,218.31	88,870.30	8,348.01	166.96
15	Wright	5,458,044	25.614716	139,806.16	13,960.48		125,845.68	116,587.10	9,258.58	185.17
17	Florida	1,806,673	19.467184	35,170.84	2,925.00		32,245.84	32,245.84	0.00	0.00
19	Schoharie	200,846	20.331263	4,083.45	590.00		3,493.45	3,493.45	0.00	0.00
21	Princeton	254,436	58.991467	15,009.55	2,722.00		12,287.55	8,861.43	3,426.12	68.52
22	Total	147,924,610		8,072,101.10	890,532.35		7,181,199.97	6,780,813.62	400,386.35	8,007.73
26	* Sum of next to last two columns must equal the "Tot Amt To Be Collected"									
27						7,181,199.97				
28	Amount of fees (if any) received by Tax Collector.....\$ -0-									
29						0.00	difference			
30	Date tax claim return to county November 13, 2019									



Duanes Central School District

Appropriation Status Detail Report By Function From 7/1/2019 To 10/31/2019

Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
<u>A 1010.400-50-00</u>	BOE Contr Expense	8,700.00	0.00	8,700.00	1,805.00	0.00	6,895.00
<u>A 1010.450-50-00</u>	BOE Supplies	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
<u>A 1010.451-50-00</u>	BOE Postage	14,200.00	0.00	14,200.00	720.73	12,139.97	1,339.30
<u>A 1010.490-50-00</u>	BOE BOCES Services	4,500.00	0.00	4,500.00	1,200.00	3,200.00	100.00
1010	BOARD OF EDUCATION	28,400.00	0.00	28,400.00	3,725.73	15,339.97	9,334.30
<u>A 1040.400-50-00</u>	Clerk Cont Expense	500.00	0.00	500.00	0.00	0.00	500.00
<u>A 1040.450-50-00</u>	Clerk Supplies	250.00	0.00	250.00	0.00	0.00	250.00
1040	DISTRICT CLERK	750.00	0.00	750.00	0.00	0.00	750.00
<u>A 1060.400-50-00</u>	Dist Mtg Cont Expense	400.00	0.00	400.00	0.00	0.00	400.00
<u>A 1060.450-50-00</u>	Dist Mtg Supplies	100.00	0.00	100.00	0.00	0.00	100.00
1060	DISTRICT MEETING	500.00	0.00	500.00	0.00	0.00	500.00
10		29,650.00	0.00	29,650.00	3,725.73	15,339.97	10,584.30
<u>A 1240.150-20-00</u>	CSA Instructional Salary	141,000.00	0.00	141,000.00	46,089.64	94,890.36	20.00
<u>A 1240.160-20-00</u>	CSA Non-Instructional Salary	42,225.00	0.00	42,225.00	13,661.12	28,125.88	438.00
<u>A 1240.400-20-00</u>	CSA Cont Expense	6,000.00	0.00	6,000.00	2,495.22	485.17	3,019.61
<u>A 1240.450-20-00</u>	CSA Supplies	400.00	0.00	400.00	130.37	0.00	269.63
1240	CHIEF SCHOOL ADMINISTRATOR	189,625.00	0.00	189,625.00	62,376.35	123,501.41	3,747.24
12		189,625.00	0.00	189,625.00	62,376.35	123,501.41	3,747.24
<u>A 1310.150-20-00</u>	Bus Adm Instructional Salary	99,000.00	0.00	99,000.00	28,144.95	57,945.45	12,909.60
<u>A 1310.160-20-00</u>	Bus Adm Non-Inst Salary	100,774.00	0.00	100,774.00	32,743.79	57,363.82	10,666.39
<u>A 1310.400-20-00</u>	Bus Adm Cont Expense	66,368.00	0.00	66,368.00	15,400.01	35,632.78	15,335.21
<u>A 1310.450-20-00</u>	Bus Adm Supplies	3,500.00	0.00	3,500.00	828.56	66.47	2,604.97
<u>A 1310.490-20-00</u>	Bus Adm BOCES Services	8,000.00	15,000.00	23,000.00	10,694.26	0.00	12,305.74
1310	BUSINESS ADMINISTRATION	277,642.00	15,000.00	292,642.00	87,811.57	151,008.52	53,821.91
<u>A 1320.400-20-00</u>	Audit Cont Expense	25,000.00	0.00	25,000.00	8,700.00	5,300.00	11,000.00
1320	AUDITING	25,000.00	0.00	25,000.00	8,700.00	5,300.00	11,000.00
<u>A 1330.450-20-00</u>	Tax Collector Supplies	200.00	0.00	200.00	0.00	0.00	200.00
1330	TAX COLLECTOR	200.00	0.00	200.00	0.00	0.00	200.00
<u>A 1345.490-00-00</u>	Purchasing BOCES	4,635.00	0.00	4,635.00	1,113.35	3,226.65	295.00
1345	PURCHASING	4,635.00	0.00	4,635.00	1,113.35	3,226.65	295.00
<u>A 1380.400-20-00</u>	Fiscal Agent Fees	7,400.00	0.00	7,400.00	0.00	7,000.00	400.00
1380	FISCAL AGENT FEE	7,400.00	0.00	7,400.00	0.00	7,000.00	400.00
13		314,877.00	15,000.00	329,877.00	97,624.92	166,535.17	65,716.91



Duanes Central School District
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Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
<u>A.1420.400-00-00</u>	Legal Contractual Expense	50,000.00	0.00	50,000.00	5,105.00	28,395.00	16,500.00
1420	LEGAL	50,000.00	0.00	50,000.00	5,105.00	28,395.00	16,500.00
<u>A.1430.400-00-00</u>	Personnel Cont Expense	1,000.00	0.00	1,000.00	533.50	466.50	0.00
<u>A.1430.490-00-00</u>	Personnel BOCES	25,500.00	0.00	25,500.00	5,684.00	11,368.00	8,448.00
1430	PERSONNEL	26,500.00	0.00	26,500.00	6,217.50	11,834.50	8,448.00
<u>A.1460.400-00-00</u>	Records Management - Contractual	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
<u>A.1460.450-00-00</u>	Records Management - Materials & Suppl	100.00	0.00	100.00	0.00	0.00	100.00
1460	RECORDS MANAGEMENT OFFICER	1,100.00	0.00	1,100.00	0.00	0.00	1,100.00
<u>A.1480.400-00-00</u>	Public Info Cont Expense	1,500.00	0.00	1,500.00	586.20	913.80	0.00
<u>A.1480.450-00-00</u>	Public Info Supplies	100.00	0.00	100.00	0.00	0.00	100.00
<u>A.1480.490-00-00</u>	Public Info BOCES	87,300.00	0.00	87,300.00	30,378.53	55,812.47	1,109.00
1480	PUBLIC INFORMATION & SERVICES	88,900.00	0.00	88,900.00	30,964.73	56,726.27	1,209.00
14		166,500.00	0.00	166,500.00	42,287.23	96,955.77	27,257.00
<u>A.1620.160-00-00</u>	Operations Non-Instnr Salary	166,434.00	0.00	166,434.00	48,921.84	101,326.68	16,185.48
<u>A.1620.161-00-00</u>	Operations Overtime	2,500.00	0.00	2,500.00	0.00	0.00	2,500.00
<u>A.1620.200-10-00</u>	Operations Equipment	97,500.00	6,400.58	103,900.58	6,400.58	48,340.72	49,159.28
<u>A.1620.400-10-00</u>	Operations Cont Expense	90,000.00	35,542.25	125,542.25	53,632.54	48,857.61	23,052.10
<u>A.1620.420-10-00</u>	Phone District	7,200.00	0.00	7,200.00	4,007.39	0.00	3,192.61
<u>A.1620.421-10-00</u>	Water Rent	8,504.00	0.00	8,504.00	3,696.00	3,804.00	1,004.00
<u>A.1620.422-00-00</u>	Sewer	70,000.00	0.00	70,000.00	0.00	60,000.00	10,000.00
<u>A.1620.430-10-00</u>	Fuel Oil	68,000.00	0.00	68,000.00	0.00	68,000.00	0.00
<u>A.1620.430-30-00</u>	Fuel Oil ES	61,000.00	0.00	61,000.00	10,373.00	50,627.00	0.00
<u>A.1620.431-10-00</u>	Electric	76,200.00	0.00	76,200.00	18,865.50	36,134.50	21,200.00
<u>A.1620.431-30-00</u>	Electric ES	49,800.00	0.00	49,800.00	11,948.16	33,051.84	4,800.00
<u>A.1620.432-10-00</u>	Propane	500.00	0.00	500.00	0.00	0.00	500.00
<u>A.1620.450-10-00</u>	Operations Supplies	120,000.00	19,789.10	139,789.10	45,852.23	58,548.85	35,388.02
<u>A.1620.490-00-00</u>	BOCES Services	43,561.00	0.00	43,561.00	7,710.00	23,967.44	11,883.56
1620	OPERATION OF PLANT	861,199.00	61,731.93	922,930.93	211,407.24	532,658.64	178,865.05
<u>A.1621.160-00-00</u>	Maint Non-Instnr Salaries	292,126.00	0.00	292,126.00	110,541.57	141,908.00	39,676.43
<u>A.1621.161-00-00</u>	Maint Overtime	13,000.00	0.00	13,000.00	1,304.23	0.00	11,695.77
<u>A.1621.200-00-00</u>	Maint Equipment	2,500.00	0.00	2,500.00	0.00	0.00	2,500.00
<u>A.1621.400-00-00</u>	Maint Cont Expense	35,535.00	9,913.37	45,448.37	11,282.00	173.00	33,993.37
<u>A.1621.450-10-00</u>	Maint Supplies	30,000.00	0.00	30,000.00	7,804.99	12,602.88	9,592.13



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Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
1621	MAINTENANCE OF PLANT	373,161.00	9,913.37	383,074.37	130,932.79	154,683.88	97,457.70
<u>A 1680.490-00-00</u>	Data Processing BOCES	38,000.00	0.00	38,000.00	11,297.88	21,655.60	5,046.52
1680	CENTRAL DATA PROCESSING	38,000.00	0.00	38,000.00	11,297.88	21,655.60	5,046.52
16	Unallocated Insurance	1,272,360.00	71,645.30	1,344,005.30	353,637.91	708,998.12	281,369.27
<u>A 1910.400-00-00</u>		58,222.00	0.00	58,222.00	56,828.00	642.00	752.00
1910	UNALLOCATED INSURANCE	58,222.00	0.00	58,222.00	56,828.00	642.00	752.00
<u>A 1930.400-00-00</u>	Judgements And Claims	250.00	0.00	250.00	0.00	0.00	250.00
1930	JUDGMENTS & CLAIMS	250.00	0.00	250.00	0.00	0.00	250.00
<u>A 1984.400-00-00</u>	Refund On Real Property Taxes	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
1984	REFUND ON REAL PROPERTY TAXES	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
<u>A 1981.490-00-00</u>	Administrative Charge BOCES	97,836.00	0.00	97,836.00	82,937.00	0.00	14,899.00
1981	BOCES ADMINISTRATIVE COSTS	97,836.00	0.00	97,836.00	82,937.00	0.00	14,899.00
19		157,308.00	0.00	157,308.00	139,765.00	642.00	16,901.00
1		2,130,320.00	86,645.30	2,216,965.30	699,417.14	1,111,972.44	405,575.72
<u>A 2010.150-10-00</u>	Curr Devel Instr Salaries	4,500.00	-2,250.00	2,250.00	2,250.00	0.00	0.00
<u>A 2010.150-30-00</u>	Curr Devel Instr Salaries ES	4,500.00	2,250.00	6,750.00	6,750.00	0.00	0.00
2010	CURRICULUM DEVEL & SUPERVISION	9,000.00	0.00	9,000.00	9,000.00	0.00	0.00
<u>A 2020.150-10-00</u>	Admin Instr Salaries	146,500.00	0.00	146,500.00	47,209.34	99,195.66	95.00
<u>A 2020.150-30-00</u>	Admin Instr Salaries ES	120,500.00	0.00	120,500.00	38,433.60	80,628.00	1,438.40
<u>A 2020.160-10-00</u>	Admin Non-Instr Salaries	75,000.00	0.00	75,000.00	20,229.59	54,446.28	324.13
<u>A 2020.160-30-00</u>	Admin Non-Instr Salaries ES	50,000.00	12,500.00	62,500.00	20,095.23	39,980.61	2,424.16
<u>A 2020.161-10-00</u>	Admin Non-Instr Salaries Subs	1,250.00	0.00	1,250.00	355.20	0.00	894.80
<u>A 2020.161-30-00</u>	Admin Non-Instr Salaries Subs ES	1,250.00	0.00	1,250.00	0.00	0.00	1,250.00
<u>A 2020.400-10-00</u>	Admin Contr Expense	2,500.00	0.00	2,500.00	1,161.84	0.00	1,338.16
<u>A 2020.400-30-00</u>	Admin Contr Expense ES	2,500.00	0.00	2,500.00	600.00	0.00	1,900.00
<u>A 2020.450-10-00</u>	Admin Supplies	1,500.00	0.00	1,500.00	0.00	0.00	1,500.00
<u>A 2020.450-30-00</u>	Admin Supplies ES	1,500.00	0.00	1,500.00	0.00	0.00	1,500.00
2020	SUPERVISION-REGULAR SCHOOL	402,500.00	12,500.00	415,000.00	128,084.80	274,250.55	12,664.65
<u>A 2060.490-00-00</u>	Reg Plan BOCES	13,575.00	0.00	13,575.00	2,968.68	5,937.32	4,669.00
2060	RESEARCH, PLANNING & EVALUAT	13,575.00	0.00	13,575.00	2,968.68	5,937.32	4,669.00
<u>A 2070.490-00-00</u>	Inserv Training BOCES	72,000.00	0.00	72,000.00	11,265.11	17,464.89	43,270.00
2070	INSERVICE TRAINING-INSTRUCTION	72,000.00	0.00	72,000.00	11,265.11	17,464.89	43,270.00
20		497,075.00	12,500.00	509,575.00	151,318.59	297,652.76	60,603.65



Duanes Central School District

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Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
<u>A 2110.110-30-00</u>	Teacher Salaries Kindergarten	167,703.00	0.00	167,703.00	18,838.36	96,412.64	52,452.00
<u>A 2110.120-30-00</u>	Teacher Salaries 1-6	1,394,806.00	0.00	1,394,806.00	224,140.22	1,097,780.23	72,885.55
<u>A 2110.130-10-00</u>	Teacher Salaries 7-12	1,871,530.00	-5,700.00	1,865,830.00	278,789.19	1,491,111.89	95,928.92
<u>A 2110.132-10-00</u>	Teacher Assistant Salaries	25,151.00	0.00	25,151.00	3,202.74	18,523.26	3,425.00
<u>A 2110.140-10-00</u>	Teacher Salaries Subs	72,000.00	0.00	72,000.00	4,723.89	66,312.81	963.30
<u>A 2110.140-30-00</u>	Teacher Salaries Subs ES	72,000.00	0.00	72,000.00	3,454.50	68,036.50	509.00
<u>A 2110.151-00-00</u>	Teacher Salaries Tutoring	8,500.00	0.00	8,500.00	49.00	0.00	8,451.00
<u>A 2110.160-10-00</u>	Non-Instnr Salaries	0.00	0.00	0.00	0.00	0.00	0.00
<u>A 2110.160-30-00</u>	Non-Instnr Salaries ES	78,226.00	-12,500.00	65,726.00	7,608.60	33,801.78	24,315.62
<u>A 2110.161-10-00</u>	Sub Aide Non-Instnr Sal	2,000.00	0.00	2,000.00	0.00	0.00	2,000.00
<u>A 2110.161-30-00</u>	Sub Aide Non-Instnr Sal ES	2,000.00	0.00	2,000.00	0.00	0.00	2,000.00
<u>A 2110.200-10-00</u>	Equipment HS	6,000.00	4,798.00	10,798.00	4,949.00	3,550.00	2,299.00
<u>A 2110.200-30-00</u>	Equipment ES	4,000.00	0.00	4,000.00	0.00	0.00	4,000.00
<u>A 2110.400-10-00</u>	Contractual Expense	100,000.00	0.00	100,000.00	11,807.26	42,201.74	45,991.00
<u>A 2110.400-30-00</u>	Contractual Expense ES	19,000.00	0.00	19,000.00	2,623.50	500.00	15,876.50
<u>A 2110.401-10-00</u>	Teacher Conferences	4,500.00	500.00	5,000.00	500.00	100.00	4,400.00
<u>A 2110.401-30-00</u>	Teacher Conferences ES	4,500.00	0.00	4,500.00	0.00	0.00	4,500.00
<u>A 2110.450-10-00</u>	General Supplies	75,300.00	39,733.48	115,033.48	50,658.48	40,521.70	23,853.30
<u>A 2110.450-30-01</u>	General Supplies ES	36,300.00	0.00	36,300.00	9,696.54	1,943.48	24,659.98
<u>A 2110.470-00-00</u>	Tuition - Regular Education	25,000.00	0.00	25,000.00	0.00	0.00	25,000.00
<u>A 2110.480-10-00</u>	Textbooks	30,000.00	934.45	30,934.45	8,339.22	973.87	21,621.36
<u>A 2110.480-30-00</u>	Textbooks ES	30,000.00	0.00	30,000.00	27,122.89	703.54	2,173.57
<u>A 2110.490-00-00</u>	Regular Education BOCES	246,106.00	-15,000.00	231,106.00	35,506.68	96,206.72	99,392.60
2110	TEACHING-REGULAR SCHOOL	* 4,274,622.00	12,765.93	4,287,387.93	692,010.07	3,058,680.16	536,697.70
21		** 4,274,622.00	12,765.93	4,287,387.93	692,010.07	3,058,680.16	536,697.70
<u>A 2250.150-10-00</u>	Special Education Instr Salary	270,000.00	-33,500.00	236,500.00	39,936.18	167,686.78	28,877.04
<u>A 2250.150-30-00</u>	PHC Instr Salary ES	320,000.00	33,500.00	353,500.00	57,267.46	296,178.45	54.09
<u>A 2250.160-10-00</u>	Special Education Non-Instnr Salary	100,000.00	0.00	100,000.00	12,927.08	49,506.06	37,566.86
<u>A 2250.160-30-00</u>	PHC Non-Instnr Salary ES	174,000.00	0.00	174,000.00	22,197.06	98,481.24	53,321.70
<u>A 2250.400-00-00</u>	Special Education Cont Expense	144,542.00	0.00	144,542.00	2,775.00	104,525.00	37,242.00
<u>A 2250.450-30-00</u>	Special Education Supplies	3,000.00	0.00	3,000.00	543.83	0.00	2,456.17
<u>A 2250.470-00-00</u>	Special Education Tuition	685,000.00	0.00	685,000.00	34,413.80	405,293.20	245,293.00
<u>A 2250.490-00-00</u>	PHC BOCES	635,410.00	0.00	635,410.00	95,928.66	539,481.34	0.00



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Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
2250	PROGRAMS-STUDENTS W/ DISABIL	2,331,952.00	0.00	2,331,952.00	265,989.07	1,661,152.07	404,810.86
<u>A 2280.490-00-00</u>	Occ Ed BOCES	318,302.00	0.00	318,302.00	56,391.40	225,565.60	36,345.00
2280	OCCUPATIONAL EDUCATION	318,302.00	0.00	318,302.00	56,391.40	225,565.60	36,345.00
22		2,650,254.00	0.00	2,650,254.00	322,380.47	1,866,717.67	441,155.86
<u>A 2610.150-10-00</u>	Library Instr Salaries	51,000.00	0.00	51,000.00	7,684.24	43,242.76	73.00
<u>A 2610.150-30-00</u>	Library Instr Salaries ES	68,800.00	0.00	68,800.00	12,494.68	56,202.32	103.00
<u>A 2610.160-30-00</u>	Library Non-Instr Salaries ES	0.00	0.00	0.00	0.00	0.00	0.00
<u>A 2610.450-10-00</u>	Library Supplies	2,500.00	0.00	2,500.00	462.14	512.87	1,524.99
<u>A 2610.450-30-00</u>	Library Supplies ES	2,500.00	0.00	2,500.00	1,491.05	791.41	217.54
<u>A 2610.460-10-00</u>	Library/Loan Program	10,000.00	0.00	10,000.00	5,444.69	1,830.31	2,725.00
<u>A 2610.460-30-00</u>	Library/Loan Program ES	10,000.00	0.00	10,000.00	7,386.81	922.86	1,690.33
<u>A 2610.490-00-00</u>	Library Services BOCES	28,391.00	0.00	28,391.00	8,342.64	16,685.36	3,363.00
2610	SCHOOL LIBRARY & AUDIOVISUAL	173,191.00	0.00	173,191.00	43,306.25	120,187.89	9,696.86
<u>A 2630.160-00-00</u>	Tech Support Non Instr Sal	59,000.00	0.00	59,000.00	18,997.84	39,663.16	339.00
<u>A 2630.220-00-00</u>	Computer Hardware	52,000.00	0.00	52,000.00	41,071.96	3,219.20	7,708.84
<u>A 2630.400-00-00</u>	Computer Cont Expense	15,000.00	22,617.75	37,617.75	21,432.75	0.00	16,185.00
<u>A 2630.450-00-00</u>	Computer Supplies	14,000.00	12,497.37	26,497.37	23,792.27	1,868.88	836.22
<u>A 2630.460-00-00</u>	Computer Software	28,000.00	0.00	28,000.00	11,306.17	498.06	16,195.77
<u>A 2630.490-00-00</u>	Computer Aided Instr BOCES	190,958.00	0.00	190,958.00	83,304.34	89,030.93	18,622.73
2630	COMPUTER ASSISTED INSTRUCTION	358,958.00	35,115.12	394,073.12	199,905.33	134,280.23	59,887.56
26		532,149.00	35,115.12	567,264.12	243,211.58	254,468.12	69,584.42
<u>A 2810.150-10-00</u>	Guidance Instr Salaries	105,000.00	2,800.00	107,800.00	25,567.92	82,209.20	22.88
<u>A 2810.160-10-00</u>	Guidance Non-Instr Salaries	26,100.00	0.00	26,100.00	8,136.71	16,752.00	1,211.29
<u>A 2810.450-00-00</u>	Guidance Supplies	2,500.00	0.00	2,500.00	521.59	1,463.49	514.92
<u>A 2810.490-00-00</u>	Guidance BOCES	3,355.00	0.00	3,355.00	2,283.44	1,071.56	0.00
2810	GUIDANCE-REGULAR SCHOOL	136,955.00	2,800.00	139,755.00	36,509.66	101,496.25	1,749.09
<u>A 2815.160-10-00</u>	Health Non-Instr Salaries	45,000.00	1,300.00	46,300.00	9,482.05	36,765.91	52.04
<u>A 2815.160-30-00</u>	Health Non-Instr Salaries ES	73,000.00	-100.00	72,900.00	10,999.66	61,900.17	0.17
<u>A 2815.400-10-00</u>	Health Cont Expense	12,500.00	474.72	12,974.72	621.72	10,574.72	1,778.28
<u>A 2815.400-30-00</u>	Health Cont Expense ES	12,500.00	0.00	12,500.00	0.00	10,100.00	2,400.00
<u>A 2815.450-10-00</u>	Health Supplies	2,000.00	226.57	2,226.57	1,240.91	226.57	759.09
<u>A 2815.450-30-00</u>	Health Supplies ES	1,500.00	0.00	1,500.00	33.70	230.26	1,236.04
2815	HEALTH SERVICES-REGULAR SCHOOL	146,500.00	1,901.29	148,401.29	22,378.04	119,797.63	6,225.62



Duanes Central School District

Appropriation Status Detail Report By Function From 7/1/2019 To 10/31/2019

Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
<u>A 2820.150-00-00</u>	Psych Instr Salaries	57,000.00	1,700.00	58,700.00	10,943.92	47,743.88	12.20
<u>A 2820.400-00-00</u>	Psych Cont Expense	500.00	0.00	500.00	0.00	0.00	500.00
<u>A 2820.450-00-00</u>	Psych Supplies/Testing Materials	600.00	0.00	600.00	0.00	0.00	600.00
<u>A 2820.490-00-00</u>	Psych. BOCES	36,000.00	0.00	36,000.00	0.00	34,420.00	1,580.00
2820	PSYCHOLOGICAL SRVC-REG SCHOOL	94,100.00	1,700.00	95,800.00	10,943.92	82,163.88	2,692.20
<u>A 2825.150-00-00</u>	Social Work Instr Salaries	136,982.00	0.00	136,982.00	22,295.76	114,378.24	308.00
<u>A 2825.450-00-00</u>	Social Work Materials & Supplies	500.00	0.00	500.00	500.00	0.00	0.00
2825	SOCIAL WORK SRVC-REG SCHOOL	137,482.00	0.00	137,482.00	22,795.76	114,378.24	308.00
<u>A 2850.150-00-00</u>	Co-Curr Instr Salaries	70,213.00	0.00	70,213.00	2,175.00	57,924.00	10,114.00
<u>A 2850.160-00-00</u>	Co-Curr Non-Instr Salaries	500.00	0.00	500.00	0.00	0.00	500.00
<u>A 2850.450-00-00</u>	Co-Curr Supplies	500.00	0.00	500.00	0.00	0.00	500.00
2850	CO-CURRICULAR ACTIV-REG SCHL	71,213.00	0.00	71,213.00	2,175.00	57,924.00	11,114.00
<u>A 2855.150-10-00</u>	Athletics Instr Salaries	79,475.00	0.00	79,475.00	12,331.50	36,308.50	30,835.00
<u>A 2855.160-10-00</u>	Athletics Non-Instr Salaries	33,257.00	0.00	33,257.00	7,679.50	11,125.50	14,452.00
<u>A 2855.200-10-00</u>	Athletics Equipment	35,000.00	25,670.07	60,670.07	25,670.07	0.00	35,000.00
<u>A 2855.400-10-00</u>	Athletics Cont Expense	40,000.00	0.00	40,000.00	17,612.62	3,725.00	18,662.38
<u>A 2855.401-10-00</u>	Athletics Officials - Football	3,000.00	0.00	3,000.00	1,450.50	0.00	1,549.50
<u>A 2855.402-10-00</u>	Athletics Officials	33,000.00	0.00	33,000.00	6,690.00	0.00	26,310.00
<u>A 2855.450-10-00</u>	Athletics Supplies	35,000.00	9,924.59	44,924.59	19,602.04	7,924.85	17,397.70
<u>A 2855.451-00-00</u>	Athletics Uniforms	15,000.00	7,911.15	22,911.15	8,958.22	1,576.93	12,376.00
<u>A 2855.451-10-00</u>	Athletics Supplies - Football	12,000.00	1,433.28	13,433.28	12,342.33	22.05	1,068.90
2855	INTERSCHOL ATHLETICS-REG SCHL	285,732.00	44,939.09	330,671.09	112,336.78	60,682.83	157,651.48
28		871,982.00	51,340.38	923,322.38	207,139.16	536,442.83	179,740.39
2		8,826,082.00	111,721.43	8,937,803.43	1,616,059.87	6,033,961.54	1,287,782.02
<u>A 5510.150-40-00</u>	Trans. Director Salaries	14,000.00	0.00	14,000.00	4,220.42	8,689.18	1,090.40
<u>A 5510.160-40-00</u>	Trans Non-Instr Salaries	566,000.00	0.00	566,000.00	122,773.22	406,953.36	36,273.42
<u>A 5510.161-40-00</u>	Trans Non-Instr Salaries - Subs	40,748.00	0.00	40,748.00	6,513.53	33,891.85	342.62
<u>A 5510.162-40-00</u>	Trans Field/Sports Trips	48,000.00	0.00	48,000.00	7,594.15	34,319.36	6,086.49
<u>A 5510.163-40-00</u>	Trans Supervisor Salaries	70,000.00	0.00	70,000.00	19,869.39	41,001.61	9,129.00
<u>A 5510.200-40-00</u>	Trans Equipment	6,000.00	0.00	6,000.00	0.00	0.00	6,000.00
<u>A 5510.400-40-00</u>	Trans Cont Expense	75,000.00	0.00	75,000.00	28,263.08	12,919.42	33,817.50
<u>A 5510.450-40-00</u>	Trans Supplies	78,000.00	0.00	78,000.00	22,452.79	46,398.67	9,148.54
<u>A 5510.451-40-00</u>	Trans Gasoline	44,557.00	0.00	44,557.00	11,928.06	32,571.94	57.00



Appropriation Status Detail Report By Function From 7/1/2019 To 10/31/2019

Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
<u>A 5510.452-40-00</u>	Trans Tires	9,000.00	0.00	9,000.00	0.00	0.00	9,000.00
<u>A 5510.453-40-00</u>	Trans Oil & Antifreeze	5,000.00	0.00	5,000.00	0.00	1,500.00	3,500.00
<u>A 5510.454-40-00</u>	Trans Diesel Fuel	30,000.00	0.00	30,000.00	1,104.59	18,895.41	10,000.00
<u>A 5510.455-40-00</u>	Trans Propane	37,000.00	0.00	37,000.00	4,599.44	30,400.56	2,000.00
5510	DISTRICT TRANSPORTATION	1,023,305.00	0.00	1,023,305.00	229,318.67	667,541.36	126,444.97
<u>A 5530.400-40-00</u>	Bus Garage Cont Expense	40,000.00	19,398.00	59,398.00	19,800.77	830.59	38,766.64
<u>A 5530.422-40-00</u>	Bus Garage Sewer	8,600.00	0.00	8,600.00	0.00	7,500.00	1,100.00
<u>A 5530.430-40-00</u>	Bus Garage Fuel Oil	11,000.00	0.00	11,000.00	310.72	10,689.28	0.00
<u>A 5530.431-40-00</u>	Bus Garage Electric	7,875.00	0.00	7,875.00	1,718.86	4,781.14	1,375.00
<u>A 5530.450-40-00</u>	Bus Garage Supplies	3,500.00	1,695.00	5,195.00	1,788.75	0.00	3,406.25
5530	GARAGE BUILDING	70,975.00	21,093.00	92,068.00	23,619.10	23,801.01	44,647.89
55		1,094,280.00	21,093.00	1,115,373.00	252,937.77	691,342.37	171,092.86
5		1,094,280.00	21,093.00	1,115,373.00	252,937.77	691,342.37	171,092.86
<u>A 9010.800-00-00</u>	Employees Retirement System	250,000.00	0.00	250,000.00	60,669.91	153,193.10	36,136.99
9010		250,000.00	0.00	250,000.00	60,669.91	153,193.10	36,136.99
<u>A 9020.800-00-00</u>	NYS Teacher Retirement System	525,000.00	0.00	525,000.00	81,910.26	362,024.45	81,065.29
9020		525,000.00	0.00	525,000.00	81,910.26	362,024.45	81,065.29
<u>A 9030.800-00-00</u>	Social Security	525,000.00	0.00	525,000.00	104,318.56	400,783.13	19,898.31
9030		525,000.00	0.00	525,000.00	104,318.56	400,783.13	19,898.31
<u>A 9040.800-00-00</u>	Workers Compensation	65,000.00	0.00	65,000.00	37,534.00	0.00	27,466.00
9040		65,000.00	0.00	65,000.00	37,534.00	0.00	27,466.00
<u>A 9050.800-00-00</u>	Unemployment Insurance	20,000.00	0.00	20,000.00	0.00	0.00	20,000.00
9050		20,000.00	0.00	20,000.00	0.00	0.00	20,000.00
<u>A 9060.150-00-00</u>	Health Insurance Buy Back	42,000.00	0.00	42,000.00	0.00	38,000.00	4,000.00
<u>A 9060.800-00-00</u>	Health Insurance	1,935,250.00	0.00	1,935,250.00	883,229.76	1,031,770.24	20,250.00
<u>A 9060.801-00-00</u>	Dental Insurance	42,000.00	0.00	42,000.00	0.00	0.00	42,000.00
<u>A 9060.804-00-00</u>	Flexible Benefits Plan	1,000.00	0.00	1,000.00	201.60	398.40	400.00
9060		2,020,250.00	0.00	2,020,250.00	883,431.36	1,070,168.64	66,650.00
<u>A 9070.800-00-00</u>	Disability Insurance-Administration	5,000.00	0.00	5,000.00	1,164.80	1,619.20	2,216.00
9070		5,000.00	0.00	5,000.00	1,164.80	1,619.20	2,216.00
90	UNION WELFARE BENEFITS	3,410,250.00	0.00	3,410,250.00	1,169,028.89	1,987,788.52	253,432.59
<u>A 9711.600-00-00</u>	Bond Principal - Construction	1,005,000.00	0.00	1,005,000.00	380,000.00	625,000.00	0.00
<u>A 9711.700-00-00</u>	Bond Interest - Construction	663,988.00	0.00	663,988.00	36,668.75	627,319.25	0.00



Duanesb Central School District
Appropriation Status Detail Report By Function From 7/1/2019 To 10/31/2019

Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
9711		1,668,988.00	0.00	1,668,988.00	416,668.75	1,252,319.25	0.00
<u>A 9722.600-00-00</u>	Bond Principal - Bus Purchase	170,000.00	0.00	170,000.00	0.00	168,515.00	1,485.00
<u>A 9722.700-00-00</u>	Bond Interest - Bus Purchase	15,080.00	0.00	15,080.00	0.00	14,248.35	831.65
9722		185,080.00	0.00	185,080.00	0.00	182,763.35	2,316.65
97		1,854,068.00	0.00	1,854,068.00	416,668.75	1,435,082.60	2,316.65
<u>A 9901.930-00-00</u>	Transfer To Lunch Fund	25,000.00	0.00	25,000.00	0.00	0.00	25,000.00
<u>A 9901.950-00-00</u>	Transfer To Special Aid Fund	25,000.00	0.00	25,000.00	0.00	0.00	25,000.00
9901	INTERFUND TRANSFERS	50,000.00	0.00	50,000.00	0.00	0.00	50,000.00
99		50,000.00	0.00	50,000.00	0.00	0.00	50,000.00
9		5,314,318.00	0.00	5,314,318.00	1,585,697.64	3,422,871.12	305,749.24
	Fund ATotals:	17,365,000.00	219,459.73	17,584,459.73	4,154,112.42	11,260,147.47	2,170,199.84
	Grand Totals:	17,365,000.00	219,459.73	17,584,459.73	4,154,112.42	11,260,147.47	2,170,199.84



Duanesburg Central School District
Budget Transfer Schedule Report For A - 2: Budget Transfer

Ref Number	Account	Date	Budget Transfer Description	Account Description	Detail Description	Approval Status	Transfer Out	Transfer In
<u>356</u>		10/29/2019	adjustments for BOCES and payroll			Not Required		
	A 1310.490-20-00		Bus Adm BOCES Services				15,000.00	15,000.00
	A 2110.490-00-00		Regular Education BOCES				15,000.00	
	A 2250.150-10-00		Special Education Instr Salary				30,000.00	
	A 2250.150-30-00		PHC Instr Salary ES					30,000.00
	A 2815.160-10-00		Health Non-Instr Salaries					100.00
	A 2815.160-30-00		Health Non-Instr Salaries ES				100.00	

Grand Totals: 45,100.00 45,100.00 45,100.00

Net Amount: 0.00

Number of Budget Transfers: 1

Account Distribution Totals

Account	Description	Debits	Credits
A 1310.490-20-00	Bus Adm BOCES Services	0.00	15,000.00
A 2110.490-00-00	Regular Education BOCES	15,000.00	0.00
A 2250.150-10-00	Special Education Instr Salary	30,000.00	0.00
A 2250.150-30-00	PHC Instr Salary ES	0.00	30,000.00
A 2815.160-10-00	Health Non-Instr Salaries	0.00	100.00
A 2815.160-30-00	Health Non-Instr Salaries ES	100.00	0.00

Fund A Totals: 45,100.00 45,100.00

Grand Totals: 45,100.00 45,100.00



Duanesburg Central School District
Revenue Status Report From 7/1/2019 To 10/31/2019

Account	Description	Budget	Adjustments	Revised Budget	Revenue Earned	Unearned Revenue
<u>A 1001</u>	Real Property Taxes	7,181,268.65	0.00	7,181,268.65	7,181,268.65	0.00
<u>A 1085</u>	Star Reimbursement	890,832.35	0.00	890,832.35	890,832.35	0.00
<u>A 1090</u>	Interest & Penalties On Taxes	8,500.00	0.00	8,500.00	3,237.87	5,262.13
<u>A 2401</u>	Interest And Earnings	10,000.00	0.00	10,000.00	3,970.26	6,029.74
<u>A 2413</u>	Rental Of Real Property - Boces	1,000.00	0.00	1,000.00	0.00	1,000.00
<u>A 2655</u>	Sale Of Excess Material	0.00	0.00	0.00	4,751.50	-4,751.50
<u>A 2690</u>	Other Compensation For Loss	0.00	0.00	0.00	222.12	-222.12
<u>A 2700</u>	Medicare Part D	0.00	0.00	0.00	32,010.46	-32,010.46
<u>A 2701</u>	Boces-Refund Prior Years Expense	25,000.00	0.00	25,000.00	0.00	25,000.00
<u>A 2703</u>	Other-Refund Prior Years Expense	45,000.00	0.00	45,000.00	7,767.36	37,232.64
<u>A 2770</u>	Other Unclassified Revenues	145,500.00	0.00	145,500.00	1,050.26	144,449.74
<u>A 3101</u>	Basic Formula Aid	5,333,459.00	0.00	5,333,459.00	383,858.56	4,949,600.44
<u>A 3101..1</u>	Excess Cost Aid	1,438,984.00	0.00	1,438,984.00	0.00	1,438,984.00
<u>A 3102</u>	Lottery Aid	685,000.00	0.00	685,000.00	789,516.86	-104,516.86
<u>A 3102..1</u>	Lottery Grant	290,113.00	0.00	290,113.00	72,528.23	217,584.77
<u>A 3102..2</u>	Commercial Gaming Grant	40,000.00	0.00	40,000.00	0.00	40,000.00
<u>A 3103</u>	Boces Aid	554,601.00	0.00	554,601.00	0.00	554,601.00
<u>A 3260</u>	Textbook Aid	43,000.00	0.00	43,000.00	10,785.00	32,215.00
<u>A 3262</u>	Computer Software Aid	11,000.00	0.00	11,000.00	0.00	11,000.00
<u>A 3262..1</u>	Computer Hardware Aid	11,593.00	0.00	11,593.00	0.00	11,593.00
<u>A 3263</u>	Library Loan Program	5,101.00	0.00	5,101.00	0.00	5,101.00
<u>A 4601</u>	Medicaid	25,000.00	0.00	25,000.00	0.00	25,000.00
A Totals:		16,744,952.00	0.00	16,744,952.00	9,381,799.48	7,363,152.52
Grand Totals:		16,744,952.00	0.00	16,744,952.00	9,381,799.48	7,363,152.52

DUANESBURG CENTRAL SCHOOL DISTRICT

TREASURER'S MONTHLY REPORT
For The Month Ended October 31st, 2019

	Multi Fund Account					Total	Capital Fund		Dental Reserve
	General	School Lunch	Federal	Scholarships	Trust & Agency		Checking	Checking	
Available Cash Balance as Reported at the End of Preceding Month	\$8,074,475.72	\$11,124.32	\$80,531.52	\$55,758.99	\$116,653.92	\$5,527,981.46	\$49,437.70	\$317,532.92	
Add:									
Receipts: Collected During the Month:									
Real Property Taxes	2,741,533.00	0.00	0.00	0.00	0.00	<u>\$2,741,533.00</u>	0.00	0.00	0.00
Penalties on Taxes	3,237.87	0.00	0.00	0.00	0.00	<u>\$3,237.87</u>	0.00	0.00	0.00
Star Reimbursement	0.00	0.00	0.00	0.00	0.00	<u>\$0.00</u>	0.00	0.00	0.00
State & Federal Aid	931,985.09	9,011.00	27,398.00	0.00	0.00	<u>\$968,394.09</u>	0.00	0.00	0.00
Interest & Earnings on Investments	3,004.89	0.00	0.00	0.00	0.00	<u>\$3,004.89</u>	6.30	54.36	0.00
Tuition & Charges for Services	0.00	0.00	0.00	0.00	0.00	<u>\$0.00</u>	0.00	0.00	0.00
Sales	0.00	11,240.15	0.00	0.00	0.00	<u>\$11,240.15</u>	0.00	0.00	0.00
Payroll & Interfund Transfers	0.00	0.00	0.00	0.00	624,154.57	<u>\$624,154.57</u>	0.00	5,485.48	0.00
Miscellaneous Receipts	36,744.28	86.03	0.00	0.00	15,687.50	<u>\$52,517.81</u>	0.00	0.00	0.00
Redeem/Decrease Investments	0.00	0.00	0.00	0.00	0.00	<u>\$0.00</u>	0.00	0.00	0.00
Total Receipts	3,716,505.13	20,337.18	27,398.00	0.00	639,842.07	<u>\$4,404,082.38</u>	6.30	5,539.84	0.00
Less:									
Disbursements: Used During the Month:									
By Check	489,222.39	15,445.22	41,811.52	0.00	12,575.39	<u>\$559,054.52</u>	24,500.00	0.00	0.00
By Phone, Wire, Payroll Transfer	587,735.58	5,727.36	25,859.73	0.00	592,274.17	<u>\$1,211,596.84</u>	0.00	0.00	0.00
Available Cash Balance At End of Month	\$10,714,022.88	\$10,288.92	\$40,258.27	\$55,758.99	\$151,646.43	<u>\$10,971,975.49</u>	<u>\$24,944.00</u>	<u>\$323,072.76</u>	

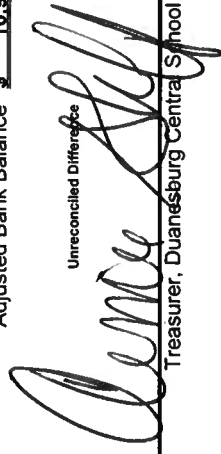
Account Code: A200/A203/A200.1 C200/C200.1/C200.2 F200/F200.1 TE & TN200 TA200/202/200.2 H200/H200 TA200.3

Reconciliation with Bank Statement:

Balance per bank statements:	Checking	\$ 10,098,566.79	\$	49,444.00	\$	323,072.76
	NBT Lunch Cking	\$ 36,339.76				
	Deposit Acct	\$ 1,237,679.24				
	Transfer Account	\$ 38,648.91				
	Total	\$ 11,411,234.70				
	Less: Outstanding Checks	(\$438,092.64)	\$	(24,500.00)	\$	-
	Add: Deposits in Transit	\$696.83	\$	-	\$	-
	Other Credits	\$0.00	\$	-	\$	-
	Other Debits: Due to ECA account	\$0.00	\$	-	\$	-
	Less: ERS outstanding	(\$1,863.40)	\$	-	\$	-
	Adjusted Bank Balance	\$ 10,971,975.49	\$	24,944.00	\$	323,072.76

Unreconciled Difference

\$0.00


 Treasurer, Duanesburg Central School District

I certify that the above balances are in agreement with the bank statements, as reconciled.

To be approved by Board of Education on December 10, 2019

Substitute Teachers through BOCES Substitute Service – These people have been screened by BOCES Substitute Service:

Benjamin Philips

Michael Rufo

Meghan Watson

Duanesburg Central School District

2020-2021 SCHOOL YEAR BUDGET PLANNING CALENDAR

Board of Education Meetings & Budget Work Sessions ~ 6:30 p.m. Joe Bena Auditorium (open to public)

The Board will tentatively adopt the budget on April 7th so your input is important prior to that date.
Duanesburg CSD web site is www.duanesburg.org

- Tuesday, Nov. 12, 2019 ~ Board of Education Meeting - (Review Budget Planning Calendar for adoption on Dec. 10)
- Tuesday, Dec. 10 ~ Board of Education Meeting - Adopt Budget Planning Calendar, Budget discussion & establish parameters
- Tuesday, Jan. 14, 2020 ~ Board of Education Meeting – Budget work/discussion
- Tuesday, Jan. 28 ~ Board of Education Meeting – Budget work/discussion
- Tuesday, Feb. 11 ~ BOE Meeting/Budget Work Session
- Tuesday, Feb. 25 ~ BOE Meeting/Budget Work Session
- Friday, Feb. 28 ~ Submit Tax Levy limit to the Office of State Comptroller by March 1
- Tuesday, March 10 ~ BOE Meeting & Budget Work Session
- Tuesday, March 24 ~ BOE Meeting & Community Budget Presentation
- Friday, April 3 ~ Gazette Legal Notice #1 of 4 at least 45-49 days before Meeting, to be published 4 times
- Tuesday, April 7 ~ Board of Education Meeting - Adopt Budget
- Wednesday, April 8 ~ Submit Property Tax Report Card to SED & local newspaper (within 24 hours of adoption)
- Monday, April 20 ~ Last day to submit Board of Education Petitions. Two 3-year term seats are open: Camille Siano Enders and Jennifer Sexton and one 1-year term to fulfill the vacancy left by the resignation of Joshua Menzies, currently filled by Henry “Dirk” Felton, whose term shall expire on June 30, 2021. Petitions are due by 5:00 p.m. at the Central Office.
- Tuesday, April 21 ~ Drawing for Board of Education Candidate Ballot position, NYS Education Law 2032 2b, day after petitions are due
- Wednesday, April 22 ~ Gazette Legal Notice #2 of 4
- Wednesday, April 22 ~ Special Board of Education Meeting to vote on BOCES Admin. Budget – time to be determined/Central Office
- Wednesday, April 29 ~ Absentee Ballot applications available on line and at Central Office
- Tuesday, May 5 ~ Public Budget Hearing (Presentation of Adopted Budget) followed by Board of Ed. Meeting – Adopted Budget available to public
- Wednesday, May 6 ~ Gazette Legal Notice #3 of 4
- Tuesday, May 12 ~ “Meet the Candidates” Night @ 7:00 pm, Joe Bena Auditorium, sponsored by PTA
- Friday, May 8 ~ Mail Budget Notice (Budget Newsletter)
- Monday, May 18 ~ Gazette Legal Notice #4 of 4
- Tuesday, May 19 ~ **Annual Budget Vote/BOE Election – 1:00 to 9:00 pm/ES Lobby** followed by a brief BOE meeting to announce budget and BOE election results.

Adopted by BOE:

**** Anticipated Executive Session in Central Office conference room following Regular Board meeting with no action anticipated being taken after. ****

DUANESBURG CENTRAL SCHOOL DISTRICT

TOWN OF DUANESBURG

November 12, 2019

Board Meeting

6:30 P.M. in Joe Bena Auditorium

Mission

We will provide students of every ability the support, dedication, quality instruction and experiences they need as they strive to fulfill their dreams and aspirations for the future.

Board Goals

1. To provide opportunities to improve overall student success by developing and recognizing student achievement in all areas.
2. Ensure and secure the district’s fiscal stability while delivering exceptional educational results at a cost appropriate to the community's economic condition.
3. Continue to nurture, support and improve the school district culture of a safe, welcoming and inclusive climate with a strong emphasis on effective strategies that support all students.
4. Continually evaluate, maintain and improve facilities that address the current and future needs of our district and provide students, employees and community members with an inviting, safe, efficient and modern infrastructure.
5. Continually explore methods to provide concise, clear and consistent two-way communication among all school and community members.
6. Identify and partner with resources that will assist us in the fulfillment of our mission.

ROLL CALL: Pres. Camille Siano Enders VP Deb Grier Jennifer Sexton
 Shayne Mitchell Teresa Wood-Irvin Dianne Grant Henry “Dirk” Felton

MEETING CALLED TO ORDER at 6:32 p.m. by President Siano Enders.

Also Present: Superintendent Macri, Business Official Rivenburg, Principal Conover, Principal Marvin, Athletic Director Hardenstine

SALUTE TO THE FLAG

AGENDA CHANGES – additions and/or deletions

PRESENTATION – Jim Graham – Synthesis Architects, LLP. – capital projects for ES/HS 2020-2022

PRINCIPALS’ REPORTS/UPDATES

- ✓ Principal Conover – last Thursday, the 4th grade went to GE Research in Niskayuna
- ✓ Principal Marvin – The students performed the play, “Seussical” & did a great job.
 Next Friday there will be a PD day & Michelle Irons, math coach, will work with teachers.
 HS teachers are putting on a Thanksgiving dinner
 Eagles Outlet was painted last week, getting close for a soft opening by Christmas. Many donations have been received.
- ✓ AD Hardenstine – XC teams – girls placed 8th & boys 4th overall
 Andy Drescher was a section champion along with state champion, received the State Sportsmanship award.

Swim team placed 3rd in section. Abby O’Donnell swam the 100 back & 200 IM at states. Girls’ soccer chose the Wounded Warriors & at the ES Veteran’s ceremony, presented a \$600 check.

Awards ceremony this Thursday at 5:30. The Booster Club does the dinner.

Sports committee met-discussed rebranding the gym, where the stage used to be. Idea presented to Student Council.

STUDENT LIAISON – Abby O’Donnell –

Student Council will work with Sports Committee & put info out to other students for their input on rebranding the gym. There will be a poster competition on what our branding will be.

There will be a Christmas Giving Tree to a local charity & will collect donations.

The whole swim team went to sectionals.

PRIVILEGE OF THE FLOOR

SUPERINTENDENT’S STATUS REPORT/UPDATE

✓ Superintendent Macri – Jeff Ziegler is in the audience

NYSED & Board of Regents is looking at the graduation process/requirements and will be discussing the Regents exams & Special Education segment

PRESENTATION/APPROVAL OF BOE MINUTES FOR ACTION:

Recommendation that the Board of Education approve the minutes of the October 22, 2019 meeting as submitted.

Motion by Board Member Grant, seconded by Board Member Mitchell.

In favor: 7

Opposed: 0

Motion Carried

NEW BUSINESS: BOE STANDING COMMITTEE REPORT – (2019-20 MEMBERS)

Audit Committee – Dianne Grant (chair), Teresa Wood-Irvin – Met 10/29, audit was wonderful; met everything, we’re in good financial standing.

Buildings & Grounds Committee –Shayne Mitchell (chair), Jennifer Sexton – Mtg scheduled for 11/18 8:30-10:00.

Education Committee – Jennifer Sexton (chair), Teresa Wood-Irvin, Deb Grier –Met 11/12 to review goals, staffing, curriculum for 202/2021 school year.

Employee Relations Committee – Camille Siano Enders (chair), Deb Grier, Dianne Grant – Met 11/5, working on negotiating contracts

Policy Committee – Teresa Wood-Irvin (chair), Shayne Mitchell – Met 10/28 and are still working through the 7000 policy section.

Public Relations Committee – Deb Grier (chair), Jennifer Sexton – no mtg

FINANCIAL ITEMS:

- 1. Accept Claims Auditor’s Comments on October 16 & 30, 2019 reports.

General Warrant	# 8	\$ 119,318.04
	9	425,119.60
Capital Warrant	# 3	\$ 24,500.00

Motion by Board Member Wood-Irvin, seconded by Board Member Grant.

In favor: 7

Opposed: 0

Motion Carried

2. Accept External Audit Reports.

Recommendation that the Duanesburg Board of Education accept the external Audit Reports as provided and recommended by the business official.

Motion by Board Member Felton, seconded by Board Member Mitchell.

In favor: 7

Opposed: 0

Motion Carried

3. Accept Audit Response Management Letter.

Recommendation that the Duanesburg Board of Education accept the Audit Management Response letter as recommended by the superintendent and business official.

Motion by VP Grier, seconded by Board Member Sexton.

In favor: 7

Opposed: 0

Motion Carried

4. Approve Agreement with Guilderland CSD.

Recommendation that the Duanesburg Board of Education approve the agreement between Guilderland Central School District and Duanesburg Central School District for September 1, 2019 – June 30, 2020 as recommended by the business official. This agreement shall not be binding on the parties until authorized and signed by each party’s respective representatives.

Motion by Board Member Sexton, seconded by Board Member Felton.

In favor: 7

Opposed: 0

Motion Carried

OTHER ITEMS:

1. Approve CSE minutes.

Recommendation that the Duanesburg Board of Education approve the CSE minutes of October 16, 17, 22, 23, 24, 25, 28 & 31, 2019 meetings as submitted.

Motion by Board Member Wood-Irvin, seconded by Board Member Grant.

In favor: 7

Opposed: 0

Motion Carried

2. Approve Revised Safety Plan.

Recommendation that the Board of Education approve the following revised policy as recommended by the superintendent:

District-Wide School Safety Plan

Motion by Board Member Mitchell, seconded by VP Grier.

In favor: 7
Opposed: 0

Motion Carried

PERSONNEL ITEMS:

1. Accept Resignation.

Recommendation that the Board of Education accept the resignation of Michele Reyes, substitute bus monitor, effective October 11, 2019.

Motion by Board Member Sexton, seconded by VP Grier.

In favor: 7
Opposed: 0

Motion Carried

2. Approve Appointment of Interim Superintendent of Schools.

BE IT RESOLVED, that the Board of Education of the Duanesburg Central School District hereby appoints Jeffery Ziegler as Interim Superintendent of Schools, commencing November 12, 2019, until such time a full time superintendent is chosen, but no later than June 30, 2020, and approves the agreement dated November 12, 2019.

Motion by Board Member Sexton, seconded by Board Member Mitchell.

In favor: 7
Opposed: 0

Motion Carried

OATH OF OFFICE TO INTERIM SUPERINTENDENT OF SCHOOLS – District Clerk Junge administers the Oath of Office to Jeffery Ziegler

3. Approve Appointments.

Recommendation that the Duanesburg Board of Education approve the following appointments as recommended by the superintendent and athletic director. ECA appointments are for the applicable 2019-20 school year/sport season - beginning with pre-season practice and ending at the conclusion of the season, including sectional play. All appointments are “employees at will” and the appointment at this time does not guarantee employment for the entire school season/term/year.

BOCES Substitute list

J Adam Cole
Ryan Patrie

Varsity Softball Coach
Modified Wrestling Coach

Mark Burchardt
Barbara Aker

JV Wrestling Coach
Full-time evening cleaner effective November 27, 2019

Motion by VP Grier, seconded by Board Member Grant.

In favor: 7
Opposed: 0

Motion Carried

4. Approve appointment.

BE IT RESOLVED that the Board of Education of the Duquesne Central School District hereby appoints Karen Lancto to the position of Human Resource/Payroll effective November 18, 2019. Such appointment is a probationary appointment, in effect for 52 weeks, effective November 18, 2019.

Motion by Board Member Wood-Irvin, seconded by Board Member Sexton.

In favor: 7
Opposed: 0

Motion Carried

DISCUSSION:

2020-21 Budget planning calendar – ok to approve at 12/10/19 mtg
Policy 7440 – Student Voter Registration and Pre-Registration - 1st read – should we add “absentee” info to policy?

Motion by VP Grier, seconded by Board Member Sexton, to enter into executive session to discuss contract negotiations with no anticipated action being taken after.

In favor: 7
Opposed: 0

Motion Carried

Recess and move of executive meeting to the Central Office Conference room at 7:36 p.m.

INTO ANTICIPATED EXECUTIVE SESSION at 7:42 p.m.

OUT OF EXECUTIVE SESSION at 8:38 p.m.

Motion by Board Member Sexton, seconded by Board Member Grant.

In favor: 7
Opposed: 0

Motion Carried

Meeting adjourned at 8:39 pm.

Motion by Board Member Grant, seconded by VP Grier.

In favor: 7
Opposed: 0

Motion Carried

ADDENDUM November 12, 2019 BOE Meeting

DUANESBURG CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION MEETING

PERSONNEL ITEM:

5. Approve Appointments.

Recommendation that the Duanesburg Board of Education approve the following appointments as recommended by the superintendent and athletic director. ECA appointments are for the applicable 2019-20 school year/sport season - beginning with pre-season practice and ending at the conclusion of the season, including sectional play. All appointments are “employees at will” and the appointment at this time does not guarantee employment for the entire school season/term/year.

Alexandria Tedeschi
Philip Carducci

Cheerleading Coach
Modified Boys’ Basketball Coach

Motion by VP Grier, seconded by Board Member Sexton.

In favor: 7

Opposed: 0

Motion Carried

ADDENDUM #2 TO November 12, 2019 BOE Meeting

DUANESBURG CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION MEETING

PERSONNEL ITEM:

6. Approve Appointment.

Recommendation that the Duanesburg Board of Education approve the following appointment as recommended by the superintendent. The appointment is pending fingerprint clearance. All appointments are “employees at will” and the appointment at this time does not guarantee employment for the entire school term/year.

Jacob Carlson

Part-time Hourly Cleaner including weekends/substitute
effective 11/16/19

Motion by Board Member Grant, seconded by Board Member Wood-Irvin.

In favor: 7

Opposed: 0

Motion Carried

Dates to remember:

November	15	K-12 Report Cards Posted
	21	K-12 Evening Parent-Teacher Conferences, 6 – 8:30 p.m.
	22	Staff Development Day – No Students K-6 Parent-Teacher Conferences
	27-29	Thanksgiving Recess – No School
December	5	Bus Drill ES Winter Concert, 6:30 pm, Joe Bena Auditorium
	6	Bus Drill rain date
	10	BOE meeting, 6:30 pm, Joe Bena Auditorium
	17	Jr/Sr HS Winter Concert, 6:30 pm, Joe Bena Auditorium
	19	ES Holiday Sing-Along
	20	K-12 Interim reports posted
	23-1/3	Holiday Recess – No School
January	6	School reopens

Respectfully submitted,

Celeste E Junge
District Clerk

POLICY

2019

7440

Students

SUBJECT: STUDENT VOTER REGISTRATION AND PRE-REGISTRATION

The District recognizes the importance of voting and civic engagement. As such, the District seeks to encourage student voter registration and pre-registration. A person who is at least sixteen years of age and who is otherwise qualified to register to vote may pre-register to vote, and will then be automatically registered to vote upon reaching the age of eligibility as provided by law.

The District promotes student voter registration and pre-registration through the following means:

- a) Collaborating with county boards of elections to conduct voter registration and pre-registration in the District's high school(s); and
- b) Encouraging voter registration and pre-registration at various student events throughout the year.
- c) Create opportunities for students to pre-register/register on line during the school day.
- d) Place a link on the district's website for students and community members to access online voter registration.
- e) Utilize district communication throughout the school year to remind individuals of ability to pre-register/register and use absentee ballot.
- f) Student leadership groups such as Student Council and Participation in Government will create programs/opportunities to encourage pre-registration/registration.

The completion and submission of voter registration or pre-registration forms will not be a course requirement or graded assignment for District students.

Election Law § 5-507

1st Read & review: 11/12/19

2nd Read and Adoption: 12/10/19

Duanesburg Central School District
Reserve Fund Report and Analysis
2018-2019 Year-End Summary Report – Final
Board of Education Review/Approval

Prepared By:
Jeff Rivenburg
Business Official

Overview

The New York State Comptroller's guidance on the Reserve Fund describes the importance of Reserve Funds for good financial management.

“Saving for future projects, acquisitions, and other allowable purposes is an important planning consideration for local governments and school districts. Reserve funds provide a mechanism for legally saving money to finance all or part of future infrastructure, equipment, and other requirements. Reserve funds can also provide a degree of financial stability by reducing reliance on indebtedness to finance capital projects and acquisitions. In uncertain economic times, reserve funds can also provide officials with a welcomed budgetary option that can help mitigate the need to cut services or to raise taxes. In good times, money not needed for current purposes can often be set aside in reserves for future use.”

The establishment and funding of reserves is an important consideration in the maintenance of a sound financial plan for any school district. Strict adherence to state laws is required to ensure reserves are both legal and appropriate. Adequately funded reserves are vital to the long-term health and stability of the school district.

The Duanesburg Central School District believes that the judicious use of reserves reduces long-term borrowing costs, smooths large fluctuations in tax rates, and minimizes the possibility of mid-year budget cuts which could have a direct impact on students. We believe it is in the best interest of students, staff, and taxpayers to prudently establish and use reserves to weather the financial storms and uncertainties that can occur throughout a school year.

Since New York State law mandates that expenditures can be no greater than the budget approved by the voters in May each year, Duanesburg Central School District budgets conservatively to ensure that unanticipated expenditures do not result in mid-year cuts that could have an immediate impact on students and/or staff. This practice has allowed the District to weather revenue reductions, state aid holdbacks, increases in expenditures such as transportation or Special Education, and other negative adjustments without impacting instructional programs. However, conservative budgeting can also result in budget surpluses at year-end. The Board of Education reviews budget surpluses via the annual Fund Balance Report and determines the best use of these surpluses including transfers to voter or Board approved reserves, or to a reduction in the ensuing year tax levy.

Legally established reserves can provide many benefits to the school district and to its taxpayers. However, these reserves can also cause confusion when not utilized and/or their purpose is not clearly understood by the community.

Reserves

As stated, the Board is responsible for appropriately managing the financial affairs of the District. Reserves may be established by the Board in accordance with applicable laws. Money set aside in reserves must be used in compliance with statutory provisions which determine how reserves are established and how they may be funded, expended, and/or discontinued. Generally, school districts are not limited as to how much money can be held in reserves. However, reserve balances must be reasonable.

Funding reserves at greater than reasonable levels contributes to real property tax levies that are higher than necessary because the excessive reserve balances are not being used to fund operations. The Board is responsible for developing a formal plan for the use of its reserves, including anticipated use and need of reserve funds and how and when disbursements should be made. By maintaining excessive and/or

unnecessary reserves, the Board and District officials may miss opportunities to lower the property tax burden and/or funds from being used to meet District needs.

Best Practices for Reserves

1. Familiarize yourself, the administrative team and the Board of Education as to the purpose and rules of Reserves Funds. Attached are Reserve Funds available to school districts and BOCES. But not all school districts or BOCES can establish each of the listed funds. For example, the big five school districts, school districts with more than 125,000 inhabitants, cannot use the Insurance Reserve Fund, Employee Benefit Accrued Liability Reserve Fund or the Retirement Contribution Reserve Fund. Only a BOCES can use the Career Education Instructional Equipment Reserve Fund.
2. Share the New York State Comptroller's guidance document with interested parties. The document can be found at the link noted below in the resource section.
3. Review your district's reserve funds annually to assure that the funding level is appropriate based on the prescribed purpose of the Reserve Fund. Share an update with the Superintendent and Board of Education.
4. When establishing a Reserve Fund, document the reasons and the dollar amount. Keep a record of discussion with the Board of Education and any Board action. Keep the documentation in the business office.
5. Share information with your external auditor during the school year as you make changes to Reserve Funds.
6. If the district changes the level of funding in a reserve fund, document the reasons, inform the Board of Education and keep a copy of the resolution in the business office.

Resources

- New York State Office of State Comptroller guidance document: This document outlines all of the Reserves available to municipalities and school districts.
 - <http://osc.state.ny.us/localgov/pubs/lgm/reservefunds.pdf>
- New York State Office of State Comptroller Local Government and School Accountability Accounting Releases: The state may create new reserves or clarify requirements related to a reserve. This information is released in a bulletin. Bulletins can be found at this link:
 - <http://osc.state.ny.us/localgov/pubs/releases/pastreleases.htm>

The following is a report/analysis of the End of Year status and internal controls over Reserve Funds at Duanesburg Central School District:

Summary of Reserve Funds for Budget Year

The district funded the Capital Reserve fund and created a TRS Reserve Fund at the end of the fiscal year. There was no usage of Reserve funds in the 2018-19 general budget.

Reserve for Encumbrances (Also known as Fund Balance)

Funding Goal - Each year the reserve amount is equal to the outstanding purchase order obligations to be satisfied in the following school year.

Purpose – This reserve allows outstanding encumbrances remaining at the end of a school year to be carried over to the next school year.

Funding Methods – The funding is realized from revenue gleaned from the prior school year.

Use of Reserve – The reserve is used to liquidate purchase orders and requisitions from prior school years.

Monitoring of Reserve – The reserve will be monitored by the Superintendent and Business Official.

Caution – This reserve exists only for so long as there exists an encumbrance (eg. P.O.) to match the funds in the reserve.

Tax Certiorari Reserve

This fund is no longer carrying a balance as established by BOE. No judgements or claims existing at this time.

Employees Benefit Accrued Liability Reserve (EBLAR)

Funding Goal – Not to exceed actuarial projections prepared by State Aid Planning.

Funding Level – The current amount of the fund is \$33,123 (Fixed per guidance promulgated by the New York State Comptroller's Office). If the District determines that such an account is no longer needed or is overfunded, monies may be transferred to a reserve fund established under Education Law §3651, but only to the extent that the monies in the employee benefit accrued liability reserve fund exceed a sum sufficient to pay all liabilities incurred or accrued against the employee benefit accrued liability fund, as certified to the governing board by the fiscal and legal officers of the local government prior to the discontinuance of the fund. Consequently, the Business Official and Superintendent, working in concert with the external auditor and the board of education, will transfer excess EBLAR reserve funds to the Retirement Contribution (ERS) or unemployment reserves pending BOE approval.

Purpose – The purpose of this fund is to pay accrued benefits due to employees upon termination of service for vacation, sick, leave, personal leave, etc.

Funding Methods – The source from which the funds will be obtained can include all of the following: unappropriated fund balance from the general fund as determined by the Board of Education, interest income related to the investment of monies in the fund, and any other additional monies thereafter authorized by the voters of the District.

Use of Reserve – This reserve is used to pay for employee compensated absences upon termination of employment from the school district. Recent amendments to General Municipal Law allows for use of the reserve as a revenue to cover the amount equivalent to a district’s remaining gap elimination adjustment or the dollar value of excess funding remaining in the fund as determined by the Comptroller.

Monitoring of Reserve – The reserve is monitored by the Superintendent and Business Official.

Employee Retirement Contribution (ERS) Reserve Fund

Funding Goal – A minimum funding level equivalent to the value of five consecutive years as of the close of the current year.

Funding Level – The current funding level is \$1,045,483.

Purpose - This reserve is used to pay for district expenses to the NYS Employee’s Retirement System only.

Funding Methods – Funds are placed in this reserve from excess fund balance.

Use of Reserve – Funds are to be appropriated against ERS billings for the current budget year.

Monitoring of Reserve – This reserve is monitored by the Superintendent and Business Official.

Teacher Retirement Contribution (TRS) Reserve Fund (Sub Fund)

Funding Goal – Annual contribution cannot exceed 2% of the total compensation or salaries of all teachers employed by the district who are members of TRS paid during the immediately preceding fiscal year. A maximum level of funding will not exceed 10% of the total compensation or salaries of all teachers employed by the district who are members of TRS paid during the immediate preceding fiscal year.

Funding Level – The current funding level is \$99,565

Purpose - This reserve is used to pay for district expenses to the NYS Teacher’s Retirement System only.

Funding Methods – Funds are placed in this reserve from excess fund balance.

Use of Reserve – In the event of TRS budget shortfalls funds are to be appropriated against TRS billings for the current budget year.

Monitoring of Reserve – This reserve is monitored by the Superintendent and Business Official.

Unemployment Insurance Reserve

Funding Goal – Currently, reserve balance represents approximately 2.46% of the 2018-19 budgeted salaries.

Funding Level – This reserve is funded at \$180,233.

Purpose – This reserve can be used to pay the cost of reimbursement to the New York State Unemployment Insurance Fund for unemployment benefit payments to claimants.

Funding Methods – This reserve may be established by a board resolution and funded by budgetary appropriations or other funds as may be legally appropriated.

Use of Reserve – In accordance with the law, this reserve may be used at the discretion of the Superintendent and Business Official specifically to offset expenses tied to unemployment insurance claims related to employee attrition.

Monitoring of Reserve – This reserve is monitored by the Superintendent and Business Official.

Property Loss Reserve

Funding Goal – An amount that is deemed adequate to offset any minor property loss that occurs.

Funding Level – This reserve is funded at \$62,159.

Purpose – This reserve is available to cover property loss and liability claims.

Funding Methods – This may be funded by budgetary appropriations or other funds such as excess fund balance. The total amount of the appropriated reserve cannot exceed 3% of the annual budget.

Use of Reserve – In accordance with law, this reserve may be used without referendum to offset expenses related to property loss.

Monitoring of Reserve – This reserve is monitored by the Superintendent and Business Official.

Workers' Compensation

Funding Goal – An amount that is deemed adequate to offset the costs of workers' compensation benefits for the District.

Funding Level – This reserve will be funded as deemed appropriate.

Purpose – This reserve is to pay compensation and benefits, medical, hospital or other expenses authorized by Article 2 of the Workers' Compensation Law and to pay the expenses of administering a self-insurance program.

Funding Methods – This reserve will be funded from excess fund balance or by budgetary appropriations.

Use of Reserve – This reserve will be used for pay for workers' compensation benefits.

Monitoring of Reserve – This reserve is monitored by the Superintendent and Business Official

The District has a balance of \$75,000 in this reserve as of June 30, 2019. In fiscal year 2018-19 our expenses did not exceed our budget. The reserve remained with approximately one year of expenses. As Workers' compensation expenses can rise or fall sharply from year to year we feel the budgeted level is sufficient at this time to meet current year's needs. In the instance where claims may rise/fall sharply again, an analysis will be made on the reasonableness of the balance of the reserve.

Insurance

Funding Goal – An amount that is deemed adequate to offset costs of uninsured losses, claims, actions, or judgments.

Funding Level – This reserve will be funded as deemed appropriate.

Purpose – This reserve is to fund certain uninsured losses, claims, actions, or judgments for which the local government is authorized or required to purchase or maintain insurance, with a number of exceptions. An insurance reserve fund may also be used to pay for expert or professional services in connection with the investigation, adjustment, or settlement of claims, actions, or judgments.

Funding Methods – This reserve will be funded from excess fund balance or by budgetary appropriations.

Use of Reserve – This reserve will be used to pay for uninsured losses, claims, actions or judgments.

Monitoring of Reserve – The reserve is monitored by the Superintendent and Business Official

The District has a balance of \$733,000 in this reserve as of June 30, 2019.

Capital Reserve

Funding Goal – To be used in future Capital Project work through the use of fund balance which will reduce the need for district borrowing.

Funding Level – This reserve's current funding amounts to \$2,852,163.

Purpose – This reserve is available to cover property loss and liability claims.

Funding Methods – This may be funded by budgetary appropriations or other funds such as excess fund balance. The current total amount of the appropriated reserve cannot exceed \$6,000,000 as set by voters in May 2018.

Use of Reserve – In accordance with law, this reserve may be used upon a voter approval with specified purpose related to capital work.

Monitoring of Reserve – This reserve is monitored by the Superintendent and Business Official.

Duanesburg Central School District: Statutory Reserve Fund Analysis Report - attached