



### Dignity for All Students (DASA) - Reporting Form

The Duquesburg Central School District is committed to providing a safe, supportive environment free from harassment, bullying and discrimination for all students. The District encourages the involvement of staff, student, parent and community members in the implementation and reinforcement of the Dignity for All Students Act.

Please use this form to report alleged harassment, discrimination, hazing or bullying that occurred on school property, at a school sponsored activity or event, or off of school property, on a school bus, or on the way to and/or from school. Any staff member observing bullying, hazing, harassment, hazing, or perceived bullying must report the observation. Any student, parent/guardian, or community member may also report an incident. Please contact the school for additional information or assistance.

Please complete and return this form to the DASA Coordinator at the student's school.

Complaint filed by:	Date(s):	Time:
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Student(s) Initiating Bullying/Grade	Student(s) Affected/Grade
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Possible Witnesses
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Type of alleged bullying: \_\_\_\_ Verbal \_\_\_\_ Physical \_\_\_\_ Social/relational

Frequency of bullying: \_\_\_\_ Once \_\_\_\_ a few times \_\_\_\_ Weekly \_\_\_\_ Daily

Did a physical injury result from this incident?



\_\_\_\_\_ No      \_\_\_\_\_ Yes, no medical attention needed      \_\_\_\_\_ Yes, Medical attention needed

**The Identified inappropriate behavior was (Check all spaces below that apply):**

- \_\_\_\_\_ Hitting, kicking, shoving, spitting, hair pulling, or other physical harm
- \_\_\_\_\_ Getting another person to inflict physical harm
- \_\_\_\_\_ Teasing/verbal harm: name-calling, making critical/hurtful comments, threats (in person or by other means)
- \_\_\_\_\_ Demeaning remarks or student being made the target of offensive jokes
- \_\_\_\_\_ Rude, offensive, or threatening gestures
- \_\_\_\_\_ Excluding or rejecting the students, or asking another student(s) to turn against the target \_\_\_\_\_
- Intimidation (bullying), extortion, exploitation
- \_\_\_\_\_ Spreading hurtful rumors/gossip
- \_\_\_\_\_ Racist, homophobic. Religious slurs
- \_\_\_\_\_ Cyberbullying
- \_\_\_\_\_ Other (please specify)

**Describe the Incident:**

**Physical Evidence:**

- |                |                   |             |
|----------------|-------------------|-------------|
| _____ Graffiti | _____ Notes       | _____ email |
| _____ Websites | _____ video/audio | _____ other |